

Children's Ministries Coordinator

North Shore Campus | Full-Time (40 Hours/Week plus Benefits)

Help Create a Place Where Children and Families Thrive

Do you have a heart for kids, a gift for organization, and a desire to make an eternal impact? At The Orchard, we believe every child matters, and every family should feel welcomed, known, and encouraged in their faith journey.

We're looking for a **Children's Ministries Coordinator** to support our North Shore campus by helping create a safe, engaging, and Christ-centered environment where children can grow in their knowledge and love of Jesus. This role is ideal for someone who enjoys organizing details, building relationships, and serving alongside volunteers to make ministry happen.

What You'll Do

- Coordinate and lead Sunday morning and mid-week Awana children's ministry programs and volunteer schedules.
- Welcome and connect with new families, helping them feel known and cared for.
- Serve as the primary liaison for volunteers and parents.
- Manage the parent-child check-in system and maintain child records.
- Order and maintain classroom supplies and teaching materials.
- Assist with Orchard Kids Pray First and other children's ministry events.
- Help ensure classrooms are staffed appropriately, and ministry environments are ready each week.
- To see more details click here -> [NS Children's Ministries Coordinator Full Time](#)

What We're Looking For

- A growing follower of Jesus with a solid understanding of the Gospel.
- Alignment with the EFCA Statement of Faith and The Orchard's Statement on Human Life and Marriage.
- Strong organizational, communication, and interpersonal skills.
- Ability to manage multiple priorities, work independently, and learn new technology.
- A positive, servant-hearted attitude and passion for serving children and families.

Schedule & Compensation

- **40 hours per week** – expected availability includes Sundays, 7:30 am to 12:30 pm, and Tuesdays, 4:30 pm to 9 pm.
- **Pay:** \$20-\$23 per hour, based on qualifications and experience.

Why Join The Orchard?

Ministry at the Orchard is more than a job. It's an opportunity to invest in the next generation, partner with families, and help children experience the love of Christ. You'll join a supportive team committed to spiritual growth, excellence in ministry operations, and creating places where people can encounter Jesus and build meaningful community.

Ready to Make an Eternal Impact?

Apply Today!! Send your resume and cover letter to employment@theorchard.church. We look forward to hearing how God has called and equipped you to serve children and families.