



*If we believe,  
we will achieve.*

## Chalkwell Hall Junior School

London Road, Leigh-on-Sea, Essex SS9 3NL

T: 01702 478570

E: [office@chalkwellhall-jun.southend.sch.uk](mailto:office@chalkwellhall-jun.southend.sch.uk)

W: [www.chalkwellhall.co.uk](http://www.chalkwellhall.co.uk)

Headteacher: Andy Newnham

2<sup>nd</sup> September 2025

Dear Parents/Carers,

### **Start of a new school year!**

I hope that you have all had a relaxing, fun and safe summer holidays. My staff and I are looking forward to welcoming the children back tomorrow. I am writing to inform you of the arrangements and a few reminders for when the children return to school.

### **Reminder of Daily Timings**

The playground opens at 8:20am for children to go onto.

**Year 3 & 4** enter the school building at 8:30am ready to start their school day at 8:35am.

**Registration closes at 8.45am after which your child will be marked as late.**

Year 3 & 4 finish at 3:05pm. Year 3 exit via their classroom doors (parents should wait along the wall opposite the year 3 classes). Year 4 exit via the playground door by the boys' toilets (parents should wait on the area of the playground by the football pitch).

**Year 5 & 6** enter the school building at 8:40am ready to start their school day at 8:45am.

**Registration closes at 8.55am, as will the school gates, after which your child will be marked as late.**

Year 5 & 6 finish at 3:15pm. Year 5 exit via the playground door by the boys' toilets (parents should wait on the areas of the playground by the football pitch). Year 6 exit via the kitchen doors between the two schools (parents should wait in the area in front of the school).

### **Uniform**

What a child wears to school reflects his/her attitude to learning. It portrays the school's ethos and shared positive values. We have a very simple uniform that the pupils are encouraged to wear:

#### **School Uniform**

Polo shirt (light blue) – this does not need to have a logo on

Logo sweatshirt or sweat-cardigan (navy blue)

Navy or grey trousers

Navy skirt/culottes/grey shorts

Light blue summer check dress/playsuit

Flat black shoes **(these can be school shoes or trainers but must be entirely black)**

White/navy or grey socks or navy tights

Shoulder length hair is required to be tied up

Minimal hair accessories (navy, blue, white only – no big bows)

Single stud earrings are permitted

Watches (not smart watches) are allowed, no other jewellery is permitted including necklaces





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### PE uniform

PE T-shirt (light blue)

Logo navy PE hoodie (light blue is permitted until your child outgrows it)

Navy joggers

Navy shorts

Trainers for outdoors (can be coloured)

No jewellery, watches or 'Fitbits' to be worn during PE

\*earrings are not allowed to be worn at all during PE lessons. Children must be able to take these in and out by themselves or if unable to must not be worn to school on these days. Members of staff are not permitted to help with these & plasters covering the earrings are not permitted.

### Medication

If your child needs medication, please drop this into the school office on Wednesday 3<sup>rd</sup> September. A desk will be set up with spare forms and bags. The completed form and medication should then be placed in the year group boxes provided.

### Snacks

We are an accredited school with 'Healthy Schools Status' and we promote healthy and positive choices. We encourage children to bring in a healthy snack each day to have at break time for example, fruit, rice cakes, crackers, cereal bar, fruit winders etc. Children are not permitted to bring in sweets, chocolate or fizzy drinks. In addition to this, please be aware that we are a 'nut-free' school so please do not send in any items containing nuts.

We have a hugely committed and talented team and wonderful children. I know that a successful and happy school depends on all of us working together. Parents make an important contribution to children's achievements at school so I ask for your full support of school policies and your continued proactive involvement in your child's education. I feel that it is important that you have a voice and that as a school we are approachable and allocate time to listen to your concerns, worries or thoughts about the school.

If you require any further information please contact the school office ([office@chalkwellhall-jun.southend.sch.uk](mailto:office@chalkwellhall-jun.southend.sch.uk)).

Kind regards,

Andy Newnham  
Headteacher

