

Village of St. Paris
September 2, 2025
Council Meeting

The meeting was called to order at 7:30 PM followed by the Pledge of Allegiance to the Flag.

Roll call was taken by Mayor Susan Prince. Frank Blair, Joe Curran, Terry Ervin II, Tony Hoyt, Drake Huffman and Steve Lett were present. Village Administrator Jay Lewis and Fiscal Officer Gina Verlaney were also present.

Motion was made by Councilor Hoyt and seconded by Councilor Blair to approve the council agenda, as amended. Motion passed.

Public Comments on Agenda Items: None

Motion was made by Councilor Lett and seconded by Councilor Huffman to approve the council meeting minutes dated August 18, 2025. Motion passed.

Mayor's Notes:

- Pony Wagon Days is September 6 with the parade starting at 9:45 in the morning and events following at 370 E. Main. Village Administrator Lewis added that signs will be posted on Thursday to warn motorists of the upcoming road closure.
- The Community Pancake Breakfast is September 13, 2025 from 8:00 AM - 11:00 AM in the Municipal garage.
- Beggar's Night will be on Friday, October 31, 2025 from 6-8 PM.

Old Business:

- Ordinance 2025-6 The sale of an Emulsion Kettle had its second reading.
- Ordinance 2025-7 The Sale of a McGraw-Edison Generator has its second reading.
- Ordinance 2025-8 Amending a Previous Nuisance Ordinance was read with an emergency. Councilor Ervin asked if the Village Administrator is also the Zoning Officer, and if so, is it documented. He added a board needs to be put in place with three citizens and two alternates. Mayor Prince stated that an emergency was necessary for the safety of the Village. A **motion** was made by Councilor Ervin to make Ordinance 2025-8 an emergency and bypass the three readings. It was seconded by Councilor Lett. Motion passed 6-0. A motion was made by Councilor Lett to pass ordinance 2025-8 and seconded by Councilor Blair. Motion passes 6-0.
- Village Administrator Lewis discuss with council a new website for the Village. Councilor Lett asked if ordinances could be updated twice a year. Councilor Ervin suggested, since it is costly, determining if it is necessary every six months.

New Business:

- Superior Dental's contract was reviewed. There is no increase in the premiums. **Motion** was made by Councilor Lett and seconded by Councilor Hoyt to accept the new dental rates. Motion passed 6-0.
- A resolution from the County auditor to Accept the County Auditor's Estimated Revenue for 2026 was introduced: \$54,000 for the General Fund, \$60,000 for the Street Levy and \$121,000 for the 2020 Street Levy. **Motion** was made by Councilor Ervin and seconded by Councilor Lett to accept the estimated revenue. Motion passed 6-0.
- A resolution Authorizing the Village Administrator to Participate in the Ohio Public Works Commission Improvement Programs was introduced. **Motion** was made by Councilor Blair and seconded by Councilor Hoyt to accept the resolution. Motion passed 6-0.
- Mayor Prince asked council to start thinking about running another waterline out to State Route 235. This line would cause a complete circle and not a dead end. The new line is estimated to cost \$825,000. The line is necessary to consider growth in St. Paris which is only possible out in this area. Jay Lewis explained how water must be completely shut down in the area when the new waterline is put in on Main Street. The shutdown will be for ½ a day. KTH will be without water for ½ a day. Council agreed that this is something that will need some time and consideration.

Public Comments: None

There being no further business, **motion** was made by Councilor Lett and seconded by Councilor Ervin to adjourn at 8:21 PM. Motion passed.

Gina Verlaney Fiscal Officer

Susan Prince, Mayor

Date