



Lake of Bays Township Public Library Board

Connecting community and sparking ideas, lifelong learning and empowerment for all.

Minutes

Tuesday, December 16, 2025

Present: Cathy Vancleaf, Cathy Fairbairn, Rod McLean, Pamela Calverley, Lori Riznek, Jennifer Pearson, Councillor George Anderson, and Edith Warr

Absent: John Nemeth and Krista Wunsch

Call to Order: 6:30 pm

CONFLICT OF INTEREST DECLARATION: None

APPROVAL OF AGENDA: Motion to approve Edith Warr seconded by George Anderson

Consent Agenda

- Motion to approve Jennifer Pearson seconded by Rod McLean

Discussion/Decision Items

- **Proposed 2026 Meeting Schedule**
 - January and March meetings added
 - Motion to approve George Anderson and seconded by Jennifer Pearson
- **Staff Gifts**
 - Cards were signed by board members and gifts left at each location.
- **Farewell and thank you to Edith Warr**
 - Edith joined the board in 2017 and has served on many committees. She was instrumental in highlighting the LOB libraries in the community. She will be deeply missed.
- **Strategic Planning**
 - Refer to separate email with recording and summary notes from Jesse Roberts, OLS Consultant.

New Business

- **Dwight Expansion Purchases**

- Not all purchases will be coming before the Board. Cathy F can make purchases for up to \$5,000, between \$5,000 and \$50,000 needs approval by Cathy V and anything over \$50,000 will come to the board.
- Waiting for a few pledges to bring us up to approximately \$670,000 but continuing to work on other potential leads. The goal was \$1,000,000. Cathy F has an estimated budget need of \$1,100,000.
- If the board is interested in purchases being made, they can contact Cathy F directly for more details.
- There are no grant opportunities available.
- The deadline for the donations to open in the Fall of 2026 is based on ordering timelines of approximately 6 months. Therefore, large purchases will need to be made within the next few months. This will ensure that all furniture matches as it will be purchased together.

- **Board Evaluation**

- 五. Self evaluation forms to follow from Cathy V early in January 2026 so that we can review at the February meeting.

- **Board Recruitment**

- Consider whether you are interested in continuing on the Board for the next term.
- Recruitment and interviews to begin asap to replace Edith's vacancy. Generally, advertise for interest and then set up interviews. To be posted in January to receive resumes. Cathy V will contact previous people who are interested to determine if they'd like to re-apply. It is critical to have a balance in geographical locations. Cathy F will also pass along names of individuals who may be interested.

Moved to adjournment 8:02 pm by Rod McLean.

Adjournment Next Meeting: TBD