



Lake of Bays Township Public Library Board

Connecting community and sparking ideas, lifelong learning and empowerment for all.

Minutes

Tuesday August 19, 2025

Present: Councillor George Anderson, Cathy Vancleave, Cathy Fairbairn, Rod McLean, Pamela Calverley, Lori Riznek, John Nemeth, Edith Warr, Krista Wunsch

Absent: Jennifer Pearson

Call to Order: 6:26pm

CONFLICT OF INTEREST DECLARATION: None

APPROVAL OF AGENDA: Motion to approve Edith Warr seconded by Rod McLean

Consent Agenda

The CEO Report and Statistics will be removed so that it can be part of the discussion items

Motion to approve Edith Warr seconded by Councillor George Anderson

Motion to approve Draft Audit Report Rod McLean seconded by John Nemeth

Discussion/Decision Items

- **Fundraising Update**

- Many outreach opportunities throughout the summer
- Relationships are essential and this is an area of growth to increase awareness
- Need more opportunities to engage and need for fundraising
- Two leads for potential for fundraising
- Time over the winter to deepen relationships and widen the scope of relationships
- Area of focus within our strategic plan to engage our community

- Let go of the Port Cunningham Lodge date for an event
- As a Board consider leads and contacts
- **CEO Report and Statistics**
 - June 17 Finance Report Repair and Maintenance Costs difference between Baysville vs Dwight Branch
 - Heating in Baysville \$9,000 6 months and Dwight \$1,500 difference is because of new and an old system - Phase 3 Arena development includes the heating/cooling of the Baysville Branch by the Geothermal unit.
 - Phone cost \$100 in Dwight and \$200 in Baysville the difference is unknown
 - Difference in Programming budget will be looked at.
 - Statistics for checking out of physical items have been going down for the past 6 months. Cultural trends are changing for people to use the space, use the programs and not take out books. The library is a community space and is being used for gathering, learning and connecting more than physical items now.
 - Include a counter for tracking the entrance and use of space

Motion to Approve CEO Report and Statistics approved by Rod McLean and seconded by Councillor George Anderson

- **Strategic Plan**
 - Indigenous Place Making 2nd, Accountability to 4th, Board Development 5th,
 - TRC Call to Action language can be utilized for Indigenous Place Making
 - Our titles for Strategic Plan encompass the vision statement
 - Pillars need to reflect that moving towards 21st Century Library then what are the actions that support
 - Strategic Plan is it reflective of staff, the board or all of it, as a Board we need to be sure the language is representing the plan for supporting the organization
 - New Building, New Energized Programming and Indigenous Place Making
 - Community and Inclusion together topic 2 could actually be separated based on vision and goals
 - Suggested to have a total of 3 pillars
 - 1. Dwight Expansion 2. Community Engagement 3. Indigenous Place Making
 - Community Engagement, Indigenous Place Making and Expansion,
 - Community Engagement is essential based on fundraising needs and the relationships that are needed
 - Get rid of the numbers to help the pillars feel equal
 - Technology Communications is operational
 - Board Development has been a strong focus and can be maybe taken from the strategic plan
 - Accountability needs to ongoing it can be a value throughout and does not need to a stand alone pillar
 - Refer to the community survey about their needs
 - Reaching based on the demographics
 - Decolonize the Library as the third pillar
 - Dwight Expansion, Community Engagement and Decolonize the Library
 - There are needs like Succession Planning that will exist without being within the Strategic Plan
 - More items related to the topics within our pillar like a video that we all watch as

- a Board that we use as a discussion item
- Fiscal Responsibility area of concern for operation of the Board
- Decolonize the Library an area of growth for the Board to come up with actionable items
- Decolonize the Library is there connections to OLS
- Defining the pillars was essential and now as a Board need to have suggested actionable items
- Board action for next meeting have some ideas to share with the Board
- Chair will prepare questions

New Business

Succession Planning Update

- Still to be continued

Charitable Status Update

- Still to be continued

Moved to adjournment 7:47pm by Rod McLean.

Adjournment Next Meeting: September 16, 2025 in Baysville