

Changes to Lincolnshire County Archery Society Constitution 2025

Change County to Lincolnshire County Archery Society where applicable throughout the document.

Change the LCAS to Lincolnshire County Archery Society throughout document

Membership

3.3. Honorary Life members while remaining affiliated to Archery GB

To read:

Honorary Life members are valid while remaining affiliated to Archery GB.

Membership fees

4.1 The Treasurer will recommend a set of membership fees will be discussed and a ratified new annual membership will be agreed by those present.

To read

4.1 The Treasurer will recommend a set of membership fees which will be discussed, and an annual membership will be ratified by those members present at the AGM

4.2 Membership period commences on your annual renewal date with Archery GB

To read

4.2 Lincolnshire County Archery Society membership period commences on your annual renewal date with Archery GB. Payment must be made to the county when members join their clubs as per 4.3

4.3 Clubs will forward the membership fee to the Lincolnshire County Archery Society Treasurer and member details to the Lincolnshire County Archery Society Membership secretary within one month of them becoming a member.

To read

4.3 Club secretary and or Treasurer will forward Lincolnshire County Archery Society and East Midlands Archery Society membership fee to the Lincolnshire County Archery Society Treasurer and member details to the Lincolnshire County Archery Society Membership secretary within one month of them becoming a member. Please see the Lincolnshire County Archery Society website for up-to-date contact/fee information

5.0 Officers

5.1 The officers will be:

Chair (executive)

Secretary (executive)

Treasurer (Executive)

To read

The Executive Committee will be

Chair

Vice Chair

Secretary

Treasurer

Officers of Lincolnshire County Archery Society
5.2 **See Standing Orders:** for other non-Executive Officers

Membership Secretary
County Development Officer
County Coaching Organiser
Tournament Organiser
County Records Officer
Delegate to EMAS
Senior County Team Manager
Junior County Team Manager
County Welfare Officer

To Read

5.2 **See Standing Orders:** for other non-Executive Officers (General Committee)

Membership Secretary
Development Officer
Coaching Organiser
Tournament Organiser
Records Officer
Delegate(s) to EMAS
Senior Team Manager
Junior Team Manager
Welfare Officer 1 of each gender
Website Administrator

New Addition

5.6 The Welfare Officer will be ratified at Lincolnshire County Archery Society AGM. The Welfare Officer must have the required AGB qualifications or be prepared to obtain them. Lincolnshire County Archery Society will reimburse all costs for courses.

6.0 Committees

General Committee

6.2.1 The Lincolnshire County Archery Society will be managed through the General Committee consisting of the Officers of the Lincolnshire County Archery Society and representatives from affiliated club.

To read

6.2.1 The Lincolnshire County Archery Society will be managed through the General Committee consisting of the Officers of the Lincolnshire County Archery Society.

6.2.2. The General Committee meetings will be convened by the Secretary/Chair of Lincolnshire County Archery Society and will meet at least quarterly. Notice of General meetings will be given by Lincolnshire County Archery Society Secretary. Not less than 14 clear days' notice is to be given to all members.

To read

6.2.2 The General Committee Meetings will be convened by the Secretary/Chair of Lincolnshire County Archery Society and may be convened at short notice. Notice of General Committee Meetings will be given by Lincolnshire County Archery Society Secretary/Chair with not less than 14 days notice.

6.2.3. The quorum required for business to be agreed at General Committee meetings will be: a minimum five officers but not restricted to.

To read

6.2.3 The quorum required for business to be agreed at General Committee meetings will be: a minimum four officers but not restricted to.

6.2.5. All decisions will be made by a majority of votes, each member of the LCAS in attendance will have one vote per motion. The person chairing the meeting will only have a casting vote.

To read

6.2.5 All decisions will be made by a majority of votes, each member of the General Committee in attendance will have one vote per motion. The person chairing the meeting will have a vote, the person chairing the meeting will also have the casting vote if it is a tie.

New addition

6.3 Lincolnshire County Archery Society Meetings

6.3.1 Lincolnshire County Archery Society meetings will be managed through the Chair, or if the chair is unavailable then an executive officer will chair the meeting. All meetings will consist of the Officers of Lincolnshire County Archery Society and affiliated members.

6.3.2 Notice of Lincolnshire County Archery Society Meetings will be given by the Lincolnshire County Archery Society Secretary. Not less than 14 clear days' notice is to be given to all members along with the agenda.

6.3.3 The quorum required for business to be agreed at Lincolnshire County Archery Society meetings will be three (3) officers and/or members of at least a four (4) of the affiliated clubs.

6.3.5 All decisions will be made by a majority of votes, each member of Lincolnshire County Archery Society in attendance will have one vote per motion. The person chairing the meeting will have a vote, and the person chairing the meeting will also have the casting vote if it is a tie.

6.2.6 Potential involvements which may constitute a conflict of interest must be declared at the start of the meeting and the potentially conflicted party (club or individual, related individual or co-habiting individual) will not be permitted to participate in votes on the conflicted topic unless the Committee decides it is not a conflict.

6.2.6 Minutes of Lincolnshire County Archery Society meetings will include those who have attended and what main club they affiliate to. They will also include apologies and any decisions that were made as per agenda items. The secretary will then send these out to club secretaries so they can be passed onto affiliated members.

Finance

7.1 All LCAS monies will be banked in an account held in the name of the LCAS.

To read

7.1 All Lincolnshire County Archery Society (LCAS) monies will be banked in an account held in the name of Lincolnshire County Archery Society.

7.3 The Treasurer shall keep books of account and present to the AGM. The accounts will be checked every year.

To read

7.3 The Treasurer shall keep books of account and present to the AGM. The accounts will be checked every year by an independent examiner appointed by the treasurer.

8.0 Annual General Meetings and Extraordinary General Meetings

8.1 Notice of the Annual General Meeting (AGM) will be given by the LCAS Secretary. Not less than 14 clear days' notice is to be given to all members. Which is held between October and December.

To read

8.1 Notice of the Annual General Meeting (AGM) will be given by Lincolnshire County Archery Society (LCAS) Secretary no later than 21 days before. The agenda will be sent out 14 days before the meeting, which are held between November and December..

8.3 Nominations for officers of the General Committee will preferably be sent to the Secretary prior to the AGM

To read

8.3 Nominations for officers of the General Committee will preferably be sent to the Secretary prior to the AGM using the nomination form sent out with the Notice of AGM. If no nominations have been sent in, it can be taken from the floor. If there are posts vacant after the AGM or any posts become vacant in the current membership year, the Lincolnshire County Archery Society committee can temporarily appoint someone into post until the following years AGM

8.5 Election of officers are to take place at the AGM. Officers cannot be elected at the AGM in their absence, unless they have given their prior consent.

To read

8.5 Election of officers are to take place at the AGM. Officers cannot be elected at the AGM in their absence, unless they have given their prior consent. If more than one person is nominated for a post, those willing to stand for the position will give a short statement as to why they would like to take on that position, after this they will be asked to leave the room with a decision being made with a show of hands.

8.7 The Executive Committee or ten members from not less than two clubs have the right to call Extraordinary General Meetings (EGMs) outside the AGM.

To read

8.7 The Executive Committee or ten members from two clubs or more have the right to call Extraordinary General Meetings (EGMs) outside the AGM.

8.8 The quorum for AGMs and EGMs will be five Officers (of whom no fewer than two must be Executive Committee members, officers on Executive & also a general officer and a general officer covering 2 or more posts only counts as 1 officer for this purpose) Those present must represent at least a quarter of the Lincolnshire County Archery Society Clubs.

To read

8.8 The quorum for AGMs and EGMs will be five (5) Officers (of whom no fewer than two must be Executive Committee members, a general officer covering 2 or more posts only counts as 1 officer for this purpose.) Those present must represent at least four (4) of the Lincolnshire County Archery Society Clubs.

New Addition

9.0 Discipline and Appeals

9.2 Archery GB Policy for all Safeguarding, the Club Welfare Officer(s) is to consult with the LCAS Welfare Officer in the event of any safeguarding issues.

To read

9.2 Lincolnshire County Archery Society (LCAS) together with Archery GB is committed to creating and maintaining a safe and positive environment for everyone involved in archery. It is Lincolnshire County Archery Society's (LCAS's) shared responsibility to safeguard the welfare of all children, young people and adults at risk and protect them from poor practice, abuse, grooming and bullying. Working with the NSPCC Child Protection in Sport Unit (CPSU) Archery GB has developed policies, procedures and guidelines to support everyone in our sport.

Reporting safeguarding or discrimination concerns can be directly to Archery GB. Alternatively reporting can be through Club Welfare Officers who will liaise with the Lincolnshire County Archery Society (LCAS) Welfare Officer

Addition

9.3 Anyone who has been removed from a post will not be able to hold another county role for five (5) years from the date of removal.

9.4 If a member is suspended from the Lincolnshire County Archery Society from a disciplinary panel at Lincolnshire County Archery Society level. Suspension includes, attendance of meetings, attendance of any Lincolnshire County Archery Society affiliated clubs, events held by a Lincolnshire County Archery Society affiliated club including competitions.

10.0 Dissolution

10.2. In the event of the dissolution of Lincolnshire County Archery Society (LCAS), any assets or resources that remain after settlement of its creditors are paid, will become the property of the Parent Organisation East Midlands Archery Society (EMAS) alternatively Archery GB (AGB) can be approached to ensure any monies are kept within the Sport

(What are we classed as, unincorporated / non-for profit etc)

To read

10.2 In the event of the dissolution of Lincolnshire County Archery Society (Lincolnshire County Archery Society (LCAS), any assets or resources that remain after settlement of its creditors are paid, will become the property of East Midlands Archery Society (EMAS). Who will then hold it in trust until a new Lincolnshire County Archery Society is formed. Only the clubs of the newly formed society will be able to claim back assets/monies from East Midlands Archery Society (EMAS)