

## Ellis County Emergency Services District #2

### Meeting Minutes Regular Meeting November 17, 2025

A regular meeting of the Ellis County Emergency Services District #2 Board of Emergency Commissioners was held at 5:00 p.m. at Midlothian Fire Department Station 1, 1900 West Main Street, Midlothian, Texas.

The meeting was called to order by President Tim Raven at 5:06 p.m. Emergency Commissioners present were:

Dorinda Sims  
Tim Raven  
Bill Holmes  
Ronnie Russell  
John Binford

#### I. CONSENT AGENDA:

- a. The minutes of the regular meeting on October 20, 2025, were presented for approval.
- b. October 31, 2025, financial reports and the October 2025 financial transactions were presented for approval.
- c. November 2025 Invoices were approved for payment.

A motion was made by John Binford to approve the consent agenda, and Bill Holmes seconded the motion.

VOTE: ALL IN FAVOR

#### II. REGULAR AGENDA:

**ITEM 1.**                    **Discussion/Action** – Discussion and take action as necessary concerning request from the Midlothian Fire Department to provide \$93,000.00 in additional funding for the Fire Station 2 storage building.

Midlothian Assistant Fire Chief Phillip Brancato presented a request for the Board to approve an additional \$93,000.00 to pay the partial cost of a new storage building to be located behind Midlothian Fire Station 2. Funding would come from sales tax fund balance. After discussion Dorinda Sims made a motion to approve the requested \$93,000.00 for the new storage building and approve Amendment No. 1 to the October 1, 2025, Interlocal Agreement between the District and the City of Midlothian that includes the \$93,000 payment.. This payment would be replacing any future funding for not yet approved funding of PPE cleaning equipment at Midlothian Fire Station 4. Bill Holmes seconded the motion.  
VOTE: ALL IN FAVOR

**ITEM 2.**                    **Discussion/Action** – Discussion and take action as necessary concerning Midlothian Fire Department capital items to be purchased with future debt.

Future payment request for capital items for the Midlothian Fire Department were discussed. Capital items included medic unit(s), PPE, and medical equipment. District Manager Tom Manning requested these items be added to the future list of capital items to be purchased.

Purchase of future capital items will be a future agenda item in the first quarter of 2026.  
NO ACTION TAKEN

**ITEM 3.**                    **Discussion/Action** – Discussion and take action as necessary concerning renewal of Workers' Compensation policy effective November 28, 2025.

The November 28, 2025, Workers' Compensation policy renewal was presented for approval. After discussion, John Binford made a motion to approve the renewal and Dorinda Sims seconded the motion.

VOTE: ALL IN FAVOR

**ITEM 4.**                    **Discussion/Action** - Discussion and take action as necessary concerning Ovilla Fire Department capital items to be purchased with future debt.

Future payment request for capital items for the Ovilla Fire Department were discussed. Capital items included partial payment of a new type VI brush truck, medical equipment, and new type I apparatus to replace the 2003 type I apparatus purchased by the District. Tom Manning requested these items be added to the future list of capital items to be purchased. Purchase of future capital items will be a future agenda item in the first quarter of 2026.  
NO ACTION TAKEN

**ITEM 5.**                    Discussion/Action – Discuss and take action concerning updated 5-year plan to include community risk program and emergency management planning that includes partnerships with Ellis County and Cities.

District Manager Tom Manning discussed the need to add a Community Risk Reduction (CCR) plan and Emergency Management plan to the District's strategic plan. Meetings with the Ellis County Emergency Management Coordinator and Ellis County Fire Marshal will be held prior to the December meeting. Agenda item(s) concerning these plans will be added to a future agenda.  
NO ACTION TAKEN

**ITEM 6.**                    **Discussion/Action** – Discussion and take action as necessary concerning attendance by Emergency Commissioner(s) at the SAFE-D 2026 Annual Conference on January 28, 2026, to January 31, 2026, in San Antonio, Texas.

All Commissioners stated they will attend the SAFE-D 2025 Annual Conference from January 28, 2026 to January 31, 2026, in San Antonio, Texas. Conference and lodging cost are included in the FY 25-26 budget. After discussion, John Binford made a motion to approve registering all Commissioners and two (2) service provider representatives (Corey McLaurin & Kevin Mooney) and reserve hotel rooms for the nights of January 28<sup>th</sup>, 29<sup>th</sup> and 30<sup>th</sup>. Bill Holmes seconded the motion.  
VOTE: ALL IN FAVOR

### **III. EXECUTIVE SESSION**

The Board did not have an executive session.

**IV. DISTRICT RESIDENT COMMENTS**

No District residences addressed the Emergency Commissioners.

**V. Adjournment**

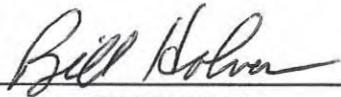
Tim Raven adjourned the meeting at 6:34 p.m.



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Tim Raven, PRESIDENT

ATTEST:



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Bill Holmes, SECRETARY