



## ONTARIO WEDDING ENTERTAINMENT CHECKLIST

### Before booking

- ☐ Define the wedding style, guest count, venue, and budget.
- ☐ Map entertainment needs for ceremony, cocktail hour, dinner, and dancing.
- ☐ Select options for both highly social and quieter guests.
- ☐ Check vendor reviews, insurance, inclusions, and cancellation terms.

### Photo booth planning

- ☐ Choose printed photos, Spinnercam360, Vogue booth, glam booth, AI, or another experience.
- ☐ Confirm setup footprint, backdrop size, power, Wi-Fi, and attendant.
- ☐ Approve names, date, monogram, colours, and print or digital template.
- ☐ Decide whether to include a guest book, props, gallery, or digital sharing.
- ☐ Confirm accessibility and a safe path to the setup.

### Venue and weather

- ☐ Confirm load-in time, elevator, stairs, parking, and room access.
- ☐ Select a visible location that does not block service or exits.
- ☐ Arrange shade, level ground, and weather protection outdoors.
- ☐ Confirm an indoor backup location.

### Timeline

- ☐ Decide when the booth opens and closes.
- ☐ Share introductions, speeches, dances, and cultural traditions with vendors.
- ☐ Avoid closing the booth during a high-demand period.
- ☐ Assign one wedding contact for day-of questions.

### Final review

- ☐ Check spelling and graphics on every proof.
- ☐ Reconfirm venue rules and final schedule.
- ☐ Confirm delivery of prints, videos, or gallery.
- ☐ Prepare guest-book pens, signs, and prompts.
- ☐ Save all vendor contact details offline.