

**MINUTES**  
American Quilt Study Group  
Executive Committee  
November 10, 2025  
Zoom Meeting

President Nancy Bavor called the meeting to order at 6:04 pm (Eastern time)

Present: Deb Dahab, Sharon Pinka, Nancy Bavor, Susan Jerome, Kristin Barrus, with Millie Kehrli as president-elect and Executive Director Carrie Dell

**Motion** to approve the minutes from the September 8, 2025 meeting was made by Deb Dahab. Second by Nancy Bavor. Motion passed.

Seminar Update

To begin there was discussion about the success of posting the AQSG Community Guidelines near the Registration Table for everyone to see. An idea that will be repeated at all Seminar and AQSG gatherings.

Carrie Dell gave an overview of the up-to-date revenue and expenses. There are some negotiations being made with the hotel so this information will be available in the future.

Membership Committee

AQDSG 2026 memberships will be invoiced/collected with a new, rolling system that reflects the date a member joined the organization, not all renewals processed at the beginning of January each year. There was discussion about how this will work, but this process is moving forward. It's fairer to those joining later in the year, and may attract some members.

Budget Considerations

Nancy Bavor suggested that Carrie Dell, Millie Kehrli and Kristin Barrus begin the discussion of the 2026 budget. The board can also have input at the December 2025 meeting, but it will not be finalized until 2026, when Millie Kehrli will become the president of the board and there are new members of the AQSG board. Kristin Barrus, treasurer, is happy to discuss issues with Millie as the next president. They will set up a meeting.

Issues with *Uncoverings*

Nancy Bavor explained that there were some errata in the Seminar *Uncoverings*, caused by some last-minute scrambles in getting the issue published. What to do? After some discussion, it was decided that AQSG will make all corrections before the issue is scanned and added to the online collection available through UNL. There was discussion about costs of printing new editions, etc. It was decided to send an errata sheet, on very nice letterhead, via email to all members. If they want, they can print it out.

The funds budgeted for a proofreader were not used. Joanna Evans has suggested a person for that position. Sharbreon Plummer has accepted responsibility for the mistakes and will work to fix this problem, and not have it happen in the future. There was a recommendation that she be supported to keep to a schedule through her first few editions.

Policies & Procedures Manual

Be sure that all board members look it over before the December meeting. The focus will be on how to disperse funds from the Endowment. The explanation for calculating how much money can be used for grants is confusing and will be changed to be more transparent and logical. Discussion and questions.

AQSG doesn't have to take funds from the endowment – Nancy suggested that a policy be developed and so that issue should be taken out of the Policies & Procedures for further development, one that follows other similar organization practices.

The Policies & Procedures Manual is a living document and needs to be reviewed yearly and updated as needed. Carrie and Nancy propose that the approved plan (approved by board at Seminar) get sent with Strategic Initiatives and a 3-year plan as break outs to the different committees, who will then develop a plan for each to implement the initiatives. In mid-January have the committee chairs meet in executive session to discuss. One question was how to make the initiatives measurable? Each committee needs to identify how to measure progress.

There should be a Work Plan for the Strategic Plan. Nancy B. asked Milli K. if she wanted Nancy to head that. Millie said yes.

#### Additional Business

Carrie Dell informed the committee that she will be on a COBRA health insurance plan in 2026. She has not used the insurance part of her pay package to date, but new personal circumstances have changed so she will be using that money. It will be reflected in AQSG budget.

Proposal – add the Community Guidelines to the Policies & Procedure manual and the Board Manual. All committee members agreed.

December 7, 2025 will be the next board meeting, to which new members are welcome.

#### For the Good of the Order

Sharon Pinka – Virginia Gunn research papers will be picked up and heading to the International Quilt Museum. Midwest may fund the shipping. Nancy reminded her that the papers should go to the IQM with no “organization” but just as they came from where they were stored/kept.

Meeting adjourned at about 7:10 pm Eastern.

Respectfully submitted,

Susan J. Jerome  
November 20, 2025