Application for Employment

Mantz Automation, Inc is an equal opportunity employer and fully subscribes to the principles of Equal Employment Opportunity. It is the policy of Mantz Automation, Inc. to provide employment, compensation and other benefits related to employment based on qualifications, without regard to race, color, religion, national origin, sexual orientation, gender, age, disability, marital status, amnesty, use of lawful products, arrest or conviction record, pregnancy, military service membership or status as covered veterans or any other legally protected status. As an equal opportunity employer, this company intends to comply fully with all federal and state laws and the information requested on this application will not be used for any purpose prohibited by law. Disabled applicants may request any needed accommodation.

Please read carefully. Provide all information that is requested. Your completed application will be considered active for three (3) months from the date of the application.

Personal:

Name: _____ Date: _____/_____/_____
Last First Middle Initial

Address: _____
Number & Street City State Zip

Phone Number: ( ) _____ Email: _____

Position Applying For: _____ Desired Rate of Pay:$ _____

Where did you hear of our job opening? _____

Employment Desired: ___ Full time ___ Part time ___ Full or Part time

I am willing to work: ___ 1st shift ___ 2nd shift ___ Any shift ☐

Date Available for Work: _____/_____/_____

Are you legally eligible for employment in the United States: ___Yes ___No
(If offered employment, you will be required to provide documentation to verify eligibility)

Education:

Please indicate education or training which you believe qualifies you for the position you are seeking.

High School: Number of years completed (circle one) ☐ ☐ ☐ ☐

Diploma: ___ Yes ___ No G.E.D. ___ Yes ___ No

College and/or Vocational School: Number of years completed (circle one) ☐ ☐ ☐ ☐

School(s) _____ City/State_____

Major: _____ Degree Earned: _____

Other Professional Membership(s): _____

(You need not disclose membership in professional organizations that may reveal information regarding race, color, creed, sex, religion, national origin, ancestry, age, disability, marital status, veteran status or any other protected status.)

Employment:

*Please list your work experience for the **past 10 years** (please attach additional sheets if necessary)*
List most recent or current employer first, including Military Service.

Name of Employer: Address City, State, Zip	Name of Supervisor:	Employment Dates: From: To:	Last Job Title Starting Pay: Ending Pay:
Phone Number ( )			
Reason for Leaving:			
List job(s) held, duties performed, skills used or learned, advancements or promotions while you worked for this employer:			

May we contact your present employer? _____ Yes _____ No

Name of Employer: Address City, State, Zip	Name of Supervisor:	Employment Dates: From: To:	Last Job Title Starting Pay: Ending Pay:
Phone Number ( )			
Reason for Leaving:			
List job(s) held, duties performed, skills used or learned, advancements or promotions while you worked for this employer:			

Name of Employer: Address City, State, Zip	Name of Supervisor:	Employment Dates: From: To:	Last Job Title Starting Pay: Ending Pay:
Phone Number ( )			
Reason for Leaving:			
List job(s) held, duties performed, skills used or learned, advancements or promotions while you worked for this employer:			

Military:

Have you ever been in the Armed Forces? _____ Yes _____ No

Are you now a member of the National Guard _____ Yes _____ No

Specialty: _____

Date Entered: _____/_____/_____ Date Discharged: _____/_____/_____

In case of an emergency, please notify:

_____ _____

Name Relationship to applicant

_____ or _____

Phone Number(s)

Applicant's Acknowledgement and Agreement

(Please read the following statements carefully before signing)

I hereby certify that the facts listed in the above employment application are true and complete to the best of my knowledge and I authorize Mantz Automation, Inc. to verify their accuracy and to obtain reference information on my work or school performance. I hereby release Mantz Automation, Inc. from any/all liability of whatever kind and nature which, at any time, could result from obtaining and having an employment decision based on such information. (please initial here) _____

I understand that, if employed, falsified statements of any kind or omissions of facts called for on this application shall be considered sufficient basis for dismissal. (please initial here) _____

I understand that should an employment offer be extended to me and accepted that I will fully adhere to the policies, rules and regulations of employment of Mantz Automation, Inc. However, I further understand that neither the policies, rules, regulations of employment or anything said during the interview process shall be deemed to constitute the terms of an implied employment contract. I understand that Mantz Automation, Inc. is committed to maintain a drug-free workplace. If employed, I realize that the Company conducts reasonable suspicion, periodic and/or random drug and/or alcohol testing of its employees. I understand that any employment offered is for an indefinite duration and at-will and that either I or Mantz Automation, Inc. may terminate my employment at any time with or without notice or cause. (please initial here) _____

_____ _____

Signature of Applicant Printed Name of Applicant

_____/_____/_____ Date