



COUNCIL MEETING
VILLAGE OF JACKSON CENTER
REGULAR SESSION

Held: Monday, August 10, 2026

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INVOCATION / PLEDGE OF ALLEGIANCE:

Called To Order By:	Session Begin:	Session End:	Session Location:
Jesse Fark	7:00 PM	7:35	Council Chambers

MEMBERS AND VISITORS IN ATTENDANCE/ROLL CALL:

Mrs. Leisha Elchert	Not Present	Ms. Gina Ludwig	Present
Mr. James DeVine	Present	Mr. Wayne York	Present
Mr. Luke Doseck	Present	Mr. Ross Ludwig	Present

Name	Visitor/Employee	Comments
Drew Sosby	Employee	Village Administrator
Jim Gooding	Employee	Fiscal Officer
Ed Maxwell	Employee	ZEO/EDD
Mike Burton	Employee	Solicitor
Joe Mahan	Employee	Chief of Police

MOTION TO EXCUSE FROM ATTENDANCE:

MOTION TO EXCUSE:	Leisha Elchert	
MOTION TO EXCUSE BY:	DeVine	
MOTION SECONDED BY:	Doseck	
VOTING ROLL CALL:	VOTE	
	Yes	5
	No	0

APPROVAL OF MINUTES:

MOTION TO APPROVE MINUTES OF:	Monday, July 27, 2026	
TYPE OF MEETING:	Regular	
MOTION TO APPROVE BY:	G Ludwig	
MOTION SECONDED BY:	DeVine	
DISCUSSION:	No Discussion	
VOTING ROLL CALL:	VOTE	
	Yes	5
	No	0

PRE-SCHEDULED:

None

OLD BUSINESS:

None

NEW BUSINESS:

a. LEGISLATION

NUMBER:	2026-017
TITLE:	An Ordinance Authorizing Certain Adjustments In The 2026 Annual Appropriations Of Public Funds For The Village Of Jackson Center During The Fiscal Year Ending December 31, 2026 And Declaring An Emergency.
CLASSIFICATION:	Ordinance
STATUS:	Emergency
MOTION TO:	Suspend The Three Reading Rule
MOTION MADE BY:	York
MOTION SECONDED BY:	Doseck



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DISCUSSION:	Since the adoption of the Annual Appropriations for the year 2026, certain expenditures have differed from the anticipated expenditures. Therefore, the following adjustments will be made. Within the Capital Project Fund, appropriations will be increased in the amount of \$450,000 in appropriation account code 4901-800-590-0333 – Capital. The purpose of this increase is to provide appropriations for the Ohio Public Works monies that were awarded for the Robb Avenue Reconstruction Project. The revised appropriation budget in the Capital Project Fund is \$450,000.00 and the revised appropriation budget for all funds is \$8,961,259.81. The last meeting we did the appropriation for the local share of the Robb Ave. project. These funds are for the OPWC share. Within the JC Water Plant Replacement Fund, appropriations will be increased in the amount of \$10,000 in appropriation account code 5702-800-500-0000 – Capital Outlay. The purpose of this increase is to provide appropriations to spend the remainder of the CDBG Grant. The appropriation budget for the JC Water Plant Replacement Fund is \$20,000 and the appropriation budget for all Village Fund is \$8,971,259.81 Within the Cemetery Fund, appropriations will be increased in the amount of \$2,500 in appropriation account code 9901-882-600-0000 – Other. The purpose of this increase is to pay remainder of the year contractual services. The revised appropriation budget for the Cemetery Fund is \$22,208.50 and the revised appropriation budget for all funds is \$8,973,759.81. This adjustment will allow us to pay Iesha Lampy for mowing and trimming the cemetery.
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VOTING ROLL CALL	VOTE		
G Ludwig	Yes		
DeVine	Yes		
York	Yes		
Doseck	Yes		
R Ludwig	Yes		
VOTING RESULTS	YES: 5	NO: 0	ABSTAIN: 0

MOTION TO:	Adopt		
MOTION MADE BY:	York		
MOTION SECONDED BY:	DeVine		
DISCUSSION:	No further discussion		
VOTING ROLL CALL	VOTE		
DeVine	Yes		
York	Yes		
Doseck	Yes		
R Ludwig	Yes		
G Ludwig	Yes		
VOTING RESULTS	YES: 5	NO: 0	ABSTAIN: 0

- b. **Engagement Letter Between Jauert, Burton & Johnson, LLP And The Northern Shelby County Joint Ambulance District (NSCJAD)** – Jauert, Burton & Johnson, LLP, Which Represents The Village Of Jackson Center, Is Seeking To Represent The NSCJAD. Village Council Must Discuss (i) Waiving The Conflict Of Jauert, Burton & Johnson Representing Both Entities, (ii) Consenting To Jauert, Burton & Johnson Representing The NSCJAD And (iii) Consenting To The Village Paying The Attorney Fees At This Time With The Expectation That The Village Will Be Reimbursed By The NSCJAD.



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MOTION TO:	Waive the conflict between Jauert, Burton and Johnson representing both the NSCJAD and the villge, to consent to Jauert, Burton and Johnson to representing the NSCJAD and to consent to the village paying the attorney fees at this time with the expectation the village will be reimbursed.
MOTION MADE BY:	York
MOTION SECONDED BY:	DeVine
DISCUSSION:	Village Solicitor, Mike Burton, presented information about the engagement letter. In summary, the Northern Shelby County Joint Ambulance District (NSCJAD) is starting to organize. There was an RFP sent out by the NSCJAD. By September, the NSCJAD intends to choose to whom to award the ambulance contract. Jauert, Burton and Johnson, LLP has been asked to represent the NSCJAD. The engagement letter is directed to the NSCJAD. It describes the rates that will be charged the NSCJAD which are the same as the rates charged to the Village of Jackson Center. During the time period from 8/1/2026 until 12/31/2026 the NSCJAD will not have any tax funding. Jauert, Burton and Johnson will send duplicate invoices to the NSCJAD and the Village of Jackson Center during these months. The Village of Jackson Center will pay the invoices. The NSCJAD will reimburse the Village of Jackson Center for these payments. The reimbursement will take place during the 1st quarter of 2027 (after the NSCJAD received its funding). The letter also explains that Mr. Burton intends to remain the solicitor of the village. Therefore, a conflict may exist between the NSCJAD and the village. The NSCJAD and the village my waive this conflict. There is a district meeting here Thursday, August 13. The district will sign the document at that time. This will formalize the agreement. Mr. Burton does not anticipate any problems that will arise from representing both entities. Mr. Burton asks that the Jackson Center Village Council make a motion to waive the conflict, consent to Jauert, Burton and Johnson to represent the NSCJAD, and consent to the village paying the attorney fees at this time with the expectation the village will be reimbursed. The engagement letter reads as such:



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**Jauert, Burton
& Johnson LLP**

Michael A. Burton
Adam D. Johnson
Olivia C. Arnett
Douglas S. Jauert
(Inactive)

Michael A. Burton
E-Mail: mburton@jauertburton.com

August 10, 2026

SENT VIA EMAIL ONLY

Randy Purdy, administrator@botkinsohio.com
Lance Symonds, nscjadoh@gmail.com

In Re: Engagement Letter

Dear Randy and Lance:

Thank you for your retention of our office. We contemplate our services to include representing the Northern Shelby County Joint Ambulance District (the "District") with its Request for Proposal ("RFP") process and drafting the final agreement between the District, and the successful proposer to the RFP, and other legal services as assigned by the District.

As we discussed, our services are billed on an hourly basis, with time being charged in tenths of an hour, i.e., in six-minute blocks. My rate for attorney fees is \$185.00 per hour. Our associate attorneys bill at a rate of \$155.00 per hour, and our legal assistant's time is billed at \$125.00 per hour. I will use my discretion in staffing, to provide services in the most economical manner to you. Our rates are subject to change.

Between August 1, 2026 and December 31, 2026, our services will be billed monthly to and paid by the Village of Jackson Center (the "Village"). Copies of monthly invoices will also be provided to the District. In the first quarter of 2027, once the District receives funding, the District will reimburse the Village for the District's attorney fees that have been billed and paid. From and after January 1, 2027, our invoices will be sent directly to and paid directly by the District.

In addition to attorney fees, we will be entitled to payment or reimbursement for costs and expenses incurred in performing services such as photocopying, messenger and delivery service, travel (including mileage, parking, air fare, lodging, meals and ground transportation), expert fees, court costs and filing fees. Fees and expenses of experts and others will not be paid by me and will be the responsibility of, and billed directly to the client.

Our statements for services rendered and costs advanced or incurred are issued at least monthly and are payable in full upon receipt. A late payment charge of 1.5% per month will be added to the balance due on amounts which remain unpaid thirty (30) days or more. I reserve the right to postpone or defer providing additional services or to discontinue representation if billed amounts are not paid upon receipt.

It is often the case we will communicate via email or by other means of electronic communication (e.g. text messages). By signing below, you authorize such electronic communication between our firm and you. Please note that there is a risk of sending or receiving electronic communications using a computer, device, or email account to which a third party (e.g. an employer)

103 South Blackhoof Street • P.O. Box 1957 • Wapakoneta, Ohio • 45895
Phone: 419.738.9274 • Fax: 419.738.3403 • www.jauertburton.com



**Jauert, Burton
& Johnson LLP**

Michael A. Burton
Adam D. Johnson
Olivia C. Arnett
Douglas S. Jauert
(Inactive)

Michael A. Burton
E-Mail: mburton@jauertburton.com

August 10, 2026

SENT VIA EMAIL ONLY

Randy Purdy, administrator@botkinsohio.com
Lance Symonds, nscjadoh@gmail.com

In Re: Engagement Letter

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It is often the case we will communicate via email or by other means of electronic communication (e.g. text messages). By signing below, you authorize such electronic communication between our firm and you. Please note that there is a risk of sending or receiving electronic communications using a computer, device, or email account to which a third party (e.g. an employer)

103 South Blackhoof Street • P.O. Box 1957 • Wapakoneta, Ohio • 45895
Phone: 419.738.9274 • Fax: 419.738.3403 • www.jauertburton.com



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VOICE VOTE:	VOTE	
	Yes	5
	No	0

COMMITTEE REPORTS:

COMMITTEE:	Finance
CHAIR NAME:	York
DISCUSSION	No Report

COMMITTEE:	Utility
CHAIR NAME:	York
DISCUSSION	Mr. York reported that he was not able to attend the Policy Maker's Council on Public Power in Washington D.C. this year. He reported that this was a session that was probably less worthwhile than most. He followed the proceedings as they went on.

COMMITTEE:	Wage & Benefits
CHAIR NAME:	G Ludwig
DISCUSSION	

COMMITTEE:	Safety
CHAIR NAME:	Elchert
DISCUSSION	Gina Ludwig gave the Safety Committee report in Leisha Elchert's absence. The Safety Committee met prior the regular council meeting. They discussed National Night Out which took place at the swimming pool on Tuesday, August 4 th . It was nice event with a good turnout. There were a lot of kids. The weather was great. 200 hamburgers and 100 hotdogs were served. Beehive served approximately 125 ice cream cups. The police and fire departments did a good job being present, serving food, getting donations and doing demos. The police department had an audit by the state on August 4 th and it was positive. There were 75 calls for service in July. They are looking into a streamlined system where traffic violations can be reported immediately to the court instead of us transporting them to the court. The Charger police vehicle was sold. For the fire department there have been 60 runs so far this year. They had a fire inspection with the school. It went well.

COMMITTEE:	Public Property
CHAIR NAME:	DeVine
DISCUSSION	No Report

DEPARTMENTAL REPORTS:

DEPARTMENT:	ZEO/EDD
REPORT BY:	Ed Maxwell
DISCUSSION:	Zoning permits continue to pick up. There have been a lot of fences and sheds. We had a spec house start in July. It's the first one we've had in a while. Mr. Maxwell is encouraged by that.

DEPARTMENT:	Village Administrator
REPORT BY:	Drew Sosby
DISCUSSION:	<u>Streets Department</u> • Concrete work at various locations. They worked in front of the old Marathon installing new curb and sidewalk. • Working on new state sign install on the west side of town. • Playground Mulch at Wally Byam Park



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Water Department

- Normal operations
- Braden will be working in the old plant. We want to clean it out and turn into the park building for Tiger Trail Park. Shinn Brothers will be doing demo work.
- Mr. York asked if the new water plant was working as it was supposed to. Administrator Sosby said it was working well.
- Old WTP lab/office clean up

Sewer Department

- Smoke Testing August 11-13 "RCAP." This is annual. RCAP helps with rate studies. They are doing an assessment at no charge. If it rains they will reschedule. We have let dispatch know that we are smoke testing.
- Looking into new Alarm System Software's

Electric Department

- Assisted Street Dept. on concrete work
- Ruhenkamp Boring- 3PH underground Bore (West/South and North Fork). It starts where the water plant is and will go to West St. There will be a brief power outage before we pull wires through. This has been scheduled for a couple years.
- Mr. York asked about some power outages that had happened recently. Mr. Sosby said most were animal-related.

Parks Department

- Dwaine renewed spray license certification
- Mulch at Wally Byam Park; Street Dept to assist
- JC Park Improvement Survey. This will help us decide what to focus on and should help us apply for a grant to improve our parks.

Admin Report:

- Attended closing between Sari/Village/ and CIC (8/3)
- Held a MOU/Daycare mtg with BP's (8/3)
- Jim and I attended Colonial Life update mtg (8/4)
- Attended National Night Out (8/4)
- Attended Robb Avenue Public mtg at Family Life Center (8/5). Went well, Jesse, Drew and Ed attended. 18 community members showed up. Approximately 10 questions were asked. There is a Q&A on Facebook that was generated from the meeting. Many citizens thanked the village for having the meeting.
- Attended CIC mtg (8/5)
- Attended Story Walk Celebration at Wally Byam Park (8/6)
- Park & Rec Committee/LWCF/Survey discussions
- Utility Committee to meet after Council
- Starting to work on FY 27' Budget Appropriations & Capital Improvement Plan
- Capital Improvement Plan (2026-2031). Administrator Sosby distributed the plan to the council members.

Continuing to work on great projects for THE Village of JC!!!!!!!!!!!!!!!!!!!!!!

CITIZEN COMMENT:

None

OTHER BUSINESS:

None



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EXECUTIVE SESSION:

None

UNSCHEDULED BUSINESS:

None

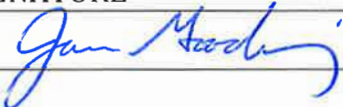
NEXT SCHEDULED MEETING:

TYPE OF MEETING	Regular
DATE	Monday, August 24, 2026
TIME	7:00 PM
LOCATION	Council Chambers
COMMENTS	None

ADJOURNMENT:

MOTION TO ADJOURN BY:	York	
MOTION SECONDED BY:	DeVine	
VOTING ROLL CALL:	VOTE	
	Yes	5
	No	0

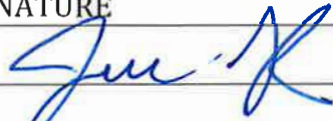
MINUTES PREPARED BY

SIGNATURE	TITLE	DATE
	Fiscal Officer	8/11/26

ATTESTED BY

SIGNATURE	TITLE	DATE
	Fiscal Officer	8/24/26

MAYOR/PRESIDENT PRO-TEM CERTIFIED

SIGNATURE	TITLE	DATE
	Mayor	8/24/26

All formal actions of the Council of Village of Jackson Center concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.