



**GLEN COVE
BOYS & GIRLS CLUB
AT LINCOLN HOUSE**

EMPLOYMENT APPLICATION

Position Applying For: _____ Date: _____

Full Time _____ Part-Time _____ Seasonal _____

Date Available: _____ Desired Starting Salary _____

Specify days and hours you are available _____

Name (Please Print): _____

(Last) (First) (Middle)

Present Address: _____

(Street) (City) (Zip)

Previous Address: _____

(Street) (City) (Zip)

Telephone: _____ Cell: _____

Email Address: _____

Social Security #: _____ Date of Birth: _____

Have you ever worked for, volunteered at, or been affiliated with this or any other Boys & Girls Club? If so, please list all:

Have you ever been convicted of a crime other than a minor traffic offense? Yes ___ No ___

If so, please explain: _____

Are you authorized to work in the United States? Yes _____ No _____

Pursuant to the Immigration Reform and Control Act of 1986, all new employees must produce documents, which are specified by the Federal Government, establishing their identity and authorization for employment in the U.S... These documents must be produced no later than seventy-two hours after commencing employment. You will also be required to sign Form I-9 issued by the Federal Government verifying, under oath, your employment authorization.

Are you at least 18 years of age? Yes _____ No _____

How did you hear about the Glen Cove Boys & Girls Club? _____

EMPLOYMENT REFERENCES (start with your current or most recent employer):

Employer: _____ Telephone: _____
Address: _____ City, State, Zip: _____
Job Title/Position: _____ Supervisor: _____
Dates Employed From: _____ To: _____ Salary: _____
Duties performed: _____ Reasons for Leaving: _____

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SKILLS AND EXPERIENCES:

What is your educational background?

- Some high school Some college Graduate/professional school
 High school graduate College graduate other (please specify) _____

High School _____ College _____

Please describe any special skills, hobbies, interests and activities you enjoy that would enable you to perform the job you are applying for.

In consideration of my employment, I agree to conform to the rules and regulations of the Glen Cove Boys & Girls Club. If I am hired, I understand that my employment and compensation can be terminated with or without cause, and with or without notice, at any time, at the option of either club or immediate supervisor.

I hereby certify that all information provided by me on this form and during the pre-employment screening process is correct. I authorize the Glen Cove Boys & Girls Club to take all actions necessary to verify such information, including contacting references, former employers, education institutions and other persons who may have information that is relevant to my employment and to the information that I provided to the Glen Cove Boys & Girls Club.

Signature

Date

Printed Name