



COUNCIL MEETING

VILLAGE OF JACKSON CENTER

REGULAR SESSION

Held: Monday, June 22, 2026

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INVOCATION / PLEDGE OF ALLEGIANCE:

Called To Order By:

Choose an item.

Session Begin:

7:00 PM

Session End:

7:47 PM

Session Location:

Council Chambers

MEMBERS AND VISITORS IN ATTENDANCE/ROLL CALL:

Mrs. Leisha Elchert	Present	Ms. Gina Ludwig	Present
Mr. James DeVine	Present	Mr. Wayne York	Not Present
Mr. Luke Doseck	Present	Mr. Ross Ludwig	Not Present

Name	Visitor/Employee	Comments
Drew Sosby	Employee	Village Administrator
Jim Gooding	Employee	Fiscal Officer
Ed Maxwell	Employee	ZEO/EDD

MOTION TO EXCUSE FROM ATTENDANCE:

MOTION TO EXCUSE:	Ross Ludwig	
MOTION TO EXCUSE:	Wayne York	
MOTION TO EXCUSE BY:	DeVine	
MOTION SECONDED BY:	Elchert	
VOTING ROLL CALL:	VOTE	
	Yes	4
	No	0

APPROVAL OF MINUTES:

MOTION TO APPROVE MINUTES OF:	Monday, June 08, 2026	
TYPE OF MEETING:	Regular	
MOTION TO APPROVE BY:	Doseck	
MOTION SECONDED BY:	G Ludwig	
DISCUSSION:	None	
VOTING ROLL CALL:	VOTE	
	Yes	4
	No	0

APPROVAL OF FINANCIAL REPORT:

The Finance Committee met just prior to this meeting to review the April and May monthly financial reports.

- For the month of April, month-to-date revenue was greater than month-to-date expenditures by \$145,421.26. When comparing the month-to-date revenues to April of 2025, they are down by 0.7% and when comparing them to March of 2026 they are up by 3.8%. Year-to-date revenues are down by 12.08% compared to last year at this time.
- When comparing the month-to-date expenditures to April of 2025, they are up by 13.14% and when comparing them to March of 2026 they are up 16.44%. Year-to-date expenditures are down by 1.67% compared to last year at this time.
- The ending cash balance of all funds is up 10.14% compared to last year at this time.
- Income tax receipts were \$129,875.77 for the month. When comparing the month-to-date income tax receipts to April of 2025, they are down 15.29% and when comparing them to March of 2026 they are down 14.16%. Year-to-date income tax receipts are up 7.16% when compared to last year at this time.



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- For the month of May, month-to-date revenue was greater than month-to-date expenditures by \$262,435.64. When comparing the month-to-date revenues to May of 2025, they are down 34.32% and when comparing them to April of 2026 they are down 2.39%. Year-to-date revenues are down 17.71% compared to last year at this time.
- When comparing the month-to-date expenditures to May of 2025, they are down 15.66% and when comparing them to April of 2026 they are down 21.51%. Year-to-date expenditures are down 16.51% compared to last year at this time.
- The ending cash balance of all funds is up 5.89% compared to last year at this time.
- Income tax receipts were \$206694.23 for the month. When comparing the month-to-date income tax receipts to May of 2025, they are down 2.27% and when comparing them to April of 2026 they are up 59.15%. Year-to-date income tax receipts are up 4.61% when compared to last year at this time.

MOTION TO APPROVE THE MONTHLY FINANCIAL REPORT OF:	April & May	
MOTION TO APPROVE BY:	Elchert	
MOTION SECONDED BY:	DeVine	
DISCUSSION:	Luke Doseck presented the summary of the report in place of Wayne York. Mr. Doseck noted that revenues for both months were down but so were expenditures. The cash balance keeps going up each month. The ending cash balance was up about 10% year-to-date in April and up about 6% year-to-date in May. Income tax was up 7% year-to-date for April and about 4.5% for May. June looks like it will be favorable due to a \$37,000 refund from RITA on the 3% retainer they charge.	
VOTING ROLL CALL:	VOTE	
	Yes	4
	No	0

PRE-SCHEDULED:
None

OLD BUSINESS:
None

NEW BUSINESS:

a. LEGISLATION

NUMBER:	2026-012
TITLE:	An Ordinance To Adopt A Cybersecurity Program Establishing Ransomware Payment Authorization Procedures, Prescribing Cybersecurity Incident Reporting Requirements, And Declaring An Emergency.
CLASSIFICATION:	Ordinance
STATUS:	1st Reading
DISCUSSION:	In accordance with Ohio revised Code Section 9.64, enacted through House Bill 96, the Village is required to adopt a cybersecurity program that safeguards public data, information technology, and Information Technology (IT) resources to ensure confidentiality, availability, and integrity. The law mandates use of generally accepted cybersecurity best practices, including frameworks, such as the National Institute of Standards and Technology (NIST) Cybersecurity Framework and the Center for Internet Security best practices. Ohio Revised Code Section 9.64(B) prohibits political subdivisions from paying a ransom demand arising from a ransomware attack unless the legislative authority formally approves such payment by resolution or ordinance. Village Administrator, Drew Sosby, reported that this is require by House Bill 96. We have a plan in place. We need to pass the legislation as required. This document will give the employees the steps to follow immediately. It



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	will be part of the superintendents' emergency management plans. Reliable has reviewed the plan. Solicitor Mike Burton has also reviewed it.
	Mayor Jesse Fark noted that the Ordinance will stand as a 1 st Reading.

b. LEGISLATION

NUMBER:	2026-007
TITLE:	A Resolution Creating A Capital Projects Fund And Declaring An Emergency.
CLASSIFICATION:	Resolution
STATUS:	1st Reading
DISCUSSION:	The Village passed Resolution 2025-016 authorizing the Village Administrator to prepare and submit an application to participate in the Ohio Public Works Commission Program on August 25, 2025. The Village applied for and has received financial approval for the project entitled "Robb Avenue Reconstruction" in the amount of a \$450,000, being a \$200,000 grant and a \$250,000 loan from Ohio Public Works Commission. The Village needs to establish a fund to account for the receipt of and the disbursement of the grant and loan monies for the capital purchases for the reconstruction of Robb Avenue. Village Administrator, Drew Sosby, reported this will allow to create a new project fund. Then we will able take payments and make dispersements. Mayor Jesse Fark noted that the Resolution will stand as a 1st Reading.

COMMITTEE REPORTS:

COMMITTEE:	Finance
CHAIR NAME:	York
DISCUSSION:	No Report
COMMITTEE:	Utility
CHAIR NAME:	York
DISCUSSION:	No Report
COMMITTEE:	Wage & Benefits
CHAIR NAME:	G Ludwig
DISCUSSION:	No report
COMMITTEE:	Safety
CHAIR NAME:	Elchert
DISCUSSION:	No report
COMMITTEE:	Public Property
CHAIR NAME:	DeVine
DISCUSSION:	No report

DEPARTMENTAL REPORTS:

DEPARTMENT:	ZEO/EDD
REPORT BY:	Ed Maxwell
DISCUSSION:	Mr. Maxwell reported that the Planning Commission met on Thursday, June 18 to discuss and review plans for the parking lot on the west side of Family Dollar and how it ties in to Mama J's and the new daycare. We are buying 30 feet off of Jeff Strand to the rear. To put a walkway to the rear of Mama J's to the daycare the owner of Mama J's building is giving us 20 feet on the back of his lot. He is swapping us 10 feet on the west side for 10 feet on the



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	east. We had to have six different parcels surveyed to accomplish this. We must file this with the County and get all new parcel numbers. Then we will come back to council with a plat for that area. We are not looking for approval tonight. We just want council to be aware of it. We don't have agreements back yet. These improvements will be helpful to the daycare. The village won't have to clean walkways. Dumpsters will be relocated. Maxwell reported that Farmers and Merchants are going to donate some land to the town for Carnival Square. There are some discrepancies between what the auditor site says as to who owns the property. The bank says Farmers and Merchants. The auditor site says Peoples Federal. The lawyers and engineers are working it out. Permits have picked up a little bit. There are still some situations where people are getting misinformation and think they don't need permits for certain things when they do need a permit. The cat situation has calmed a little bit. But now we have a rooster situation. Gina Ludwig asked when there would be asphalt in the parking lot next to Family Dollar and Mama J's. Mr. Maxwell thought that it would be paved next year. The concrete pad for the dumpster will happen right away because it is required by the health department. The parking lot and walkway will remain gravel until the CIC has more funds. We were told we would receive \$100,000 in ARPA funds from the county to go toward the purchase and remodeling of the building. The original quote for remodeling was about \$50,000 and the building was a little over \$100,000. Therefore, we weren't in bad shape. The county had some unused money so they added another \$40,000 to steer our way. The problem is they didn't sign the MOU and have since decided to not give us the \$40,000. They are using it for other expenses. That put the CIC in a bad situation. The remodeling that was supposed to be \$50,000 turned out to be \$150,000. The nearly \$500,000 grant from the state goes directly to the YMCA and can only be used for operating expenses. Village Administrator Sosby reported that we still have the business partners. We had their money spread out over three years. He went to Airstream and Plastipak to get help with the current invoices. The CIC doesn't have money. We expedited quarter two invoices. We are explaining what is going on to Plastipak. Companies are being flexible with the timing of the paying of invoices. The business partners have been very understanding and willing to shift money from operations to improvements. It will be nice to get funding to replace the roof and windows. The roof does not leak but it will be due for a new roof at some point. We had to get a hand rail and wheel chair ramp installed. Now inspections can take place.
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DEPARTMENT:	Village Administrator
REPORT BY:	Drew Sosby
DISCUSSION:	<u>Streets Department</u> • Sweeping Streets (Botkins & Anna). Swept streets before their festivals and will invoice them. • Completed concrete/storm work behind the new pharmacy so they can get open. • Various concrete/asphalt repairs in Village • A water main break was dealt with.



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- Will be fixing concrete in front of village office which is much needed.

Water Department

- WTP Update- we received approval from EPA- Softeners are online as of June 15th.
- We will be coordinating hydrant flushing.
- We are having problems with new generator. It is under warranty since it only has 13 hours on it.

Sewer Department

- Normal Operations
- Fixing Pool pump/motor. We have a replacement pump ordered. We may start keeping a spare.

Electric Department

- Install new solar light at Tiger Trail Park
- Completed cut-out work at Plastipak

Parks Department

- Mowing/ball field prep
- Painted swing sets at Wally Byam Park

Admin Report:

- Met w/Bill Simon "Efficiency Smart" at new WTP (6/9). We want to look at efficiency and some rebates we may be eligible for.
- Attended EMA mtg (6/11)
- Had a mtg. w/David O'Leary "YMCA CEO" to discuss Childcare grant/lease w/CIC (6/11)
- Attended Project mtg w/Choice One and Ed (6/11)
- Village Crews/FD/& First Responders responded to Gas Leak (6/12). A contractor hit a high-pressure gas line that wasn't marked. It was a large hole and spewed a lot of gas. We evacuated certain residences. Was able to be repaired by Friday night. We had 40 rooms blocked off in Wapak just in case people were going to be displaced. We opened up the American Legion building as a shelter. Tom Bodenmiller at Courtside Tavern donated pizzas. Sip and Stream kept their Sipping Station unlocked for crews and opened up their cooler at no charge. We will have a meeting with the EMA on Monday to review our response.
- Attended zoom mtg w/State DCY & YMCA in regards to childcare grant. (6/15)
- Mtg. Craig Knapke to discuss closing out new WTP project (6/18)
- Attended Planning Commission mtg (6/18)
- Sit out estimates for Carnival Sq. Project
- Robb Street Bid opening is this Thursday (6/25 at 11am Council Chambers)
- Community Clean Up-Day this Saturday (6/27)
- Daycare Status- waiting on inspections and approvals. (TBD)
- Continuing to work on great projects for THE Village of JC!!!!!!!!!!!!!!!!!!!!!!

CITIZEN COMMENT:

None

OTHER BUSINESS:

None



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EXECUTIVE SESSION:

None

UNSCHEDULED BUSINESS:

None

NEXT SCHEDULED MEETING:

TYPE OF MEETING	Regular
DATE	Monday, July 13, 2026
TIME	7:00 PM
LOCATION	Council Chambers
COMMENTS	None

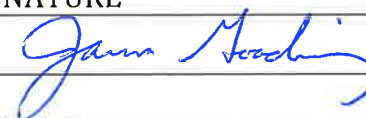
ADJOURNMENT:

MOTION TO ADJOURN BY:	G Ludwig	
MOTION SECONDED BY:	DeVine	
VOTING ROLL CALL:	VOTE	
	Yes	4
	No	0

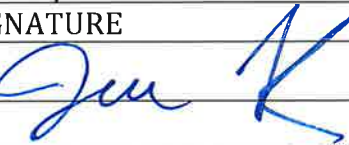
MINUTES PREPARED BY

SIGNATURE	TITLE	DATE
	Fiscal Officer	6/23/26

ATTESTED BY

SIGNATURE	TITLE	DATE
	Fiscal Officer	7/13/26

MAYOR/PRESIDENT PRO-TEM CERTIFIED

SIGNATURE	TITLE	DATE
	Mayor	7/13/26

All formal actions of the Council of Village of Jackson Center concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.