



Lincolnshire County Archery Society

Membership Secretary Job Description

- Nominations must be affiliated to AGB, County and East Midlands Archery Society.
- The Nomination for Membership Secretary is to be elected at a County Annual General Meeting
- To collect membership affiliations for county and EMAS from clubs and forward to the County Treasurer for records regularly
- To maintain an accurate up-to-date database of all county members both club and direct members
- Give a report at county meetings and AGM