

Lincolnshire County Archery Society

Standing Orders

All below standing orders are subject to alterations/revisions as required to suit changes to requests ratified at the AGM/Committee Meetings.

Where we use the word county it is refereeing to Lincolnshire County Archery Society (LCAS)

ALL LCAS Officers data responsibility

- **Handle data securely:** Protect personal data they have access to, whether it's from service members, parents of junior members, carers or other volunteers.
 - **Use data appropriately:** Only use personal data for the specific purposes agreed upon with the individual and with the organization.
 - **Be mindful of sharing:** Avoid sharing personal data with other volunteers or individuals without a valid reason and necessary permissions.
 - **Keep data up to date:** Ensure personal contact details are accurate and remove outdated information when individuals stop membership or volunteering.
 - **Destroy old data:** Securely destroy data once it is no longer needed.

Executive Committee

LCAS Executive Committee reports to the General Committee and works to fulfil the business of the County.

- Addressing pressing issues that effect, LCAS substantially
- Being empowered to appoint advisory committees, advisers and service providers
- Being responsible for the management of all disciplinary matters (Confidentiality)
- Provide documented minutes of all meetings to members of the LCAS (Except anything related to disciplinary issues)

The Executive Committee may call for a statement of accounts as required

Election of Officers in support of the Executive/County (Committee Members)

Nomination forms sent out to the members for nominations prior to the AGM, if no prior nominations, then they can be taken from the floor (Nomination Forms Attached)

- County Development Officer
- Tournament Advisor
- County Records Officer
- EMAS Delegate
- Senior team Manager
- Junior Team Manager
- County Membership Secretary
- County Coaching Organiser (Selected by the coaches and ratified at the AGM)
- Safeguarding Officer – Must be suitably qualified.
- Deputy Safeguarding Officer
- *Web Administrator*

Inclusive of the Executive Officer

- Chair
- Vice Chair
- Secretary
- Treasurer

Reports from all Officers

The AGM and all Committee meetings will receive a report from all Officers of the General Committee and Executives, along with a financial report from the treasurer.

Records Officer

All County Records will be managed and kept up to date by the current County Records Officer.

County Records can be claimed by any current member of Lincolnshire Archery Society shooting at any Tournament or Club Target Day where G.N.A.S. rules of shooting are observed.

All claims to be e-mailed to records@lincsarchery.co.uk

The required information will be as follows:

Archer's Name:

Age Category:

Archers Club:

Date Score Achieved:

Round:

Score:

Location / Event for Score Claim:

Confirmation of Archers Scorer Name (Ratification):

Was the Shoot – Club, County, Regional or National, Record Status or World Record Status?

An accompanying photo of the archer's score sheet must be provided to support any claim, which must also be counter signed.

Where two or more rounds are shot on one day in succession at the same venue, only the first round will be accepted for a single record.

All Bare Bow record claims must have been shot under G.N.A.S. rules i.e. no sight block, no clicker and no stabilisers.

Junior Longbow and Bare Bow records will be in under 18 categories only, as with UK and E.M.A.S. Records

You have 8 weeks to submit your record claim to the LCAS Records Officer from the date of the competition.

County Financial Accounts.

The accounts for the County, are managed in two separate streams.

- General County Accounts
- Coaching Account (Current EMAS Grant Funding is inclusive each year)

Archers Selected to Shoot for AGB or England

Archers can apply for a one-off grant or £100 **if** selected to shoot for GB/England.

Archers can apply for a grant for the following:

- Selected to shoot for AGB as part of a selected team
- Selected to shoot as part of the English Team

The County can also apply on your behalf to EMAS for funding with the same conditions, but the financial grant may differ.

Grants for judges

- Will be given a £60 grant upon registration as a Judge, to assist with equipment needed
- Upon passing their County Judge Assessment they will receive a further £120, as a one-off payment. Should the Judge receive special payment for other reasons prior to passing then it will be deemed as paid

EMAS have a similar funding stream for Judges

Current County and Regional Affiliation Fees

Current Fees **(2025/26)** paid by the County archers over and above AGB fee, Subject to change at AGM's these are to be paid in September/October

- LCAS Adults - £6.30 Juniors / Disabled - £3.15
- EMAS Adults - £5.00 Juniors / Disabled - £2.50

If beginners join AGB between 1st October – 30th September, they will pay the above fees.

LCAS Fee

Guidance will be given by the treasurer as to the recommended affiliation fee and voted upon at the AGM each year.

Reimbursements - All officers whilst on business for LCAS may have their travel expenses reimbursed at a rate equal to the rate per mile governed by AGB.

Competitions held by the County (To be read in conjunction with the guidance documents)

Lincolnshire County Indoor Championships

- **March:** Subject to Host Venue availability
 - Portsmouth Round 60cm Faces
- Fees to be set at AGM each year
- UK Record Status

Lincolnshire County Outdoor Championships

- **June:** Subject to Host Venue availability
 - Gents York
 - Ladies Hereford
 - 50+
 - Juniors Bristol Rounds relating to age group
- Fees to be set at AGM each year
- UK Record Status & Rose Awards

Lincolnshire County Windsor

- **May:** Subject to Host Venue availability
- Fees to be set at AGM each year
- No Record Status

Lincolnshire County Clout Championships

- **October:** Subject to Host Venue availability
 - **Captain of the Sword**, awarded to the **highest Scoring Recurve bow on the range**, this Including Bare bow (Providing all Archers are shooting the correct age distance or above)
- Fees to be set at AGM each year
- UK Record & Tassle Status

Lincolnshire County WA 1440

- **August:** Subject to Host Venue availability
 - Inclusive of all Metric Rounds
- Fees to be set at AGM each year
- World Record Status & WA Star

All county shoots the county will pay the costs of the event:

- Venue Hire
- Target Hire (At a rate agreed at the AGM each year)
- Judges Travel Expenses & Lunch
- Target Faces
- Judges & Lady/Lord P Gifts
- Transportation of bosses (this needs to be agreed on per competition basis and before the shoot is arranged.
- Staging fee of £200

Lincolnshire County Archery Society.

- Will hold an EMAS Shoot as per the 5year rota: The host club will receive a staging fee + 50% of all profits, after all expenses have been paid.
- EMAS T.O will issue the relevant folder applicable to the Shoot to be organised
 - EMAS Championships
 - Thorsby Trophy (Inter County Senior Shoot)
 - Sidney Bond (Inter County Junior Shoot)
 - EMAS Clout
 - EMAS Indoor Championships

LCAS Team selection Seniors

- Ideally the selection of the Team/s should be by the submission of scores to the Team Captain who may form a panel to agree the team, this will be requested early in the season to give every archer the opportunity of selection.
- **However**, should the selection procedure not be possible, then the Team Captain may select the team on an ad hoc basis.
- Should you be selected to shoot for Lincolnshire Team you will receive a County Shirt on a one-off basis unless we change the design
- You will be issued with a year bar, along with a Bar holder if it's your first year, if not then you can attach to your existing one.
- The County will pay for the entries on current shoots. (Subject to affordability, and guidance from the County Treasurer at the AGM)

Team composition is normally, but not restricted to:

- Recurve – 7 (Male x4 & Female x3)
- Compound – 6 (Male x4 & Female x2)
- Bare Bow – 3 (Male x2 & Female x1)
- Long Bow – 3 (Male x2 & Female x1)
- Total 19

LCAS matches are normally, but not restricted to:

- Home match with another EMAS county
- Away match with another EMAS county
- EMAS inter county (Thoresby)
- AGB National inter county Championships

LCAS Team selection Juniors

- Ideally the selection of the Team/s should be by the submission of scores to the Team Captain who may form a panel to agree the team, this will be requested early in the season to give every archer the opportunity of selection.
- **However**, should the selection procedure not be possible, then the Team Captain may select the team on an ad hoc basis.
- Should you be selected to shoot for Lincolnshire Team you will receive a County Shirt on a one-off basis unless we change the design
- You will be issued with a year bar, along with a Bar holder if it's your first year, if not then you can attach to your existing one.
- The County will pay for the entries (Subject to affordability, and guidance from the County Treasurer at the AGM)

The team comprises of:

- 7 Recurves
- 2 Compound
- 2 Bare Bow
- 2 Long Bow

LCAS matches are normally, but not restricted to

- Sydney Bond

Current Honorary Members

Defined as Exemplary Services to Lincolnshire Archery Society over many years, which excludes them from paying the County Fee

Barry Molsom
Lynn Fisher
Ian Prescott
Ian Clayton
Kay Petchel

Past Honorary Members:

Jack Oliver
Dennis Ingham
Malcolm Adams