



Lake of Bays Township Public Library Board

Connecting community and sparking ideas, lifelong learning and empowerment for all.

Policy Committee Minutes

Thursday July 23, 2026

Present: Rod McLean, Krista Wunsch, Pamela Calverley, Cathy Fairbarn

Absent:

Call to Order: 2:06pm

Chair - Pamela Calverley Secretary - Krista Wunsch

Intent of Committee Minutes - to share with the community and track our ideas

Workflow Plan - return to August to review

Programming Policy OP- 06:

- page 1 controversial removed
- page 2 - rental removed about partnering with revisions completed needs to be taken to the Board for a motion to approve

Committees of the Board GOV-07:

- Finance Committee reworded Appendix
- Fundraising Committee has wording to connect to Policy Committee
- Appendix A for Policy Committee to address today
- Can not bring Policy to the Board until all Committees have completed their Appendices
- Procedures new addition about sharing minutes with Chair one week ahead of Board meetings
- Policy Schedule and workplan is part of the procedures

- Cathy F. will share with the Committee at the beginning of each year the schedule of policies to reviewed
- Add link to GOV-01

Friends of the Library

- Memorandum of Understanding - Cathy F. will reach out to Friends for both branches to connect with them about being in communication and shared MOU
- Possible Lizaan or Cathy F. will provide an overview of notes from Friends to be shared at Board meetings as necessary

Workplace and Harassment Policy HR-02:

- OLS did not mandate that it has to be separated
- Lake of Bays corporate used as a reference
- take it to the Board as motion to keep it as is
- References Lake of Bays links - double check if still valid by Lake of Bays
- Revision dates check for alignment
- Jennifer Pearson is the representative from the meeting in the annual meeting it was shared to split the policy
- Cathy F. will follow up with OLS about the reason why for two policies

Follow Up Work:

- Cathy F. will share follow up with OLS about reason for splitting Workplace and Harassment Policy
- Cathy F. will provide overview of notes from Friends meetings to be shared with Board
- Policy OP-06 will be brought to the Board for approval
- Next meeting Committee will create our workplan
- Next meeting Committee will meet Monday August 31 9:00am

Adjournment Next Meeting: Monday August 31, 2026 9:00am in Dwight/via zoom