



Lincolnshire County Archery Society

Tournament Organiser Job description

- Nominations must be affiliated to AGB, County and East Midlands Archery Society.
- The Nomination for Tournament Organiser is to be elected at a County Annual General Meeting
- To organise indoor and outdoor county competitions - see standing orders
- To organise judges, Lady/Lord Paramount and working parties for each competition
- To register as record status with Archery GB where necessary
- To publicise tournaments through club secretaries and website via county secretary and county web administrator
- To ensure trophies and medals are available/returned for each competition
- To record trophy winners to ensure return of trophies, currently only the Clout Sword & County Windsor Team Trophy & County Windsor Amateur Trophy
- To publish results through club secretaries and website
- Organise the timing system through the EMAS JLO for record status shoots
- Where possible have the following years, tournaments organised ready for the AGM so tournament fees can be accurately discussed.
(Venue/Club, Date, Judges (Arranged through the JLO))
- Once fees agreed on and shoot is in place, register on Sport:80, once approved forward on to the county treasurer so they can pay the fee.
- Ask EMAS Web Master to advertise the competition
- Get all trophies engraved where possible before the following years tournament.
- Give a report at the AGM