

### Pupil shows symptoms

Teacher to send the pupil to **Medical Room** and inform the **Office** and to tell the pupil to keep 2 metres away from anyone they pass and not to touch anything



Teacher to inform **Office staff and Headteacher or Deputy** so they can arrange for the pupil to be picked up. Pupil should be left alone in a ventilated room if possible and safe to do so. If a 2-metre distance isn't possible, the supervising staff member will wear a face mask. If contact is necessary, they'll also wear gloves and an apron. If there's a risk of fluids entering the eye, they'll also wear eye protection



### Staff member shows symptoms in school **or** gets a positive lateral flow test result at home

Staff member to inform **Headteacher/Deputy/School Business Manager** before leaving the school premises, avoiding contact with others (if at school. If at home, they must not come in to school)



If teaching in school, staff member to wait until supervision has arrived for their class before leaving



**Headteacher/Deputy/School Business Manager** to tell the parents of pupil/staff member:

- To seek a PCR test
- If positive, close contacts to start LFD testing every day for 7 days
- If the staff member has a positive lateral flow test result they must take a 'standard' **PCR test** (this **must** be taken **within 2 days** of a positive lateral flow test result). If a home testing kit is available in school, you can give it to them to take home if you think they may have barriers to accessing testing elsewhere.

#### **Note:**

**Staff member who is a close contact in school and has not been vaccinated will need to isolate for 10 days and book a PCR if they develop symptoms.**



**Once the individual has left the premises (or if they're at home, immediately):** areas they've come into contact with in school to be closed, so these can all be cleaned and disinfected. If the individual is part of a class group, the rest of the group to be moved into an alternative location. All staff and pupils who've come into contact with the individual to be told to wash their hands thoroughly for 20 seconds



If the symptomatic individual's PCR test is **negative**

Pupil/staff member can return to school

If the asymptomatic individual's PCR test is **negative**

Pupil/staff member can return to school



If the symptomatic or asymptomatic individual's PCR test is **positive**

Symptomatic individual to:

- Continue self-isolating for **10 days**, counting from the day after their symptoms started. If they return negative LFD test results on day 6 & 7 of isolation, they can return to school. Close contact/members of their household to start daily LFD testing for 7 days.
- They should **not** return until their temperature has returned to normal, or if they are otherwise unwell

Asymptomatic individual to:

Continue self-isolating for **10 days**, counting from the day after the positive lateral flow test (members of their household must do the same). Close contact/members of their household to start daily LFD testing for 7 days.