

**Village of St. Paris**  
**August 18, 2025**  
**Council Meeting**

Invocation Prayer was led by Councilor Ervin.

The meeting was called to order at 7:06 PM followed by the Pledge of Allegiance to the Flag.

Roll call was taken by Mayor Susan Prince. Joe Curran, Terry Ervin II, Drake Huffman, Tony Hoyt, and Steve Lett were present. Village Administrator Jay Lewis, Fiscal Officer Gina Verlaney and Deputy Morris were also present.

**Motion** was made by Councilor Hoyt and seconded by Councilor Lett to approve the council agenda. Motion passed.

**Public Comments on Agenda Items:** none

**Executive Session:**

Pursuant to Ohio Revised Code section 121.22 (G)(1), to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official. **Motion** was made by Councilor Lett and seconded by Councilor Ervin to enter into an executive session and to invite Gina Verlaney, Jay Lewis and Deputy Morris into the executive session. A roll call vote was taken and council voted in favor 5-0. Motion passed and council entered into the executive session. At 7:36 PM, executive session ended and council resumed the open meeting.

**Motion** was made by Councilor Ervin and seconded by Councilor Hoyt to approve the council meeting minutes dated July 21, 2025. Motion passed

**Mayor's Notes:**

On September 6, 2025, Pony Wagon Days will be a one-day event this year with the parade in the morning and events to follow for the rest of the day at 370 E. Main.

School Start this Wednesday, August 20, 2025.

The presentation of June's Appropriation Status report was reviewed. Motion was made by Councilor Lett and seconded by Councilor Huffman to approve the report as presented. A roll call vote was taken and council voted in favor 5-0. Motion passed.

The presentation of financials dated July 31, 2025 was reviewed. **Motion** was made by Councilor Hoyt and seconded by Councilor Ervin to approve the financial reports as presented. A roll call vote was taken and council voted in favor 5-0. Motion passed.

The presentation of the Bank Reconciliation dated July 31, 2025 was reviewed. **Motion** was made by Councilor Lett and seconded by Councilor Hoyt to approve the Bank Reconciliation. A roll call vote was taken and council voted in favor 5-0. Motion passed.

The presentation of Water/Sewer Account Adjustments dated July 31, 2025 was reviewed. **Motion** was made by Councilor Curran and seconded by Councilor Hoyt to approve the Water/Sewer Account Adjustments. A roll call vote was taken and council voted in favor 5-0. Motion passed.

The presentation of supplemental appropriations dated July 31, 2025 was reviewed. **Motion** was made by Councilor Lett and seconded by Councilor Hoyt to approve the supplemental appropriations as presented. A roll call vote was taken and council voted in favor 5-0. Motion passed.

**Administrator:**

Jay Lewis shared with council the items that were sold on the government auction site. The 2013 Chevy Tahoe sold for \$3,451 and the 2016 Dodge Charger sold for \$5,000. The Main Street Project on the East end of town is close to being finished. Wire mesh cage is being added in the garage area of the Sheriff's building for securing storage of evidence. New website designers are being looked at for a new updated website. The Village is looking for a more efficient way for information to go out to our residents about water interruptions, boil advisories, snow emergencies etc. Our current water/sewer billing software has a notification system that is being looked into.

**Police Report**

Deputy Morris gave a summary report of July’s police activity. Deputy Lyons and Deputy Morris had 217 calls: 17 serving court papers, 2 fire dept. runs, 11 support emergency runs, 16 follow up reports, and 77 building checks.

A discussion on committee placement for newly appointed Drake Huffman led to him being assigned to the budget and zoning committees.

**Committee Reports:**

**Budget:**

- No Meeting

**JSP Fire Board:**

- The next meeting is September 9, 2025 at 7PM.

**Park, Land & Buildings:**

- Our Town wants to change the name of Lafayette Park to Thornton Park out of respect for Dale Thornton and his contributions to St. Paris as a business owner and historian.

**Planning Commission:**

- The next meeting is scheduled for September 11, 2025 at 7:00 PM in the council room.

**Safety:**

- No Meeting

**Street:**

- No Meeting

**Zoning Enforcement:**

- No Meeting.

**Old Business:**

None

**New Business:**

- Ordinance 2025-6 authorizing the sale of a generator had its first reading.
- Ordinance 2025-7 authorizing the sale of an asphalt sealer had its first reading.
- Ordinance 2025-8 amending certain subsection of chapter 90: Health and sanitation: nuisances, and declaring an emergency. The ordinance was discussed and a few edits were needed. It was decided that the ordinance needed some revisions and would be brought back to council’s next meeting. Also, it was decided that a 3-member zoning board with 2 alternates was needed to implement ordinance 2025-8.
- The next council meeting is on Labor Day. **Motion** was made by councilor Curran and seconded by councilor Lett to move the meeting to Tuesday, September 2, 2025. Motion passed.

**Public Comments:**

Charlene Hess, 240 W. Troy, talked about kids moving cones and blocking Troy Street. She also suggested that zoning violations be delivered by a uniformed police officer to have more “teeth”.

Eric Smith, 6532 N. State Route 235, asked Mayor Prince questions about normal practices. Since Eric Smith on February 17, 2025, had asked all communication to go through his lawyer, Mayor Prince was unable to answer his questions.

Joyce Bowlin, 274 W. Walnut, asked if 370 E. Main is ready for the festival.

There being no further business, **motion** was made by Councilor Lett and seconded by Councilor Hoyt to adjourn at 8:32 PM. Motion passed.

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Gina Verlaney, Fiscal Officer

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Susan Prince, Mayor

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Date