

SPRINGFIELD

MARKETS

ORION SHOPPING CENTRE
MAIN STREET
SPRINGFIELD CENTRAL

3rd Sunday
of the Month

WELCOME

Arrive via Sirius Drive to turn right into Main Street.

Sites are pre allocated. Stop at the entry, wait to be directed to your site. Be patient, be mindful of others & work together.

Vehicles driven in must have their hazards on, both front windows down & radio off. Your Hi Vis must be on, you are entering a safe workplace.

The procedure is to unpack your stock from your vehicle, remove your vehicle & then set up. Do not set up from your vehicle.

Pull over as much as you can to let others through.

All cars out at 8am

Don't use shopping trolleys

Departing - Pack down all your stock to back of stall space first. No cars in before 4.30pm. If there are still visitors at our market, I may delay vehicle entry until safe. Entry to pack down is same as Bump in, if you cannot pull to the side to pack up, do not block the road, drive through and re enter the market until there is space for you to pull over.

Help those in front of you packing or unpacking - together we create good culture.

I'm here! I am at the market from start to finish, I want to manage our market & help grow your business.



Vic
M 04 3818 7545
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BUMP INFO

WEATHER

We will always have weather, we are an outdoor market, we don't cancel because of weather

No site refunds or transfers in case of inclement weather, non attendance or due to personal issues

Bookings are made online & payment must be made at time of booking.

MEDICAL

Please feel comfortable to share with us your Medical History - it's best for us to know if you need assistance, or a helping hand.

Keep to paths,
do not drive on
Gardens &
Lawns

PROMOTE & GROW

Yes! We are busy advertising the markets!

Flyers, Radio Adverts, Social Media Campaigns, Street Corflutes

We want to increase your sales & visitors to the market. Support each other by promotion of your products & others

@springfieldmarkets
#springfieldmarkets

We have a photographer at every market. Make sure you are working on your advertising too!

SOCIALS



Love
YOUR
NEIGHBOUR

Be Kind & Courteous. We're all in this together to create a welcoming environment. Lets treat everyone with respect.

No hate speech or bullying.



ADDRESS

Orion Shopping Centre
Sirius Drive
Springfield Central
Put into your Google Maps

TIMES

Bump in 6:00am to 7:30am

Market Trading 9am to 4pm

NO EARLY PACKUPS



PRESENTATION, LOOK GREAT TRADE SAFELY

Bring your own tents, tables & weights. Weights must secure to each gazebo leg & weigh 10kgs each. No Weights, No Trade

HI VIS

To be worn on arrival, removed at 8am when market starts. Back on at 4pm for pack down
NO VEST - NO TRADE



PUBLIC LIABILITY & FOOD LICENCES

You must have current minimum \$10 million Public Liability Insurance. On booking your stall, there is an option to purchase insurance for one off trade. Foodies = Current Food Licence



SHOPPING TROLLEES

DO NOT USE SUPERMARKET SHOPPING TROLLEES. Using them breaches our contract, please bring your own trollies

POWER

No power is available for hire at Orion - you must have a silent generator, if its noisy or poorly maintained, we will turn it off. All power leads must be tested & tagged.



RUBBISH

Bins are for our visitors - Stallholders must remove their own rubbish & not use the bins supplied



YOUR HELPERS NEED TO READ THIS!

By booking a stall with us, you are the person responsible - anyone who you engage to help, falls under your instruction - they must also be aware of our market operations



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	3x3	6x3
General Trader	\$100	\$200
Drinks & Desserts	\$160	\$240
Food Stall	\$180	\$280