



## Lot Split Application

Permit # \_\_\_\_\_ Fee: \$50 Paid \_\_\_\_\_

### APPLICATION INFORMATION

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Email: \_\_\_\_\_

### OWNER/SUBDIVIDER INFORMATION

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Email: \_\_\_\_\_

### LOT INFORMATION

Subject Tract is located at \_\_\_\_\_ between  
(address/street/parcel#)

\_\_\_\_\_ and \_\_\_\_\_  
(address/street/parcel#) (address/street/parcel#)

Existing Use of Property: \_\_\_\_\_ Existing Zoning: \_\_\_\_\_

Proposed Use of Property: \_\_\_\_\_

### MINOR SUBDIVISION PLAT CONTENTS

The Applicant shall submit the following:

- ☐ One (1) copy of the original plat with three (3) duplicates.
- ☐ Minor subdivision plat clearly and legibly drawn which also indicates the size of the parcel, existing and
- ☐ Location by section, range, township, or subdivision name and lot number.
- ☐ Date, title of plat, north arrow, scale and acreage to thousands of acre.
- ☐ Name of abutting streets including right-of-way width
- ☐ Name of deed reference of owners of parcel and adjoining parcels.
- ☐ Survey boundaries and lot lines drawn on a 11"x17" sheet and at scale between 1"=10' and 1"=100'. All dimensions shall be shown in feet and hundredths of feet. The survey shall conform to the minimum standards for boundary surveys in the State of Ohio (ORC 4733-37).
- ☐ Location of monuments and their descriptions.
- ☐ existing buildings, septic facilities, and wells, if applicable.
- ☐ Areas within the 100-year floodplain within floodways, as determined by mapping provided by Federal Emergency Management Agency(FEMA), shall be delineated, if applicable.

STAKING SITE: Immediately after a lot split application is filed, the corners of the lots to be created shall be accurately staked.

### APPLICANT'S AFFIDAVIT

To the best of my (our) knowledge, the above statements and attached site plan are, in all respects true and accurate descriptions of the existing status and proposed plans for the property identified in this application.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_