

**Village of St. Paris**  
**September 15, 2025**  
**Council Meeting**

Invocation Prayer was led by Councilor Ervin.

The meeting was called to order at 7:00 PM followed by the Pledge of Allegiance to the Flag.

Roll call was taken by Mayor Susan Prince. Terry Ervin II, Tony Hoyt, Drake Huffman, Frank Blair and Steve Lett were present. Joe Curran was absent. Village Administrator Jay Lewis, Fiscal Officer Gina Verlaney and Deputy Morris were also present.

**Motion** was made by Councilor Lett and seconded by Councilor Hoyt to approve the council agenda, as amended. Motion passed.

**Public Comments on Agenda Items:**

None

**Motion** was made by Councilor Hoyt and seconded by Councilor Ervin to approve the council meeting minutes dated September 2, 2025. Motion passed.

**Mayor's Notes:**

None

The presentation of financials dated August 31, 2025 was reviewed. **Motion** was made by Councilor Ervin and seconded by Councilor Huffman to approve the financial reports as presented. A roll call vote was taken and council voted in favor 5-0. Motion passed.

The presentation of the Bank Reconciliation dated August 31, 2025 was reviewed. **Motion** was made by Councilor Ervin and seconded by Councilor Lett to approve the Bank Reconciliation. A roll call vote was taken and council voted in favor 5-0. Motion passed.

The presentation of Water/Sewer Account Adjustments dated August 31, 2025 was reviewed. **Motion** was made by Councilor Ervin and seconded by Councilor Lett to approve the Water/Sewer Account Adjustments. A roll call vote was taken and council voted in favor 5-0. Motion passed.

The presentation of Supplemental Appropriations dated August 31, 2025 was reviewed. **Motion** was made by Councilor Huffman and seconded by Councilor Hoyt to approve the Supplemental Appropriations. A roll call vote was taken and council voted in favor 5-0. Motion passed.

**Administrator:**

- Two new park benches were placed at Harmon Park. One of the benches is a memorial bench in honor of Alicia Titus, the flight attendant that died during the 9/11 attacks.
- The mesh cage for the Sheriff's substation was installed. It will hold evidence that is current and past.
- The street project is finished on East Main and is now on West Main.
- We have a new Utility Clerk, Nolan Conley, starting on Tuesday, September 16, 2025.

**Police:**

- The police had 166 calls: 10 court papers were delivered, 4 domestic calls, 9 office reports, 3 unruly juvenile, 3 theft reports, 3 alarm drops, 8 follow-ups, 1 assault, 9 traffic stops, 20 reports on complaints and 56 building checks.

**Committee Reports:**

**Finance:** Nothing to report

**JSP Fire Board:**

- The next meeting will be Oct 13, 2025 at 7:00 PM.

**Park, Land & Buildings:** Nothing to report.

**Planning Commission:**

- The next meeting is scheduled for October 2, 2025 at 7:00 PM in the council room.

**Safety:** Nothing to report.

**Street:** Nothing to report

**Zoning Enforcement:** Met and discussed the abatement board. They have two individuals interested in serving as members.

**Old Business:**

- Ordinance 2025-6 The sale of an Emulsion Kettle. Mayor Prince conducted the third and final reading. **Motion** was made by Councilor Blair and seconded by Councilor Huffman to approve the sale of the Emulsion Kettle. A roll call vote was taken and council voted in favor 5-0. Motion passed.
- Ordinance 2025-7 The Sale of a McGraw-Edison Generator. Mayor Prince conducted the third and final reading. **Motion** was made by Councilor Lett and seconded by Councilor Blair to approve the sale of the McGraw-Edison Generator. A roll call vote was taken and council voted in favor 5-0. Motion passed.

**New Business:**

- Ordinance 2025-9 Rezoning the Waste Water Plant Property. Mayor Prince conducted the reading and requested an emergency (resulting in only one reading). A salt shed must be built before the Village loses the grant money and the proper zoning needs to be in place. **Motion** was made by Councilor Lett and seconded by Councilor Huffman to approve Ordinance 2025-9 as an emergency. Motion passed 5-0. **Motion** was made by Councilor Lett and seconded by Councilor Blair to approve Ordinance 2025-9 Rezoning the Waste Water Plant Property. Motion passed 5-0.
- Ordinance 2025-10 Rezoning the Water Plant Property. Mayor Prince conducted the first reading.

**Public Comments:**

- Charlene Hess, 240 W. Troy Street, asked if a waterline costing \$852,000 was beneficial to the Village of St. Paris. Mayor Prince explained that this waterline would benefit current businesses and residents who are on Village water now and any future business prospects. Also, grants would try to be acquired to pay for this project. Jay Lewis added that this waterline was always in the plans since the water plant was constructed.
- Roger Eaton, 372 W. Main, asked about the new sidewalks on Main Street. He thought all sidewalks were being replaced. Mayor Prince explained how the plans changed as the waterline path changed, sometimes going under the sidewalks and sometimes in the street. Sidewalks would be replaced as needed.

There being no further business, **motion** was made by Councilor Lett and seconded by Councilor Blair to adjourn at 7:51 PM. Motion passed.

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Gina Verlaney, Fiscal Officer

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Susan Prince, Mayor

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Date