



Lake of Bays Township Public Library Board

Connecting community and sparking ideas, lifelong learning and empowerment for all.

Minutes

Tuesday June 16, 2026

Present: Councillor George Anderson, Cathy Vancleave, Cathy Fairbairn, Rod McLean, Lori Riznek, Krista Wunsch, Jennifer Pearson, Pamela Calverley, Jon Linton and Emma Platts-Boyle

Absent: John Nemeth

Call to Order: 6:34pm

CONFLICT OF INTEREST DECLARATION: None

APPROVAL OF AGENDA: Jennifer Pearson and seconded by Emma Platts-Boyle

Adding to New Business

Consent Agenda

Motion to approve by Councillor George Anderson and seconded by Rod McLean

Amount currently fundraised - \$818,000 Once able to accept more quotes then can provide an exact figure for an amount to be raised.

Financial Report

- Cathy F. will send an electronic copy of the budget to everyone Wednesday June 17, 2026

Discussion/Decision Items

- **Dates for Upcoming Meetings in Future**

- December 14, 2026

Motion to accept the meeting dates Jennifer Pearson seconded by Rod McLean

- **Board Legacy Document**

- Wishes and challenges for the Board
- Wishes
 - Social Media Consultant
 - Group Goal - be specific with examples: everyone from Board present at Baysville Walkabout wearing name tags - ground with how to support the branches
 - Recruitment Goal - not use it as that is a current goal not a legacy goal
 - Wording commitment and follow through
 - Growing Together
 - Ongoing Professional Learning - Board Development (every few months have learning shared together)
 - Leadership and commitment from the beginning for Board Governance
 - Intentional Board Cultural Development
- Challenges
 - OLS Consultant to support Strategic Plan planning
 - Ambition to connect steps of initiatives with ensuring the reality for implementation or follow through
 - Ongoing fundraising demands to be considered especially when great needs within the community and high demands everywhere for funds
 - Fundraising needs to be seen as ongoing with endowments to support finances for initiatives change in mindset
 - All initiatives could have a cost associated with it or time commitment shared
 - Consideration is needed how initiatives implicate/impact the demands on the responsibility for Branch Librarians and CEO
- Clarify OLB for the Document
- Charitable Status - placed into Suggested Priorities for Board

- **Review of Board Members and Committee Members**

- Overview of Committees
- Fundraising Committee - Jon Linton - needs wording for marketing
- Board Development Committee
- Policy Committee
- Finance Committee
- Policy Committee will review and update Committee of Boards policy

- **Policy OP-06 Programming**

- Page 1 Section 3 *library shall deliver*
- Remove controversial wording in the sentence
- Page 2 under point 5 liability
- Have a set of policies and have binder accessible with all policies
- Did you Know? - Friendly language

- Word connection added to the list
- **Farmer's Market and Walkabout**
 - sign up for events
 - Interactive bubbles and hammer ; balloons, pictures of the progress; all the faces of the library (big paper roll and small circles all over it to draw their own face)
- **Board Orientation Package**
 - Training
 - Finalized
 - Cathy F. will send Board Portal Sign in and password again

New Business

- Policy OP-05 Sharing Spaces
 - Posted - no information about posted

Motion to accept by Rod McLean and seconded by Councillor George Anderson

- Policy for Workplace Harassment and Policy for Workplace Violence
 - Suggestion based on training OLS
 - HR-02 needs to be reviewed
 - Sample policies available
 - Cathy F. will share policies examples for the Policy Committee
- Saturday July 4 LOBA AGM 8:00am -12:00 pm
 - Table
 - Last year made connections that helped dockside gatherings
 - Emma is available and Jennifer will look at her calendar
- Signage
 - Sign for the back of the building in Dwight
 - Cost of the sign
 - Proceed
 - Cathy F. will follow up with Geoff and Scott and then update

Business Arising

- Budget - Cathy F. will share electronically with Board
- Board Committee Policies - Cathy F. will update
- Board Portal sign in - Cathy F. will share with Board
- Policy for Workplace Harassment and Policy for Workplace Violence - OLS examples will be shared with Policy Committee
- Signage for back of building - Cathy F will provide follow up

Moved to adjournment 8:07pm by Rod McLean.

Adjournment Next Meeting: August 18, 2026 in Baysville/Zoom