

Ellis County Emergency Services District #2

Meeting Minutes Regular Meeting December 15, 2025

A regular meeting of the Ellis County Emergency Services District #2 was held at 5:00 p.m. at the Larry C. Marlow Fire Annex, 105 S. Cockrell Hill, Ovilla, Texas.

President Tim Raven called the meeting to order at 5:05 p.m.

Emergency Commissioners present were:

President Tim Raven
Vice President Ronnie Russell
Secretary Bill Holmes
Treasurer John Binford
Asst. Treasurer Dorinda Sims

I. CONSENT AGENDA:

- a. Approve Minutes of Regular Meeting on November 17, 2025.
- b. Approve November 2025 Financial Transactions and November 30, 2025, Financial Report.
- c. Approval of payment of December invoices.

Commissioner Binford moved to approve the consent agenda and Commissioner Holmes seconded the motion.

VOTE: ALL IN FAVOR

II. REGULAR AGENDA:

EXECUTIVE SESSION

The Board convened in Executive Session at 5:08 p.m., to discuss Item 1, Item 2, Item 3, and Item 4 with District general counsel, Kelli Carlton.

The Executive Session concluded at 6:07 p.m., and the regular meeting was reconvened. No action taken in Executive Session.

ITEM 1. Presentation/Discussion/Action – Discussion and take action as necessary concerning appointment of District Emergency Management Coordinator.

District Manager Tom Manning recommended to the Board the appointment of Ovilla Fire Chief and Emergency Management Coordinator Cory McLaurin as the District's Emergency Management Coordinator. The need and benefits for this appointment were presented and discussed. The presentation included information from meetings with the Midlothian Emergency Management Coordinator, the Ellis County Emergency Management Coordinator, and the Texas Department of Emergency Management local representative that stated the District was authorized to appoint an Emergency Management Coordinator and agreed with the need and benefit for this appointment. A final job description will be submitted for review by the District's general council and

submitted for final approval at a future meeting. After discussion Commissioner Holmes moved to appoint Cory McLaurin as the District's Emergency Management Coordinator as of December 15, 2025, and Commissioner Sims seconded the motion.

VOTE: ALL IN FAVOR

ITEM 2. Presentation/Discussion/Action – Discussion and take action as necessary concerning appointment of District Community Risk Manager.

District Manager Tom Manning recommended to the Board to engage the contract services of Ovilla Fire Chief and Emergency Management Coordinator Cory McLaurin as the District Community Risk Reduction Director. District Manager Tom Manning also recommended to the Board to engage the contract services of Ovilla Deputy Fire and Fire Marshal Kevin Mooney as the District Community Risk Reduction Director. These positions are included in the District Community Risk Reduction program approved at the November 17, 2025, meeting. A final job description will be submitted for review by the District's general council and submitted for final approval at a future meeting. After discussion Commissioner Binford moved to appoint Cory McLaurin as the Community Risk Reduction Director and Kevin Mooney as the Community Risk Reduction Manager, effective December 15, 2025, and Commissioner Holmes seconded the motion.

VOTE: ALL IN FAVOR

ITEM 3. Discussion/Action - Discussion and take action as necessary concerning appointment of District Manager as a District employee effective January 1, 2026.

District Manager Tom Manning recommended to the Board to reclassify the District Manager position as a part time employee of the District. The need and benefits for this reclassification were presented and discussed. A final job description will be submitted for review by the District's general council and submitted for final approval at a future meeting. After discussion Commissioner Sims moved to reclassify the current District Manager position as a part time employee effective January 1, 2026, and Commissioner Binford seconded the motion.

VOTE: ALL IN FAVOR

ITEM 4. Discussion/Action – Discussion and take action as necessary concerning possible interlocal agreement with the City of Ovilla concerning Emergency Management services.

An interlocal agreement with the City of Ovilla concerning Emergency Management services was discussed. A draft interlocal agreement will be presented to the Board at a future meeting.

NO ACTION TAKEN

ITEM 5. Discussion – Discuss and take action on City of Venus 2025 – 2026 service contract.

The fiscal year 2025 -2026 City of Venus service contract was presented for approval. After discussion Commissioner Binford moved to approve the City of Venus 2025 – 2026 service contract and Commissioner Holmes seconded the motion.

ITEM 6. Discussion/Action - Approve insurance renewal proposal for insurance and bond coverage from 1/01/26 to 01/01/27.

The insurance renewal proposal for insurance and bond coverage from 1/01/26 to 01/01/27 was presented for approval. Commissioner Binford moved to approve the insurance and bond coverage from 1/1/2026 to 01/01/2027 and Commissioner Sims seconded the motion.

ITEM 7. **Discussion/Action** - Discussion and take action as necessary concerning resolution to create a "Fire Station Fund" that will include 50% of monthly sales tax revenues received from the State of Texas Comptroller of Public Accounts for sales in the District beginning October 1, 2025.

District Manager Tom Manning recommended the Board approve a resolution to create a "Fire Station Fund" that will include 50% of monthly sales tax revenues received from the State of Texas Comptroller of Public Accounts for sales in the District beginning October 1, 2025. A new GL Account named *Fire Station Fund* will be created. Beginning with the sales tax revenue received for the October 2025 sales in the District, a transfer of 50% of the total receipts received from the Texas Comptroller will be transferred to this new GL account. After discussion, Commissioner Sims moved to approve the resolution to create the Fire Station Fund and Commissioner Holmes seconded the motion.

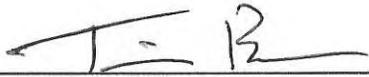
VOTE: ALL IN FAVOR

III. DISTRICT RESIDENT COMMENTS

No public comment was presented.

IV. ADJOURNMENT.

Tim Raven adjourned the meeting at 6:45 p.m.



Tim Raven, PRESIDENT

ATTEST:



Bill Holmes, SECRETARY