



We would like to welcome you to your new home and thank you for choosing Daniel Ravenel Real Estate Company. The attached documents should assist you with any questions you may have during your residency. We want to make your association with our firm a pleasant experience and hope you look to us for all your rentals and real estate needs.

Charleston Office:

530 Savannah Hwy
Unit A
Charleston, SC 29407

Savannah Office:

300 Bull Street
Unit 101
Savannah, GA 31401

Please take a moment and look through this packet. It will give you basic, resourceful information you will need while settling into your new home. After looking over the information if you have any questions, feel free to contact our office at 843-723-2763 or via email at rentals@danielravenel.com.

Our management company strives to provide excellent service for our owners and tenants. We are dedicated professionals that want to make your stay enjoyable and carefree.

Thank you,

Daniel Ravenel Property Management

MOVE-IN INFORMATION

OFFICE HOURS

MONDAY - FRIDAY 9 AM - 5 PM

CONTACT INFORMATION:

Main Office (843) 723-2763

rentals@danielravenel.com

Steven Milonas - Property Manager (843) 779-5731

steven@danielravenel.com

Ben Graven - Property Manager (843) 252-0288

ben@danielravenel.com

Chaz Dennis - Property Manager (843) 471-0680

chaz@danielravenel.com

Chris Conway - Property Manager (843)-256-4310

chris@danielravenel.com

Amy Carroll - Office Coordinator/Bookkeeper (843) 203-6631

acarroll@danielravenel.com

UTILITIES

Please contact the utility companies necessary for your home at least two weeks before you move in to ensure that your gas, electric, water, and internet are scheduled and working by your move-in date.

Contact information for local utilities:

Dominion Energy

800-251-7234

www.dominionenergy.com

Charleston Water

843-727-6800

www.charlestonwater.com

Comcast (Xfinity)

800-934-6489

www.xfinity.com

AT&T

800-288-2020

www.att.com

WOW

866-376-7003

www.wowway.com

James Island PSD

843-795-9060

www.jipsd.com

Mount Pleasant Water Works

843-884-9626

www.mountpleasantwaterworks.com

City of Folly Beach

843-588-2447

www.cityoffollybeach.com

PARKING PERMITS

- Most Charleston neighborhoods have zoned parking with corresponding permits. Without the proper permit, you may receive a parking ticket.
- You can purchase parking permits in person at 180 Lockwood Drive.
- Please refer to the [Residential Parking Permit Information](#) for requirements.
- Additional information can be found in [Residential Parking Decals](#).

MOVING IN INSPECTION

- A personalized Move-in inspection will be scheduled with a property manager; you will receive your keys at that time.
- Move Ins takes place Monday - Friday 9 am to 5 pm during business hours.
- You may request a copy of your inspection report by emailing rentals@danielravenel.com.

RENTERS INSURANCE

- Daniel Ravenel Real Estate does not cover your personal property.
- You are required by your lease to purchase renter's insurance
- We do offer a renters insurance policy through our software company for more information go to [Roost Renters Insurance](#).

PETS

- Pets are **NOT** allowed without written approval from your landlord.
- If you are found to have an unauthorized pet at your property you will be subject to a minimum fine of \$500.

RENT PAYMENT POLICIES

DUE DATE AND LATE FEES:

- All rent payments are due on the 1st of the month
- You will have five days from the due date to pay your rent. Late fees will be assessed after the 5th at a rate of 10% of the total monthly rent charge
- Payments made after the 10th are subject to an additional \$50.

HOW TO PAY YOUR RENT

1. Please access the [Tenant Portal](#) on our website to securely pay your rent online.
 - You will be credited the payment the day you submit it unless the payment has been returned for insufficient funds.
 - If paying by credit card there is a 2.99% fee per transaction.
 - If paying by debit card there is a flat \$9.99 fee per transaction.
 - If paying by eCheck (ACH) there is a flat fee \$2.49 fee per transaction
 - Electronic Cash Payment \$3.99 fee per transaction
2. Rent may also be paid by check or money order and sent to
Daniel Ravenel Property Management
530 Savannah Hwy, Unit A
Charleston, SC 29407
3. We do not accept Cash and we do not take credit cards over the phone.

SECURITY DEPOSIT

Deposits are due upon signing your lease. In order for you to solidify the lease, you will need to pay this in full. After your move-out inspection, your deposit will be refunded, you will need to provide a forwarding address. The unit must be professionally cleaned and left in undamaged condition. Deposits will be refunded within 30 days of the lease end date. Please refer to our [Move Out Procedure](#).

LOCKOUTS

- If you are locked out of your home, we will do our best to get you back in during business hours only.
- If you are locked out during the weekend or at nighttime, it will be your responsibility to contact a locksmith.
- Any costs incurred because of the lockout shall be your responsibility.

RENTAL RULES AND REGULATIONS

NO SMOKING: Smoking is not allowed on the premises at any time. This rule applies to any guests or visitors.

FIRES: You are not allowed to use the fireplace in any property.

KEYS: The keys to your home are your responsibility. Failure to return all keys at the end of your tenancy will result in additional fees to re-key the property.

PARKING: It is your responsibility to be aware of all parking restrictions for your house or unit. Daniel Ravenel Real Estate assumes no responsibility for your car due to restriction violations known or unknown to you. Do not call the office to report that your car has been towed. For more information on residential parking, downtown go to [Residential Parking Decals](#).

SUB-LEASING: Tenant shall **not** assign or sublet Premises without Landlord's prior written consent.

- When a new tenant replaces a tenant listed on an existing lease, they are now legally responsible for the terms of the lease along with the current tenants.
 - **What The New Tenant Must Do:**
 - The tenant must fill out a rental application for the property. You must also pay the \$75.00 application fee.
 - The new tenant and all current tenant(s) must sign on page 2 of this form. The new tenant is to pay their portion of the security deposit to us.
 - Tenant accepts the Premises "AS IS" condition, with the exception of the room they are moving into. The room should be professionally cleaned at time of possession.
 - Ensure the **\$300.00 processing fee** and \$75 application fee have been paid and all forms submitted to our office

COMPLAINTS: Should tenants cause any complaints due to excessive noise, under-age drinking, sanitation, and health hazards caused by improper use of garbage cans and recycling bins, or parking infractions, a \$100 fine will be charged for each complaint and infraction in addition to any charged that could be incurred by the City of Charleston. If more than two complaints are received during the term of the lease, the landlord reserves the right to evict the tenant with a 30-day notice.

LIGHT BULBS: All light bulbs are in working order at the time of move-in. You are required to furnish replacements thereafter and all bulbs should be working and in place at the end of the lease term.

A/C FILTERS: All filters have been replaced prior to your move-in. You are required to furnish replacements after that. A/C filters need to be replaced every 30 days. Failure to do so may cause damage and you will be responsible for cleaning and the service of the unit should the filters be dirty.

PEST CONTROL: Normal insect control for roaches, ants, spiders, fleas, small mice, etc. You can purchase insecticides or contact a pest control company for routine spraying. IF you see rats or bats, call our office.

MUSIC/TELEVISION VOLUME: You must keep your volume low. Excessive noise, loud parties, or after-hours disturbances are the cause for the termination of your lease.

MOLD AND MILDEW: This is present in any environment. It is impossible to eliminate all mold and mildew. The tenant is responsible to maintain the property to avoid mold growth. This includes

1. Ventilate all rooms, such as bathrooms, especially after a shower.
2. Use kitchen ventilation while cooking.
3. Keep the door and window track free of condensation.
4. Keep furniture approximately 3 in. from the wall, to allow airflow. Do NOT push furniture all the way against the wall.
5. Keep house temperature between 55-70 degrees in winter, and between 75-80 degrees in summer. NEVER leave the heating and air system off; if you are going to be out of town, set it for minimum heating or cooling.
6. Mop or clean spills immediately.
7. Clean mildew immediately if it appears in toilets, bathtubs, showers, walls, windows, etc. The EPA recommends cleaning with commercial products or with a weak bleach solution of one cup of bleach to one-gallon water. Wear gloves and if necessary a face mask or eye protection.

MUSIC/TELEVISION VOLUME: You must keep your volume low. Excessive noise, loud parties, or after-hours disturbances are the cause for the termination of your lease.

KITCHEN CLEANING:

- Stove and cooktop regularly
- Food should be stored and never left out
- Sink and dishes clean and free of food debris
- Counters wiped
- Floors mopped

BATHROOM CLEANING:

- Toilet
- Sink
- Bathtub/Shower

The buildup of mildew due to lack of cleaning will result in a charge to the tenant. Use a product such as Tilex or Scrubbing Bubbles immediately.

CARPETS AND FLOORING: These should be cleaned regularly. Spills should be cleaned immediately to prevent staining. Use only the right cleaner for the type of flooring. Carpets must be PROFESSIONALLY CLEANED; home floor machines

should not be used. We can recommend an affordable carpet cleaning company if needed.

WINDOWS & DOORS: Wipe down the blinds with a soft cloth. Make sure windows and doors are secure when leaving the property.

TOILETS: Your average toilet flush may handle a lot of natural waste - and toilet paper - but isn't designed to handle anything else. The best way to increase the longevity of your toilets and avoid annoying plumbing issues (plus lots of extra plunger time) is to keep all other waste and trash away from your toilets. If the repair to the toilet is deemed to be caused by the tenant you will be charged for the service.

THINGS YOU SHOULD NEVER PUT DOWN THE TOILET:

1. Baby wipes/Wet wipes/Cleaning pads
2. Feminine Products
3. Dental Floss
4. Kitty Litter
5. Hair
6. Condoms
7. Band-Aids
8. Cigarette Butts
9. Diapers
10. Paper Towels/Tissues
11. Chewing gum
12. Cotton balls/swabs
13. Food
14. Grease
15. Medication

YARD/LANDSCAPING: This includes basic weeding, sweeping, raking or removal of leaves and other debris, and mowing. Stairs, porches, or parking areas should remain clean. If you have irrigation, you are responsible for monitoring that it is working. Notify us if you need a water level adjustment or observe leaking.

PETS: You are required to clean up any pet droppings on the property or city sidewalks adjoining the property are to be cleaned up by the tenant. This applies even if the pet is not yours.

PLANTS: Plants are allowed, provided that the excess water from watering the plants is not allowed to collect, sit, or in any way cause damage to any flooring, walls, sills, porches, etc.

TRASH: All waste should be disposed of in a sanitary manner, using the proper receptacles and according to city/county rules. Recycling bins are for recycling ONLY. Garbage, yard waste, and any toxic items such as oil and batteries, must be properly handled. If garbage cans, recycling, or waste are not properly handled, Property Management will have the area cleaned and charge ALL tenants at the property.

CAR REPAIRS: No oil-changing, cars on blocks, or any car repair of any nature

BICYCLES: Bicycles and children's toys left lying on the grass, sidewalks, and entrance ways are not permitted. Bicycles are not allowed inside any apartments, houses, or common areas.

MIRRORS: They are not allowed to be glued/hung on doors.

WALLS: No nails, screws, or adhesive hangers except standard picture hooks or standard shade or curtain brackets may be placed in walls. **TVs may not be mounted to any walls.** Any damage from holes caused by nails, screws, pins, and bolts must be professionally patched and painted to the original condition at your cost.

DRAPES AND BLINDS: If drapes or blinds have been furnished for your benefit, care and cleaning of drapes and blinds are your responsibility. Drapes are to be dry-cleaned only. Tenants may not hang curtain rods without written consent from the Landlord.

MOTORCYCLES: They are to be parked in regular parking spaces, NOT on the patio, sidewalks, or in your home. No permanent boat or RV parking is allowed.

GLASS/CERAMIC COOKTOPS: Should your rented unit have a glass-ceramic cooktop, please use glass or ceramic cooktop cleaner only. Do not use abrasive cleaners, brushes, or sponges. Ensure that spills and burnt-on food are promptly cleaned to avoid damage.

WASHER & DRYER: For front-loading and High-Efficiency washing machines you need to use HE detergent only. You must clean out the lint trap after every load in the dryer. For all Front-Loading Washing Machines, the door to the washing machine should be left open 1 - 2 hours after each load to properly dry the rubber gaskets and prevent mildew.

KITCHEN/BATHROOM SINK: Your drain and the plumbing system running through the house are designed to process liquids.

THINGS YOU SHOULD NEVER PUT DOWN THE SINK DRAIN:

1. Pasta - Semolina content continues to swell once flushed down the sink
2. Rice - Swells when dry or cooked grains are allowed to run down the kitchen drain
3. Egg Shells - Easily collect other forms of waste
4. Coffee Grounds
5. Cooking Oil/Grease/Food Fat
6. Motor Oil - Keep Oil, transmission fluids, and all other chemicals away from pipes
7. Stickers - Fruit and Vegetable stickers can get stuck to the inside of the drain
8. Cleaning Solutions - Harmful to the water's ecosystem

9. Paint
10. Medicine
11. Solvents
12. Hair
13. Flour - Coagulates and hardens inside drainage pipes.

WINE GLASSES & STEMWARE: Any glasses of this type should be hand washed and not placed in the dishwasher.

GARBAGE DISPOSAL: A disposal is a great appliance but if it is not maintained properly, a garbage disposal can easily break down, block, and clog the drains and cause a long list of expensive plumbing and drain nightmares. Clogged drains are a major inconvenience and garbage disposal repairs can be a costly proposition. Do not put anything in the garbage disposal that is not biodegradable food. Garbage disposal is not a trash can; it is for food scraps only. **Improper use of the disposal will result in a repair fee being charged to you.**

THINGS YOU SHOULD NEVER PUT DOWN YOUR GARBAGE DISPOSAL:

1. Grease or Oil - It can solidify and build up on the pipes
2. Vegetable peels
3. Egg Shells - The membrane on the inside of the egg can wrap around the blades
4. Coffee Grounds - Little grounds build up like sediment in the pipes
5. Pits or Seeds - Cherries, Peach pits, Avocado pits, etc. - They rattle around and are never broken down
6. Bones
7. Shrimp peels
8. Anything in bulk - Breakdown in small portions
9. Garbage - Cigarette butts, glass, metal, plastic, or paper
10. Rice & Pasta - They continue to expand every time the water is turned on, even after supposedly being ground up
11. Stringy Veggies - Celery, cornhusks, lettuce, asparagus, etc. - The stringy parts can wrap around the blades
12. Hot water should not be used when grinding food waste. It can cause grease to liquefy and accumulate
13. Don't use harsh chemicals like bleach or drain cleaners. They can damage blades and pipes. Borax is a natural sink cleaner and sanitizer that effectively works on odor-causing mold and mildew that accumulates

LIVABILITY COURT: Should a tenant face charges in Livability court, this will be grounds for termination of the lease.

ATTORNEY FEES: If Daniel Ravenel Real Estate should require the services of an attorney as a result of a Tenant Breach of Rental Agreement, the Tenant will pay all costs incurred by the Landlord, including reasonable attorney fees and court costs.

MAINTENANCE RULES AND REGULATIONS

Please submit a maintenance request through your [Tenant Portal](#)

Weekend requests should only be for **EMERGENCIES ONLY**. Call the office number above and the after-hours answering service will have the Property Manager on Duty call you back as soon as possible.

Remember, there are FEW EMERGENCIES.

- An emergency is a life-threatening situation or one that involves uncontrollable water, natural gas, electrical sparking, fire, or complete loss of basic utility services
- If you are in immediate danger, **CALL 911**.
- If you smell natural gas, call Dominion Energy at 800-815-0083.
- If you have a waterflood, call our office. If needed, call CWS at 727-6800 to have the water shut off.
- Examples of non-emergency items are non-working appliances, non-working heat or air, or parking issues.

TO REQUEST MAINTENANCE:

Go to your [Tenant Portal](#) on our website, and click the link for maintenance requests. Make sure to describe the problem in detail and give a phone number where you, or your roommate, can be contacted. We will assign a work order and vendor, and email a copy to you. However, the maintenance vendor will CALL you to make an appointment. Only if you are unavailable, or if it is an emergency, will we give a vendor a key for your property. Remember that the vendor will do their best to contact you, but is unlikely to be able to respond to your request immediately. If you do not hear from the vendor within 2 business days, please contact our office, and we will contact the vendor again.

If you are unable to submit a maintenance request online, please call the office at 723-2763.

THINGS TO CHECK BEFORE YOU CALL FOR MAINTENANCE:

1. If the oven does not work, check time-bake or cleaning to make sure these settings are not preventing heating.
2. If the AC does not work, check the circuit breakers; turn it all the way off, and then back on. Check the filters; a dirty filter will cause the AC to "freeze". Make sure the AC is not set below 70 degrees; on very hot days it should not be set below 75, otherwise it may "freeze." Repairs needed because of dirty filters and excessive cooling may be a charge to you.
3. If the electrical does not work in one part of the property, check the GFCI plug, and push reset or check your circuit breaker.
4. If the circuit breakers keep getting tripped; unplug some items to make sure there is not an overload on the circuit. Make a habit of unplugging as many items as possible; this will also help lower your electric bill.

5. If a smoke alarm “tweets”, replace the battery. If the battery replacement does not work, call our office and we will replace the smoke alarm. Remember, do not disconnect or remove a smoke alarm.
6. If the dryer is not drying properly check the lint filter and clean it out completely to see if this will resolve the issue.

MAINTENANCE AND DEPOSIT DEDUCTIONS

If you do not clean your property adequately, your security deposit will be assessed a minimum fee of \$300.00. This list is composed of commonly neglected items and the approximate associated costs. This is not a complete list but will give a general idea of what our vendors charge.

Painting of Apartment	\$300.00 minimum Cost + Labor
Furniture Removal	\$65.00 per item
Trash Removal	\$500.00 minimum Cost + Labor
Unauthorized Pet Fee	\$500.00
Early Utility shut off	\$100.00 per utility

CLEANING

Failure to have the property Professionally cleaned	\$300.00 minimum
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MAINTENANCE

Light bulb replacement	\$5.00 per item
HVAC filter replacement	\$10.00 per item
Replace window blinds	\$30.00 per window standard
Replace window blinds	\$60.00 per window specialty
Non wired smoke detector	\$15.00 per item + labor
Wired smoke detector	\$25.00 per item + labor

CHARGE FOR LOST ITEMS

Failure to return keys	\$125.00 to re-key property
Loss of key	\$25.00 per key
Key fob	\$50.00 per item (plus cost)
Garage Door Openers	\$125.00 per item
Gate Openers	\$100.00 per item minimum
Parking Pass Sticker)	\$60.00 per item (not including City of Chas.)

Other charges may depend on the furnishings or other items unique to your property. **Repair charges will be the actual cost of materials and labor and cannot be specified until a maintenance professional has completed the repair.**

IF YOU TOUCH UP THE PAINT MAKE SURE THE PAINT IS AN EXACT MATCH. IF YOU PAINT AND IT DOES NOT MATCH, YOU WILL BE CHARGED TO HAVE IT FIXED.

Per the lease agreement, the security deposit due, if any, will be returned within thirty (30) days after the termination of the lease.

CLEANING CHECKLIST

The best way to prepare for your move-out is to refer to your move-in inspection report and try to leave the unit in the same condition that you received it. Again, please call our office or email with any questions regarding your move-out.

General

Clean windows & blinds	Window sills/slider tracks	Vacuum ALL Carpets
Change HVAC Filter	Clean Ceiling Fans	Dust cobwebs
Dust all shelves/built-ins	Clean Baseboards & Walls	Door Frames & Doors
Clean Out Closets	Replace Light Bulbs	Remove Nails/Hooks

Kitchen

Counter Tops	Inside/Outside Oven	Stove/Range & Vent Hood
Sink & Fixtures	Inside/Outside Cabinets	Dishwasher
Microwave	Inside/Top Refrigerator	Sweep & Mop Floors

Bathrooms

Toilets (Base, Bowl, etc)	Sinks	Shower/Tubs
Shower Door	Inside/Outside Cabinets	Mirror
Medicine Cabinet	Sweep & Mop Floors	Inside/Outside Drawers

Laundry

Wipe Down Washer/ Dryer	Clean Dryer Vent	Inside/Outside Cabinets
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Exterior & Yard

Pick up & Haul Trash	Pick Up Animal Waste	Clear Patio of Debris
Mow Yard	Trim Bushes	Rake Leaves

Early Termination with Notice

In the event Tenant terminates the contract prior to the Termination Date, the following need to be provided to the Landlord to mitigate any damages suffered by the Landlord due to the early termination.

1. Tenant agrees to pay 25% of one month's rent.
2. The Landlord must have a minimum of 30 days written notice when terminating the lease.
3. The tenant needs to provide the Landlord with the date the move-out will be complete.
4. Tenant(s) will pay all rents and late fees due for the period of time left on the lease until the Landlord has re-rented the premises with an approved tenant.
5. The tenant will pay for all advertising costs incurred during this time. Landlord has to advertise the premises for rent during the remaining time on the lease. The advertising costs include a daily charge from Zillow.com that the tenant will specifically reimburse the Landlord for during this advertising period.
6. The Landlord must have a signed lease agreement and a full security deposit from the new tenant.
7. The tenant agrees to have the property professionally cleaned upon move-out date. The tenant will provide the owner with a copy of the invoice from the company that performed the service. If the cleaning is not to Owner's, Owner's Agent, or Landlord's standards we will hire cleaners at the tenant's expense.

Landlord and Tenant agree that these fees are not punitive in nature but are rather used to mitigate damages resulting from Tenant's early termination of the Rental Agreement.

Change of Occupancy Form

A \$300.00 Processing Fee Required

When a new tenant replaces a tenant listed on an existing lease they are now legally responsible for the terms of the lease along with the current tenants. Please be aware the security refunds are dispersed in equal amounts to all tenants named on the lease.

What The Current Tenant Must Do

1. Notify the new tenant that he/she **MUST** submit an application to our office in order to move into the rental property. There are no exceptions, and you can't do this for him/her. The new tenant must apply and must be approved before moving into the rental property. You and the new tenant will be notified once the application has been approved.
2. The new tenant and all current tenant(s) must sign this form. **The new tenant is to pay their portion of the security deposit to us. After we inspect the premises you will receive a security deposit refund from us (if no damages) and an accounting.**
3. Submit the completed and signed form to our office and pay a \$300.00 processing fee (check, money order, or pay online) to Daniel Ravenel Real Estate Company. No paperwork will be processed until this fee is paid. No cash accepted.
4. Contact our office via phone or email to schedule a time for the move-out inspection at least 7 days prior to your move-out. Your room must be professionally cleaned as stated in the lease.
5. **The new tenant is to pay their portion of the security deposit to us. If the utilities are in your name arrange with the new tenant (or someone else living in the house) to have the utilities changed into their name to ensure no lapse in utility service occurs and/or that utility service continues in past tenant's name. Please recognize that failure to do so will result in your continued liability for utilities.**

What the New Tenant Must Do

1. You **MUST** fill out a rental application for the property. You must also pay the \$75.00 application fee.
2. You and all current tenant(s) must sign this form. The new tenant is to pay their portion of the security deposit to us.

3. Tenant accepts the Premises "AS IS" condition, with the exception of the room they are moving into. The room should be professionally cleaned at time of possession.
4. Ensure the \$300.00 processing fee and \$75.00 application fee have been paid and all forms submitted to our office.

Understanding Security Deposit Transfers

When the current tenant(s) moved into the rental property, they paid a security deposit directly to Daniel Ravenel Real Estate. That security deposit is for the entire property, not specific bedrooms, within the property. Therefore, it is our responsibility to hold one complete deposit for one whole property.

When a tenant is replaced on an existing lease before the lease period expires, the new tenant must pay a security deposit.

However, they pay it directly to Daniel Ravenel Property Management, allowing us to refund the prior tenant's security deposit. When the lease period is up and all tenants move out of the unit, the tenants on the lease at that time will be refunded their portion of the security deposit (assuming no damages). This will come from our office, and will be returned to you with 30 days of receipt of your keys to the property, or the end date of your lease, whichever is later.

Because the new tenant pays a security deposit, the new tenant must make absolutely certain that all damages have been addressed. Remember, the new tenant will now be responsible to pay for damages caused during the current lease term. Signing the Change of Tenant form makes you responsible for the terms of the lease.



Trash & Yard Waste Collection

About the Service

Trash collection collects dry trash and yard waste for all city residents. Separated trash is collected one time per week.

Trash Collection Policies

Residents should place the trash at the curb no earlier than two days before scheduled pickup. The policies for trash collection are:

- All leaves, twigs, weeds and grass clippings shall be placed in brown paper bags designed for the purpose of leaf and clippings disposal. It is the responsibility of the resident to provide the necessary bags.
- Tree limbs and stumps need to be cut into 4-foot lengths and 4-inch diameter and stacked curbside clear of obstructions.
- Miscellaneous materials, which may include personal construction materials, wood and metal scrap.
- No household garbage may be placed with yard waste for pick-up.

Large Items & Appliances

To dispose of old appliances and large metal items, place them separately at the curb. Please drain hot water heaters and remove or secure all doors on refrigerators and freezers. Junk, furniture and other bulk items can be placed in their own pile at the curb on your collection day.

TRASH:

Please Visit Mapnet to Determine Your Trash Collection Day for:

Downtown, West Ashley, James Island & Daniel Island

<https://gis.charleston-sc.gov/interactive/mapnet/>

Contact: Brandon Scott Superintendent of Environmental Services **Phone:** 843-720-3882

Environmental Services: 2150 Milford Street Charleston, SC 29405 **Phone:** 843-720-3891

<https://www.charleston-sc.gov/348/Trash-Yard-Waste-Collection>

RECYCLING:

For recycling Countywide and Downtown please visit

<https://www.charlestoncounty.org/departments/environmental-management/recnewsletter.php>

Contact: recycle@charlestoncountry.org **Phone:** 843-720-7111

Environmental Management: 8099 Palmetto Commerce Parkway, N. Charleston, SC 29456

MT. PLEASANT:

Garbage, Trash, and Recycling please visit

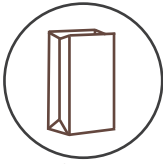
<https://www.tompsc.com/307/Curbside-Collection>

Waste Management Division: 1355 Sweetgrass Basket Parkway Mt. Pleasant, SC 29464

Phone: 843-849-2022

GARBAGE, TRASH & REFUSE REGULATIONS

ENVIRONMENTAL SERVICES DIVISION
CITY OF CHARLESTON



YARD WASTE includes leaves, grass, bush, vines, trees, branches & stumps. It is placed on the curb in front of your home.

DO

- ✓ Place **loose leaves and grass** in paper yard waste bags
- ✓ Place **logs, limbs, brush and stumps** on the curb, separate from other trash
- ✓ Cut **logs, limbs, brush and stumps** into pieces no longer than 4 feet in length and no wider than 4 inches in diameter
- ✓ **Make sure that landscapers and contractors remove all debris from landscaping projects**

DON'T

- ✗ Place objects near fire hydrants, on top of sprinkler heads, or close to any object that could be damaged
- ✗ Place objects in the public right-of-way, including sidewalks or streets



GARBAGE includes perishable refuse, household rubbish, and similar waste. It goes in your green, City-issued Garbage Cart.

DO

- ✓ Place garbage in cart so that the top can close
- ✓ Drain and wrap or bag wet garbage
- ✓ Place Garbage Cart at the curb after 6 pm the day before pickup

DON'T

- ✗ Place objects on top of closed lids or in front of containers
- ✗ Place Garbage Cart close to utility pedestals, mailboxes, trees, cars or other objects that impede the automated garbage collection

CITY OF CHARLESTON
Citizen Services Desk
843-724-7311





BULK WASTE are objects that are too large to fit in your Garbage Cart. This includes appliances, bedding and furniture. It is placed at the curb in front of your home.

DO

- ✓ Separate bulk waste from all other trash, including yard debris

DON'T

- ✗ Place bulk waste on the curb in front of your home more than two days before pick up



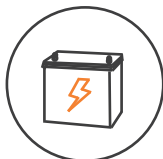
E-WASTE includes TVs, computers, laptops, printers, etc.

DO

- ✓ Take residential e-waste to a Charleston County Recycling Convenience Center

DON'T

- ✗ Place e-waste curbside or take to a City of Charleston facility
- ✗ Take business e-waste to a Charleston County Recycling Convenience Center



HAZARDOUS WASTE includes construction materials in excess of 90 gallons (3ft x 4ft x 1 ft), car tires, and car batteries.

DO

- ✓ Take hazardous waste to the landfill

DON'T

- ✗ Place hazardous waste curbside

The City of Charleston collects waste for all areas except Carolina Waste for west of I-526 in West Ashley & Johns Island and Republic Services for Daniel Island & Cainhoy.

City of Charleston Holidays

New Year's Day	January 1
Martin Luther King Day	3rd Monday in January
Presidents Day	3rd Monday in February
Memorial Day	Last Monday in May
Independence Day	July 4
Labor Day	First Monday in September
Thanksgiving Day	4th Thursday in November
Veterans Day	November 11
Christmas Day	December 25

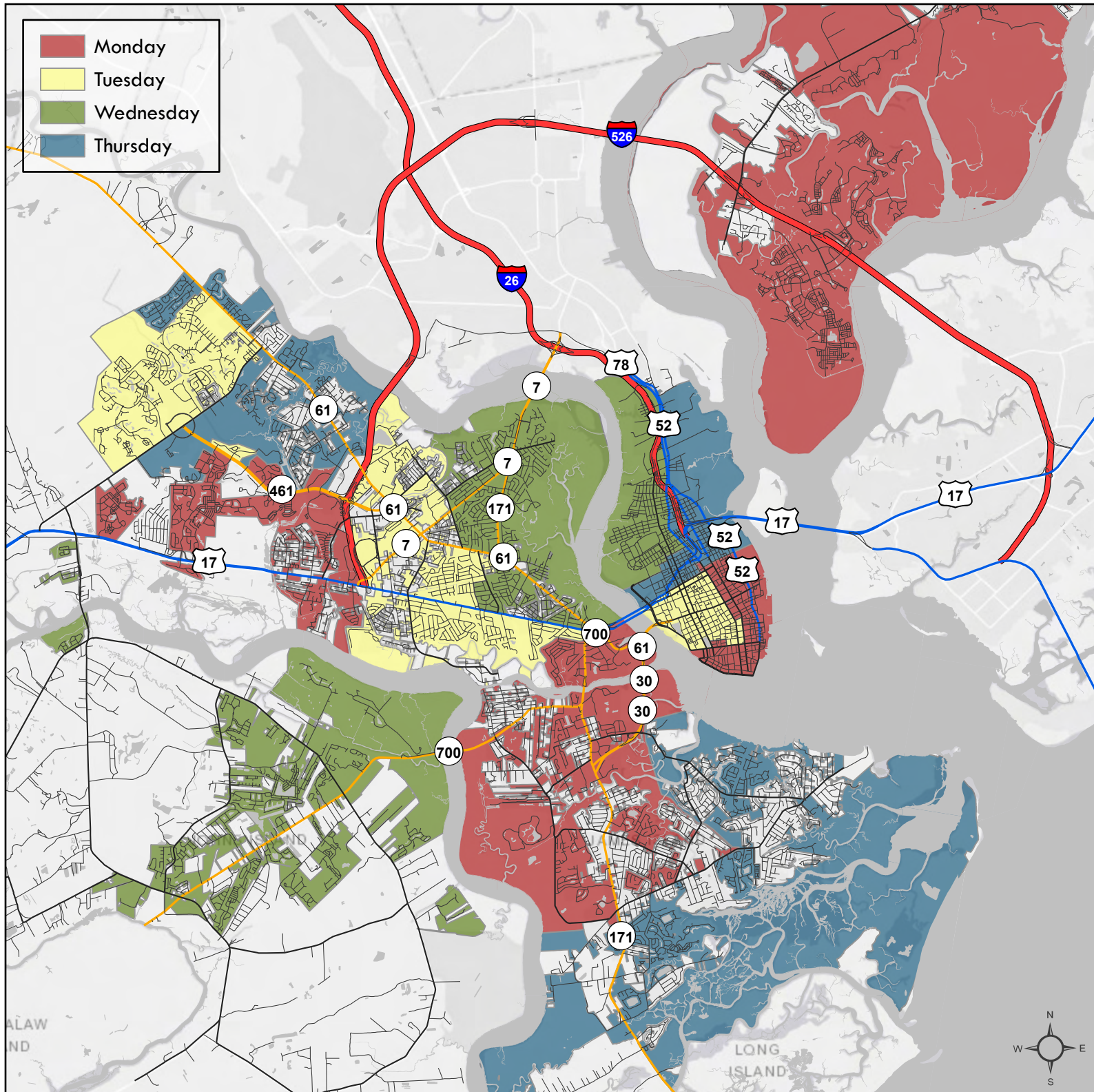
Garbage Collection Days

City of Charleston

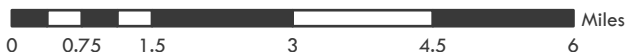


For additional information, call the City of Charleston
Environmental Services Division at (843) 724-7364

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City of Charleston
Department of Information Technology
GIS Division
2 George St, Ste. 2800
Charleston, SC 29401
www.charleston-sc.gov



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James Island Public Service District

Dedicated to Public Service Excellence

SOLID WASTE SERVICES - COLLECTION SCHEDULE

2025

■ No Pickup
 ■ Monday
 ■ Tuesday
 ■ Wednesday
 ■ Thursday

January						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
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February						
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April						
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May						
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June						
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July						
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August						
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September						
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October						
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November						
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December						
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21	22	23	24	25	26	27
28	29	30	31			

JIPSD (843) 795-9060 | Solid Waste Services (843) 762-5260 | Wastewater (843) 762-5258

Please follow us on Facebook, Instagram, NextDoor or Twitter for updates and information.

www.jipspd.org

**THE TOWN OF
MOUNT PLEASANT**



**WASTE MANAGEMENT
CALENDAR**

MONDAY

Belle Hall
Bowman Rd. (Johnnie Dodds -
Mathis Ferry Rd.)
Braemore
Bridgeview
Bridlewood
Candlewood
Coopers Landing
Coopers Pointe
Etiwan Pointe
Glen Lakes
Grassy Creek
Green Hill
Hamlet Square
Harbor Watch
Heritage Village Condos
Heron Pointe
Hidden Cove
Highway 17 S.(James Nelson Rd.-
Ravenel Bridge)
Hobcaw Creek Plantation
Hobcaw Point
Hunters Run
I'ON
Lake Hunter Circle
Lake Hunter Commons
Landings Run
Longpoint
Long Point Road Businesses
Lowcountry Blvd.
Mathis Ferry Road
Molasses Creek
Moultrie Park
Oak Park
Olde Park
On The Harbor
Parrish Place
Parrish Place Apts.
Pinckney Place
Point Pleasant
Queens Row
Remleys Point
Reserve at Wando East
Rice Planters Pointe
River Reach (Remleys Point)
River Watch (Remleys Point)
Sandpiper Point
Snowden
Somerset Point
Tidal Walk
Village at Heron Lake
Wakendaw East
Wakendaw Lakes
Wakendaw Manor
Wakendaw on the Creek
Wakendaw Place
Wando East
Wando Lakes
Wando Park

TUESDAY

Alice Smalls Rd
Bee's Crossing
Bull's Bay
Carolina Park
Carolina Walk
Carriage Hill Landing
Causey Pond
Center Lake
Chadbury Village
Charleston National
Common Wealth
Copahee Landing
Copahee Sound
Crown Point
Darrell Creek
East Crossing
Fairway Place
Fox Chase
Fulton
Greystone
Hamlin Oaks
Hamlin Park
Hamlin Plantation
Hidden Lakes
Highway 17 N. (Venning Rd.-
Awendaw Limits)
Highway 17 S.(Longpoint Rd.-
James Nelson Rd.)
Lakeshore
Lieben Park
Liberty Hill Farm
Linnen Place
Magnolia Village
Montclair
Moore's Landing
Norwood Oaks
Oyster Point
Pepper Plantation
Pinckney Farms
Pointe at Primus
Porcher's Reserve
Quail Hollow
Ravens Run
Rifle Range Rd.(Venning Rd.-
Porchers Bluff)
Seaside Farms
Seaside Farms Proper
Six Mile Community
Snee Farm (Gardens/Lakes/
Ventura Villas)
Snee Farm Village
Somerset Oaks
Stratton by the Sounds
Sweetgrass
Sweetgrass Village
Tupelo
Wando Farms
Wando Forest
Waters Edge
West Point
Wexford
Whitehall Terrace

WEDNESDAY

Arbor Pointe
Back Bay Village
Baytree
Bayview
Ben Sawyer Blvd.
Bentley Park
Boatyard Landing
Bowman Road (Johnnie Dodds-
Rifle RangeRd.)
Bowman Park
Broadway Street
Brookgreen
Cadbury Court
Cassina Heights
Cassina Plantation
Chelsea Park
Chuck Dawley Area
Coleman Blvd. (East from Shem
Creek Bridge-Ben Sawyer)
Coleman Blvd. (West from Shem
Creek Bridge-Ravenel)
Cooper Estates
Cottingham Townhomes
Cove Inlet
Creekside
Daybreak
Eastwood Townhomes
Edmund Jenkins
Edwards Place
Fairmont Oaks
Fairmont Villas
Fiddlers Marsh
Founders Pointe
Founders Way
Fox Pond
Freelock Dr.
Freeman
Graddick Road
Groves
Groves Manor
Harborgate Shores
Heirloom Landing
Heritage
Hermitage
Hibben Ferry
Hickory Shadows
Highway 17 N. (Ravenel
Bridge-Venning Rd.)
Home Farm
Hunters Trace
Laurel Lakes
Lazy Acres
Lennar Midtown Townhomes
Mallard Lakes
Marsh Harbor
Marsh Pointe
Meadows
Midtown
Moss Park
Myrtle Court
New Parish Village

North Point
Oakhaven Plantation
Oakleaf Apartments
Old Georgetown Crossing
Old Georgetown Hwy.
(near Nordstrom Rack)
Old Village
Old Village Landing
Patriots Province
Phillips Park
Pine Hollow Road
Pirates Cove
Planters Place
Pleasant Oak
Pleasant Pines
Queens Court
Remington Forrest
Residences at Six Fifty Six
Rifle Range Rd. (Venning Rd.-
Ben Sawyer)
Rosemead Villas
Russell Drive
Saltgrass Pointe
Sandpiper Village
Savyers Landing
Schimer Ave.
Scotts Creek
Sea Island Crossing
Sea Island Hamlet
Seacoast Bank
Seagull Drive
Shell Landing
Shell Point
Shemwood I
Shemwood II
Simmons Point
Stuart Engles Blvd.
Sullivan's Pointe
The Oaks Marsh View
Talers Cove
Village (Rifle Range Rd.)
Village Creek Townhomes
Village Park
Watermark
Waterway Arms
Wharf Indigo
Whilden St. Apartments
Whitesides Park Townhomes

THURSDAY

Brickyard Plantation
Cardinal Hill
Carol Oaks
Colonnade
Dunes West
Gregorie Ferry/Enclave
Highway 17 S.
(Park West Blvd.-Longpoint
Rd.)
Highway 41
Horibeck Creek
Indigo Chase
Ivy Hall
Laurel Grove
Royal Palms
Park West
Parker Island
Phillip Creek
Phillips Manor
Planters Point
Rivertowne
Rivertowne Country Club

2025 TOWN OBSERVED HOLIDAYS:

(Town Hall Closed, No Garbage/Trash Collection)

New Years Day	JAN 01
MLK Birthday	JAN 20
Good Friday	APR 18
Memorial Day	MAY 26
Juneteenth	JUNE 19
Independence Day	JULY 04
Labor Day	SEPT 01
Veterans Day	NOV 11
Thanksgiving Day	NOV 27
Christmas (1st DAY)	DEC 25

(Town Hall Closed)

Routes will be collected on:

Day After Thanksgiving NOV 28
Christmas (2nd DAY) DEC 26



FOR MORE INFORMATION
ABOUT GARBAGE/TRASH,

SCAN HERE



(843) 849-2022

JANUARY

SU	MO	TU	WE	TH	FR	ST
			1	2	3	4
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FEBRUARY

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MARCH

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APRIL

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MAY

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JUNE

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JULY

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AUGUST

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SEPTEMBER

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						5
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OCTOBER

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NOVEMBER

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DECEMBER

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CHARLESTON COUNTY ENVIRONMENTAL MANAGEMENT



New Convenience Center Rules

EFFECTIVE NOVEMBER 1, 2024

Failure to comply can result in suspension of Convenience Center privileges and possible fines per Charleston County Ordinance No. 1115 Sec. 10-96. Sites are under surveillance 24/7.

1. Proof of Charleston County residency is required.
 - ▶ All visitors must show a government-issued photo ID listing a Charleston County address.
 - ▶ A utility or tax bill with a Charleston County address can be accepted along with a matching photo ID.
2. **ALL DOUBLE-AXLE TRAILERS, BOX TRUCKS, AND MOVING VANS ARE REQUIRED TO SCHEDULE AN APPOINTMENT IN ADVANCE TO USE THE CONVENIENCE CENTER. PHONE #843-720-7111.**
3. Residential vehicles and material **ONLY**. Commercial customers are **ONLY** permitted to utilize the single stream recycling portion of the Convenience Center.
4. **NO** scavenging. No material can be removed from the Convenience Center once on site.
5. Residents are allowed to drop off four (4) tires per visit, max one (1) visit per week. Rims must be removed. No commercial tires accepted.
6. Residential tree limbs must be less than 72in (6ft) in length and 24in (2ft) in diameter.
7. All wood material must be less than 48in (4 ft) to be placed in compactors.
8. Shoes and shirts are required during your visit.
9. All children and pets must remain inside your vehicle.
10. No loitering or aggressive behavior will be tolerated. Attendants' direction must be followed. Failure to comply can result in suspension of Convenience Center privileges and possible fines.

UPDATES TO CHARLESTON COUNTY CONVENIENCE CENTERS

Eight staffed Convenience Centers are available to all Charleston County residents to aid in proper disposal of common household items. Charleston County Environmental Management has recently upgraded these sites to account for area growth and increased demand by improving signage and available equipment. We've created zones at each site with number and color coding that will make it easier to find the area where your item needs to be placed. We've also created new rules and regulations to make the use of these sites more positive and efficient.

Please look over the information included in this newsletter in order to more successfully utilize the Convenience Centers.

To find additional unmanned locations that accept single stream recycling only, visit recycle.charlestoncounty.org.



CONVENIENCE CENTERS

RECYCLE RIGHT!



PAPER



PAPERBOARD & FLATTENED CARDBOARD



ALUMINUM & STEEL CANS



PLASTIC BOTTLES & CONTAINERS



GLASS BOTTLES & JARS



CARTONS

THESE ITEMS ARE NOT ACCEPTED:



Plastic bags or film



Styrofoam



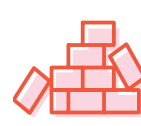
Textiles/clothing



Rope-like items (cords, cables, belts)



Scrap metal



Construction debris



Food waste

For proper disposal of items not accepted in Charleston County's recycling program, please call 843-720-7111.



Prohibited items will jam and/or damage automated machinery used to sort and bale recyclables.



DO NOT BAG ITEMS

PLACE ITEMS LOOSE IN CART



Curious where your recycling goes once it's collected?

Contact 843-720-7111 for group tours of the Recycling Center!



ADAMS RUN CONVENIENCE CENTER

📍 8776 Old Jacksonboro Road, 29426

🕒 Monday – Saturday, 7:30 AM – 6:00 PM



AWENDAW CONVENIENCE CENTER

📍 6380 Maxville Road, 29429

🕒 Monday – Saturday, 7:30 AM – 6:00 PM



BEES FERRY ROAD CONVENIENCE CENTER

📍 1344 Bees Ferry Road, 29414

🕒 Monday – Saturday, 7:30 AM – 6:00 PM



EDISTO CONVENIENCE CENTER

📍 2844 Highway 174, 29438

🕒 Monday – Saturday, 7:30 AM – 6:00 PM



HOLLYWOOD CONVENIENCE CENTER

📍 5305 Highway 165, 29449

🕒 Monday – Saturday, 7:30 AM – 6:00 PM



MCCLELLANVILLE CONVENIENCE CENTER

📍 1775 River Road, 29458

🕒 Monday – Saturday, 7:30 AM – 6:00 PM



SIGNAL POINT ROAD CONVENIENCE CENTER

📍 1716 Signal Point Road, 29412

🕒 Tuesday – Saturday, 10:00 AM – 6:00 PM



WADMALAW CONVENIENCE CENTER

📍 1558 Liberia Road, 29487

🕒 Monday – Saturday, 7:30 AM – 6:00 PM



MATERIALS KEY

- 1 Household garbage:** standard household garbage, kitchen waste, and food scraps only.
- 2 Construction & demolition (C&D) debris/bulk items:** furniture, mattresses, sheetrock/drywall, carpet, insulation, wood/lumber, non-recyclable plastic items. Examples of items NOT accepted in this zone include but are not limited to: shingles, bricks, cement, stucco, boats, cars, gasoline, tires, plastic bags, household garbage, animal carcasses, empty gas containers, fireworks/flammable items, and household hazardous waste.
- 3 Scrap metal:** includes household appliances (i.e. refrigerators), metal pots and pans, grills, water tanks, small metal items, and propane/helium tanks (valves must be removed, and tanks must be empty). All items should be placed inside the container.
- 4 Used tires:** 4 tires maximum. Rims should be removed. No commercial or tractor trailer tires accepted.
- 5 Recycling:** ONLY plastic bottles & containers, glass bottles & jars, aluminum & steel cans, paper, paperboard & flattened cardboard, and cartons (i.e. milk, juice, and soup cartons). The following items are NOT accepted in this zone: plastic bags, bagged recyclables, plastic wrap, styrofoam, wood, large plastic items (e.g., storage containers, kids' toys), plastic or metal coat hangers, or food containers contaminated with food.
- 6 Yard debris:** includes tree trimmings, branches, limbs, grass clippings, and leaves. No plastic bags are allowed—items must be in paper bags. Limbs must be no larger than 6 feet by 2 feet. Loose dirt or mulch is not accepted.
- 7 Cement/bricks:** accepted materials include small quantities of cement or bricks.
- 8 Household hazardous waste (HHW):** including but not limited to: old paint (no empty or dried paint cans), pesticides, herbicides, pool cleaners, rust removers.
- 9 E-waste:** TVs, printers, monitors, & computers ONLY. Any other electronic items should NOT be placed in this zone; see site attendant for details.
- 10 Oil/batteries/bulbs:** accepted materials include used motor oil & cooking oil, all light bulbs, and all batteries.
- 11 Gasoline:** used gas is accepted at the Bees Ferry Road Convenience Center ONLY. Must leave container.

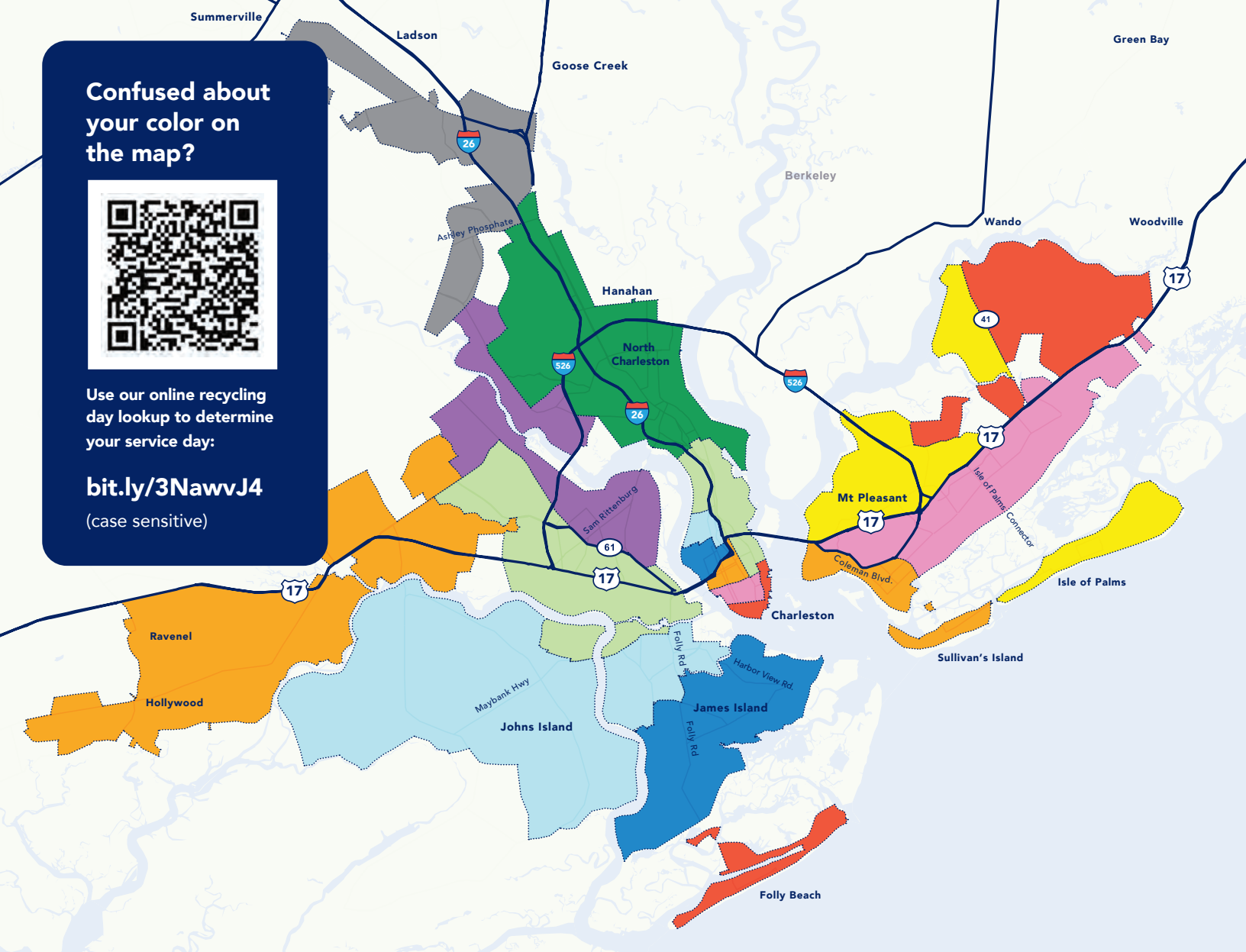
Confused about your color on the map?



Use our online recycling day lookup to determine your service day:

bit.ly/3NawvJ4

(case sensitive)



- ✓ Residential recycling service occurs every other week.
- ✓ Place all items loose in cart, not in bags or boxes.
- ✓ All material must fit in cart with lid closed.
- ✓ Place cart at least 3 feet away from any object.
- ✓ Face handles toward your house.
- ✓ Have cart out by 7 a.m. on your bi-weekly collection day.
- ✓ No plastic bags. Plastic bags will jam and/or damage automated machinery used to sort and bale recyclables.
- ✓ Please report missed pickups within 48 hours of the missed service.



REMEMBER!
When in doubt,
leave it out!



ATENCIÓN

Póngase en contacto con nosotros si desea recibir una versión en español de este boletín.

2025 RESIDENTIAL RECYCLING SCHEDULE

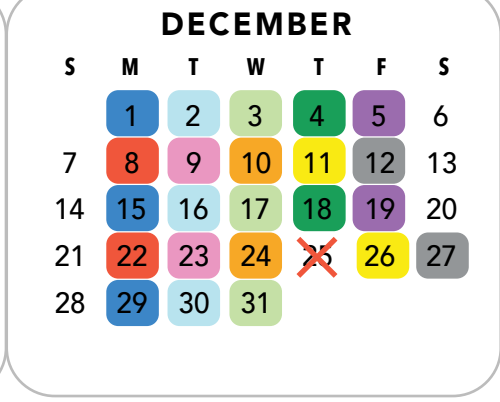
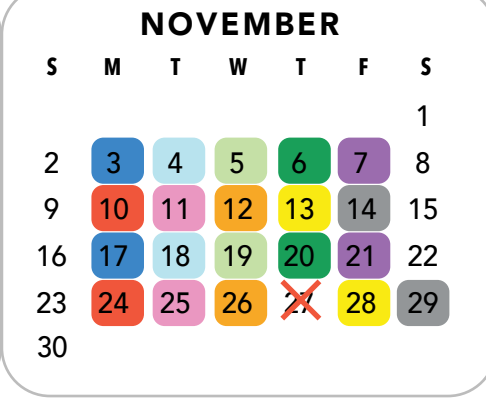
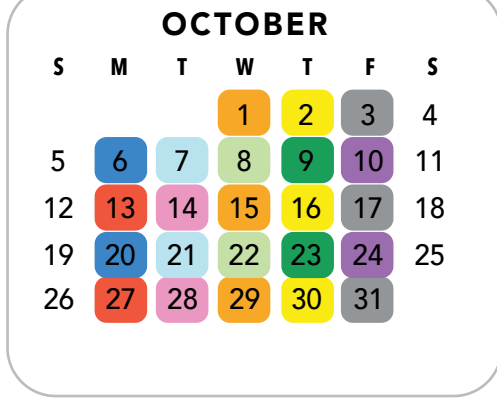
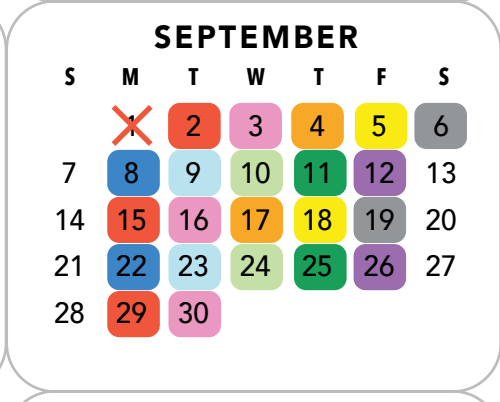
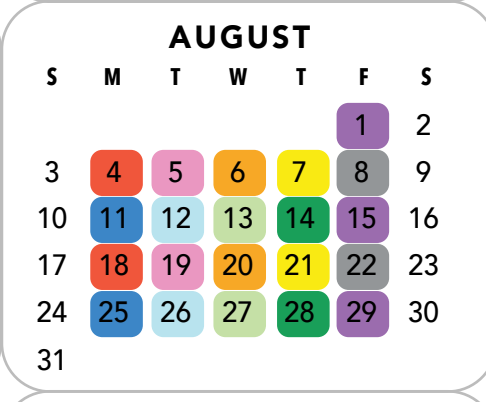
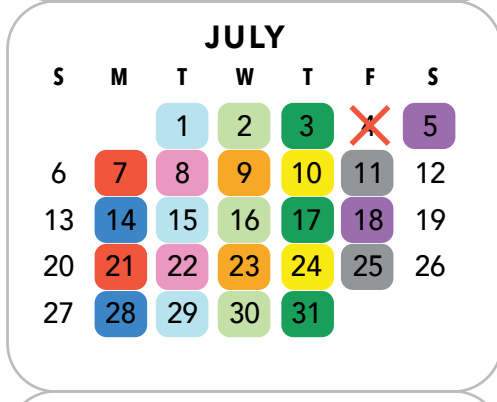
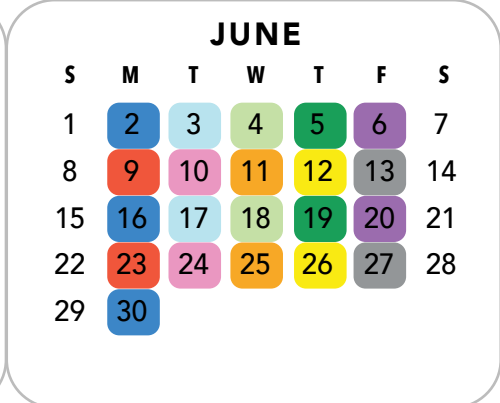
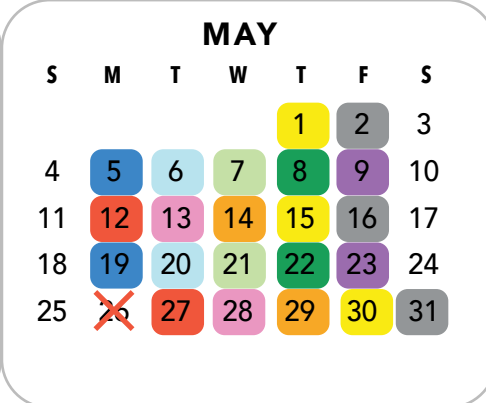
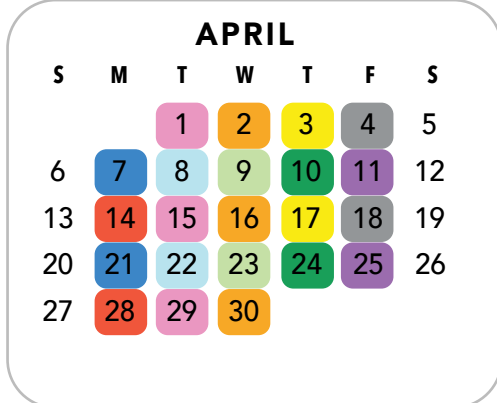
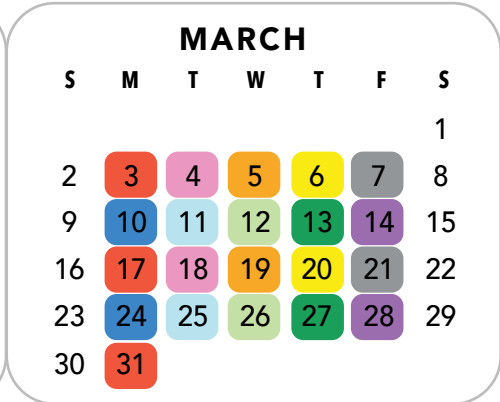
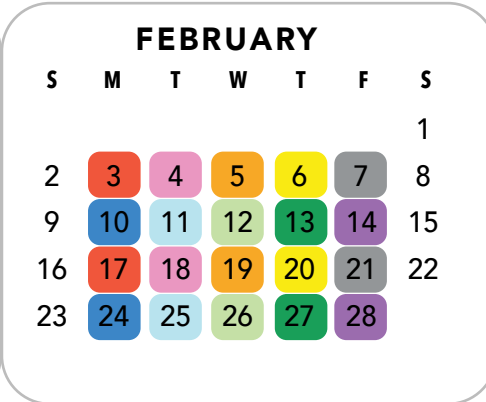
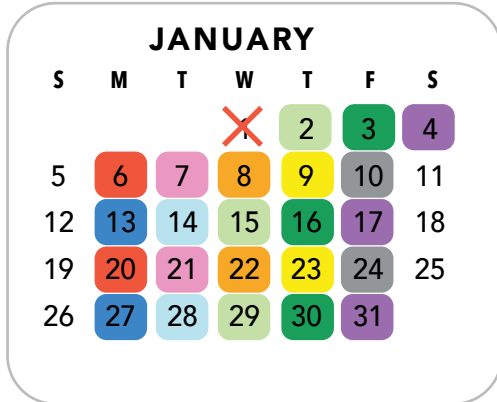
→ Using the map on the opposite page, find your color and match it to the collection week and day listed below. You may also visit <https://www.charlestoncounty.org/departments/environmental-management/recnewsletter.php> and enter your address to find your collection date.

→ Holidays are indicated by an "X" on the calendar below. You will not receive service on these days. Holiday makeup days occur on the day following your regularly scheduled pickup day.

Service days are subject to change at any time. Visit recycle.charlestoncounty.org for the most up-to-date info.

COLLECTION WEEK 1 ● Monday ● Tuesday ● Wednesday ● Thursday ● Friday

COLLECTION WEEK 2 ● Monday ● Tuesday ● Wednesday ● Thursday ● Friday





CHARLESTON COUNTY ENVIRONMENTAL MANAGEMENT

8099 Palmetto Commerce Parkway
North Charleston, SC 29456

PRSR STD
U.S. Postage
PAID
Charleston, SC
Permit No. 137

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POSTAL PATRON

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 **EMAIL** recycle@charlestoncounty.org

 **PHONE** Call (843) 720-7111



SCAN THE CODE
to stay updated on your recycling day, receive notifications, and learn about accepted items!

TRASH INFORMATION



Charleston County Environmental Management **does not** collect trash, bulk waste, or yard waste.

These services are managed by the various municipalities and Public Service Districts (PSD) throughout the county.

QUESTIONS ABOUT YOUR TRASH COLLECTION?

- City of Charleston (843) 724-7311
- Folly Beach (843) 588-2447
- Isle of Palms (843) 886-8956
- James Island PSD (843) 795-9060
- Kiawah Island (843) 768-9166
- Lincolville (843) 873-3261
- Mount Pleasant (843) 884-8517
- North Charleston (843) 745-1026
- Trident Waste (843) 576-5050
- Seabrook Island (843) 768-0061
- St. Andrews PSD (843) 556-6310
- Sullivan's Island (843) 883-3198



Protect Your Family From Lead in Your Home



United States
Environmental
Protection Agency



United States
Consumer Product
Safety Commission



United States
Department of Housing
and Urban Development

Are You Planning to Buy or Rent a Home Built Before 1978?

Did you know that many homes built before 1978 have **lead-based paint**? Lead from paint, chips, and dust can pose serious health hazards.

Read this entire brochure to learn:

- How lead gets into the body
- How lead affects health
- What you can do to protect your family
- Where to go for more information

Before renting or buying a pre-1978 home or apartment, federal law requires:

- Sellers must disclose known information on lead-based paint or lead-based paint hazards before selling a house.
- Real estate sales contracts must include a specific warning statement about lead-based paint. Buyers have up to 10 days to check for lead.
- Landlords must disclose known information on lead-based paint or lead-based paint hazards before leases take effect. Leases must include a specific warning statement about lead-based paint.

If undertaking renovations, repairs, or painting (RRP) projects in your pre-1978 home or apartment:

- Read EPA's pamphlet, *The Lead-Safe Certified Guide to Renovate Right*, to learn about the lead-safe work practices that contractors are required to follow when working in your home (see page 12).



Simple Steps to Protect Your Family from Lead Hazards

If you think your home has lead-based paint:

- Don't try to remove lead-based paint yourself.
- Always keep painted surfaces in good condition to minimize deterioration.
- Get your home checked for lead hazards. Find a certified inspector or risk assessor at epa.gov/lead.
- Talk to your landlord about fixing surfaces with peeling or chipping paint.
- Regularly clean floors, window sills, and other surfaces.
- Take precautions to avoid exposure to lead dust when remodeling.
- When renovating, repairing, or painting, hire only EPA- or state-approved Lead-Safe certified renovation firms.
- Before buying, renting, or renovating your home, have it checked for lead-based paint.
- Consult your health care provider about testing your children for lead. Your pediatrician can check for lead with a simple blood test.
- Wash children's hands, bottles, pacifiers, and toys often.
- Make sure children eat healthy, low-fat foods high in iron, calcium, and vitamin C.
- Remove shoes or wipe soil off shoes before entering your house.

Lead Gets into the Body in Many Ways

Adults and children can get lead into their bodies if they:

- Breathe in lead dust (especially during activities such as renovations, repairs, or painting that disturb painted surfaces).
- Swallow lead dust that has settled on food, food preparation surfaces, and other places.
- Eat paint chips or soil that contains lead.

Lead is especially dangerous to children under the age of 6.

- At this age, children's brains and nervous systems are more sensitive to the damaging effects of lead.
- Children's growing bodies absorb more lead.
- Babies and young children often put their hands and other objects in their mouths. These objects can have lead dust on them.



Women of childbearing age should know that lead is dangerous to a developing fetus.

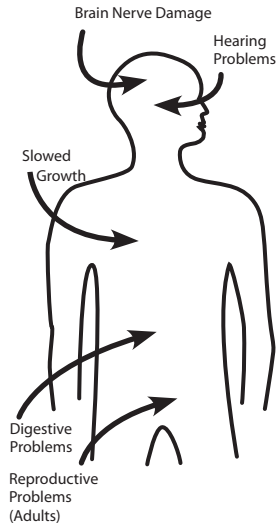
- Women with a high lead level in their system before or during pregnancy risk exposing the fetus to lead through the placenta during fetal development.

Health Effects of Lead

Lead affects the body in many ways. It is important to know that even exposure to low levels of lead can severely harm children.

In children, exposure to lead can cause:

- Nervous system and kidney damage
- Learning disabilities, attention-deficit disorder, and decreased intelligence
- Speech, language, and behavior problems
- Poor muscle coordination
- Decreased muscle and bone growth
- Hearing damage



While low-lead exposure is most common, exposure to high amounts of lead can have devastating effects on children, including seizures, unconsciousness, and in some cases, death.

Although children are especially susceptible to lead exposure, lead can be dangerous for adults, too.

In adults, exposure to lead can cause:

- Harm to a developing fetus
- Increased chance of high blood pressure during pregnancy
- Fertility problems (in men and women)
- High blood pressure
- Digestive problems
- Nerve disorders
- Memory and concentration problems
- Muscle and joint pain

Check Your Family for Lead

Get your children and home tested if you think your home has lead.

Children's blood lead levels tend to increase rapidly from 6 to 12 months of age, and tend to peak at 18 to 24 months of age.

Consult your doctor for advice on testing your children. A simple blood test can detect lead. Blood lead tests are usually recommended for:

- Children at ages 1 and 2
- Children or other family members who have been exposed to high levels of lead
- Children who should be tested under your state or local health screening plan

Your doctor can explain what the test results mean and if more testing will be needed.

Where Lead-Based Paint Is Found

In general, the older your home or childcare facility, the more likely it has lead-based paint.¹

Many homes, including private, federally-assisted, federally-owned housing, and childcare facilities built before 1978 have lead-based paint. In 1978, the federal government banned consumer uses of lead-containing paint.²

Learn how to determine if paint is lead-based paint on page 7.

Lead can be found:

- In homes and childcare facilities in the city, country, or suburbs,
- In private and public single-family homes and apartments,
- On surfaces inside and outside of the house, and
- In soil around a home. (Soil can pick up lead from exterior paint or other sources, such as past use of leaded gas in cars.)

Learn more about where lead is found at epa.gov/lead.

¹ "Lead-based paint" is currently defined by the federal government as paint with lead levels greater than or equal to 1.0 milligram per square centimeter (mg/cm²), or more than 0.5% by weight.

² "Lead-containing paint" is currently defined by the federal government as lead in new dried paint in excess of 90 parts per million (ppm) by weight.

Identifying Lead-Based Paint and Lead-Based Paint Hazards

Deteriorated lead-based paint (peeling, chipping, chalking, cracking, or damaged paint) is a hazard and needs immediate attention. **Lead-based paint** may also be a hazard when found on surfaces that children can chew or that get a lot of wear and tear, such as:

- On windows and window sills
- Doors and door frames
- Stairs, railings, banisters, and porches

Lead-based paint is usually not a hazard if it is in good condition and if it is not on an impact or friction surface like a window.

Lead dust can form when lead-based paint is scraped, sanded, or heated. Lead dust also forms when painted surfaces containing lead bump or rub together. Lead paint chips and dust can get on surfaces and objects that people touch. Settled lead dust can reenter the air when the home is vacuumed or swept, or when people walk through it. EPA currently defines the following levels of lead in dust as hazardous:

- 10 micrograms per square foot ($\mu\text{g}/\text{ft}^2$) and higher for floors, including carpeted floors
- 100 $\mu\text{g}/\text{ft}^2$ and higher for interior window sills

Lead in soil can be a hazard when children play in bare soil or when people bring soil into the house on their shoes. EPA currently defines the following levels of lead in soil as hazardous:

- 400 parts per million (ppm) and higher in play areas of bare soil
- 1,200 ppm (average) and higher in bare soil in the remainder of the yard

Remember, lead from paint chips—which you can see—and lead dust—which you may not be able to see—both can be hazards.

The only way to find out if paint, dust, or soil lead hazards exist is to test for them. The next page describes how to do this.

Checking Your Home for Lead

You can get your home tested for lead in several different ways:

- A lead-based paint **inspection** tells you if your home has lead-based paint and where it is located. It won't tell you whether your home currently has lead hazards. A trained and certified testing professional, called a lead-based paint inspector, will conduct a paint inspection using methods, such as:
 - Portable x-ray fluorescence (XRF) machine
 - Lab tests of paint samples
- A **risk assessment** tells you if your home currently has any lead hazards from lead in paint, dust, or soil. It also tells you what actions to take to address any hazards. A trained and certified testing professional, called a risk assessor, will:
 - Sample paint that is deteriorated on doors, windows, floors, stairs, and walls
 - Sample dust near painted surfaces and sample bare soil in the yard
 - Get lab tests of paint, dust, and soil samples
- A combination inspection and risk assessment tells you if your home has any lead-based paint and if your home has any lead hazards, and where both are located.



Checking Your Home for Lead, continued

In preparing for renovation, repair, or painting work in a pre-1978 home, Lead-Safe Certified renovators (see page 12) may:

- Take paint chip samples to determine if lead-based paint is present in the area planned for renovation and send them to an EPA-recognized lead lab for analysis. In housing receiving federal assistance, the person collecting these samples must be a certified lead-based paint inspector or risk assessor
- Use EPA-recognized tests kits to determine if lead-based paint is absent (but not in housing receiving federal assistance)
- Presume that lead-based paint is present and use lead-safe work practices

There are state and federal programs in place to ensure that testing is done safely, reliably, and effectively. Contact your state or local agency for more information, visit epa.gov/lead, or call **1-800-424-LEAD (5323)** for a list of contacts in your area.³

³ Hearing- or speech-challenged individuals may access this number through TTY by calling the Federal Relay Service at 1-800-877-8339.

What You Can Do Now to Protect Your Family

If you suspect that your house has lead-based paint hazards, you can take some immediate steps to reduce your family's risk:

- If you rent, notify your landlord of peeling or chipping paint.
- Keep painted surfaces clean and free of dust. Clean floors, window frames, window sills, and other surfaces weekly. Use a mop or sponge with warm water and a general all-purpose cleaner. (Remember: never mix ammonia and bleach products together because they can form a dangerous gas.)
- Carefully clean up paint chips immediately without creating dust.
- Thoroughly rinse sponges and mop heads often during cleaning of dirty or dusty areas, and again afterward.
- Wash your hands and your children's hands often, especially before they eat and before nap time and bed time.
- Keep play areas clean. Wash bottles, pacifiers, toys, and stuffed animals regularly.
- Keep children from chewing window sills or other painted surfaces, or eating soil.
- When renovating, repairing, or painting, hire only EPA- or state-approved Lead-Safe Certified renovation firms (see page 12).
- Clean or remove shoes before entering your home to avoid tracking in lead from soil.
- Make sure children eat nutritious, low-fat meals high in iron, and calcium, such as spinach and dairy products. Children with good diets absorb less lead.

Reducing Lead Hazards

Disturbing lead-based paint or removing lead improperly can increase the hazard to your family by spreading even more lead dust around the house.

- In addition to day-to-day cleaning and good nutrition, you can **temporarily** reduce lead-based paint hazards by taking actions, such as repairing damaged painted surfaces and planting grass to cover lead-contaminated soil. These actions are not permanent solutions and will need ongoing attention.



- You can minimize exposure to lead when renovating, repairing, or painting by hiring an EPA- or state-certified renovator who is trained in the use of lead-safe work practices. If you are a do-it-yourselfer, learn how to use lead-safe work practices in your home.
- To remove lead hazards permanently, you should hire a certified lead abatement contractor. Abatement (or permanent hazard elimination) methods include removing, sealing, or enclosing lead-based paint with special materials. Just painting over the hazard with regular paint is not permanent control.

Always use a certified contractor who is trained to address lead hazards safely.

- Hire a Lead-Safe Certified firm (see page 12) to perform renovation, repair, or painting (RRP) projects that disturb painted surfaces.
- To correct lead hazards permanently, hire a certified lead abatement contractor. This will ensure your contractor knows how to work safely and has the proper equipment to clean up thoroughly.

Certified contractors will employ qualified workers and follow strict safety rules as set by their state or by the federal government.

Reducing Lead Hazards, continued

If your home has had lead abatement work done or if the housing is receiving federal assistance, once the work is completed, dust cleanup activities must be conducted until clearance testing indicates that lead dust levels are below the following levels:

- 10 micrograms per square foot ($\mu\text{g}/\text{ft}^2$) for floors, including carpeted floors
- 100 $\mu\text{g}/\text{ft}^2$ for interior windows sills
- 400 $\mu\text{g}/\text{ft}^2$ for window troughs

Abatements are designed to permanently eliminate lead-based paint hazards. However, lead dust can be reintroduced into an abated area.

- Use a HEPA vacuum on all furniture and other items returned to the area, to reduce the potential for reintroducing lead dust.
- Regularly clean floors, window sills, troughs, and other hard surfaces with a damp cloth or sponge and a general all-purpose cleaner.

Please see page 9 for more information on steps you can take to protect your home after the abatement. For help in locating certified lead abatement professionals in your area, call your state or local agency (see pages 15 and 16), epa.gov/lead, or call 1-800-424-LEAD.

Renovating, Repairing or Painting a Home with Lead-Based Paint

If you hire a contractor to conduct renovation, repair, or painting (RRP) projects in your pre-1978 home or childcare facility (such as pre-school and kindergarten), your contractor must:

- Be a Lead-Safe Certified firm approved by EPA or an EPA-authorized state program
- Use qualified trained individuals (Lead-Safe Certified renovators) who follow specific lead-safe work practices to prevent lead contamination
- Provide a copy of EPA's lead hazard information document, *The Lead-Safe Certified Guide to Renovate Right*



RRP contractors working in pre-1978 homes and childcare facilities must follow lead-safe work practices that:

- **Contain the work area.** The area must be contained so that dust and debris do not escape from the work area. Warning signs must be put up, and plastic or other impermeable material and tape must be used.
- **Avoid renovation methods that generate large amounts of lead-contaminated dust.** Some methods generate so much lead-contaminated dust that their use is prohibited. They are:
 - Open-flame burning or torching
 - Sanding, grinding, planing, needle gunning, or blasting with power tools and equipment not equipped with a shroud and HEPA vacuum attachment
 - Using a heat gun at temperatures greater than 1100°F
- **Clean up thoroughly.** The work area should be cleaned up daily. When all the work is done, the area must be cleaned up using special cleaning methods.
- **Dispose of waste properly.** Collect and seal waste in a heavy duty bag or sheeting. When transported, ensure that waste is contained to prevent release of dust and debris.

To learn more about EPA's requirements for RRP projects, visit epa.gov/getleadsafe, or read *The Lead-Safe Certified Guide to Renovate Right*.

Other Sources of Lead

Lead in Drinking Water

The most common sources of lead in drinking water are lead pipes, faucets, and fixtures.

Lead pipes are more likely to be found in older cities and homes built before 1986.

You can't smell or taste lead in drinking water.

To find out for certain if you have lead in drinking water, have your water tested.

Remember older homes with a private well can also have plumbing materials that contain lead.

Important Steps You Can Take to Reduce Lead in Drinking Water

- Use only cold water for drinking, cooking and making baby formula. Remember, boiling water does not remove lead from water.
- Before drinking, flush your home's pipes by running the tap, taking a shower, doing laundry, or doing a load of dishes.
- Regularly clean your faucet's screen (also known as an aerator).
- If you use a filter certified to remove lead, don't forget to read the directions to learn when to change the cartridge. Using a filter after it has expired can make it less effective at removing lead.

Contact your water company to determine if the pipe that connects your home to the water main (called a service line) is made from lead. Your area's water company can also provide information about the lead levels in your system's drinking water.

For more information about lead in drinking water, please contact EPA's Safe Drinking Water Hotline at 1-800-426-4791. If you have other questions about lead poisoning prevention, call 1-800 424-LEAD.*

Call your local health department or water company to find out about testing your water, or visit epa.gov/safewater for EPA's lead in drinking water information. Some states or utilities offer programs to pay for water testing for residents. Contact your state or local water company to learn more.

* Hearing- or speech-challenged individuals may access this number through TTY by calling the Federal Relay Service at 1-800-877-8339.

Other Sources of Lead, continued

- **Lead smelters** or other industries that release lead into the air.
- **Your job.** If you work with lead, you could bring it home on your body or clothes. Shower and change clothes before coming home. Launder your work clothes separately from the rest of your family's clothes.
- **Hobbies** that use lead, such as making pottery or stained glass, or refinishing furniture. Call your local health department for information about hobbies that may use lead.
- Old **toys** and **furniture** may have been painted with lead-containing paint. Older toys and other children's products may have parts that contain lead.⁴
- Food and liquids cooked or stored in **lead crystal** or **lead-glazed pottery or porcelain** may contain lead.
- Folk remedies, such as "**greta**" and "**azarcon,**" used to treat an upset stomach.

⁴ In 1978, the federal government banned toys, other children's products, and furniture with lead-containing paint. In 2008, the federal government banned lead in most children's products. The federal government currently bans lead in excess of 100 ppm by weight in most children's products.

For More Information

The National Lead Information Center

Learn how to protect children from lead poisoning and get other information about lead hazards on the Web at epa.gov/safewater and hud.gov/lead, or call **1-800-424-LEAD (5323)**.

EPA's Safe Drinking Water Hotline

For information about lead in drinking water, call **1-800-426-4791**, or visit epa.gov/lead for information about lead in drinking water.

Consumer Product Safety Commission (CPSC) Hotline

For information on lead in toys and other consumer products, or to report an unsafe consumer product or a product-related injury, call **1-800-638-2772**, or visit CPSC's website at cpsc.gov or saferproducts.gov.

State and Local Health and Environmental Agencies

Some states, tribes, and cities have their own rules related to lead-based paint. Check with your local agency to see which laws apply to you. Most agencies can also provide information on finding a lead abatement firm in your area, and on possible sources of financial aid for reducing lead hazards. Receive up-to-date address and phone information for your state or local contacts on the Web at epa.gov/safewater, or contact the National Lead Information Center at **1-800-424-LEAD**.

Hearing- or speech-challenged individuals may access any of the phone numbers in this brochure through TTY by calling the toll-free Federal Relay Service at **1-800-877-8339**.

U. S. Environmental Protection Agency (EPA)

Regional Offices

The mission of EPA is to protect human health and the environment. Your Regional EPA Office can provide further information regarding regulations and lead protection programs.

Region 1 (Connecticut, Massachusetts, Maine, New Hampshire, Rhode Island, Vermont)

Regional Lead Contact
U.S. EPA Region 1
5 Post Office Square, Suite 100, OES 05-4
Boston, MA 02109-3912
(888) 372-7341

Region 2 (New Jersey, New York, Puerto Rico, Virgin Islands)

Regional Lead Contact
U.S. EPA Region 2
2890 Woodbridge Avenue
Building 205, Mail Stop 225
Edison, NJ 08837-3679
(732) 906-6809

Region 3 (Delaware, Maryland, Pennsylvania, Virginia, DC, West Virginia)

Regional Lead Contact
U.S. EPA Region 3
1650 Arch Street
Philadelphia, PA 19103
(215) 814-2088

Region 4 (Alabama, Florida, Georgia, Kentucky, Mississippi, North Carolina, South Carolina, Tennessee)

Regional Lead Contact
U.S. EPA Region 4
AFC Tower, 12th Floor, Air, Pesticides & Toxics
61 Forsyth Street, SW
Atlanta, GA 30303
(404) 562-8998

Region 5 (Illinois, Indiana, Michigan, Minnesota, Ohio, Wisconsin)

Regional Lead Contact
U.S. EPA Region 5 (LL-17J)
77 West Jackson Boulevard
Chicago, IL 60604-3666
(312) 353-3808

Region 6 (Arkansas, Louisiana, New Mexico, Oklahoma, Texas, and 66 Tribes)

Regional Lead Contact
U.S. EPA Region 6
1445 Ross Avenue, 12th Floor
Dallas, TX 75202-2733
(214) 665-2704

Region 7 (Iowa, Kansas, Missouri, Nebraska)

Regional Lead Contact
U.S. EPA Region 7
11201 Renner Blvd.
Lenexa, KS 66219
(800) 223-0425

Region 8 (Colorado, Montana, North Dakota, South Dakota, Utah, Wyoming)

Regional Lead Contact
U.S. EPA Region 8
1595 Wynkoop St.
Denver, CO 80202
(303) 312-6966

Region 9 (Arizona, California, Hawaii, Nevada)

Regional Lead Contact
U.S. EPA Region 9 (CMD-4-2)
75 Hawthorne Street
San Francisco, CA 94105
(415) 947-4280

Region 10 (Alaska, Idaho, Oregon, Washington)

Regional Lead Contact
U.S. EPA Region 10 (20-C04)
Air and Toxics Enforcement Section
1200 Sixth Avenue, Suite 155
Seattle, WA 98101
(206) 553-1200

Consumer Product Safety Commission (CPSC)

The CPSC protects the public against unreasonable risk of injury from consumer products through education, safety standards activities, and enforcement. Contact CPSC for further information regarding consumer product safety and regulations.

CPSC

4330 East West Highway
Bethesda, MD 20814-4421
1-800-638-2772
cpsc.gov or saferproducts.gov

U. S. Department of Housing and Urban Development (HUD)

HUD's mission is to create strong, sustainable, inclusive communities and quality affordable homes for all. Office of Lead Hazard Control and Healthy Homes for further information regarding the Lead Safe Housing Rule, which protects families in pre-1978 assisted housing, and for the lead hazard control and research grant programs.

HUD

451 Seventh Street, SW, Room 8236
Washington, DC 20410-3000
(202) 402-7698
hud.gov/lead

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IMPORTANT!

Lead From Paint, Dust, and Soil in and Around Your Home Can Be Dangerous if Not Managed Properly

- Children under 6 years old are most at risk for lead poisoning in your home.
- Lead exposure can harm young children and babies even before they are born.
- Homes, schools, and child care facilities built before 1978 are likely to contain lead-based paint.
- Even children who seem healthy may have dangerous levels of lead in their bodies.
- Disturbing surfaces with lead-based paint or removing lead-based paint improperly can increase the danger to your family.
- People can get lead into their bodies by breathing or swallowing lead dust, or by eating soil or paint chips containing lead.
- People have many options for reducing lead hazards. Generally, lead-based paint that is in good condition is not a hazard (see page 10).