



Grant Evaluation Form

Your report is due six months after receipt of the grant.

Please include photos of your project with your evaluation. Jpeg format is preferred.

		Date
Project Title		
Organization Name		
Contact Person / Title		
Address		
City, State Zip		
Phone / E-mail		
Amount of Grant	\$	Date Received

Describe the specific objectives and activities outlined in your proposal and the actual results to date.

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Based on your answer above, how would you describe the project's measurable impact so far on the *people* you serve?

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What has been the project's measurable impact to date on your *organization*? Has the grant (1) helped to attract new funding from the community, (2) increased collaboration with other organizations, (3) increased volunteer involvement? How has your organization changed as a result of this project?

As you implemented your project, circumstances may have required you to make adjustments to your project. If so, please tell us about it. What specifically led to the change? How did you adapt your project as a result?

If you feel your project has been successful, what factors contributed to this? If the project was less successful than you hoped, what do you think contributed to that?

Project evaluation at its best is a tool for learning. How will your organization use what you have learned from this project to guide your planning and activities in the future?

The positive impact of a project is not always easy to communicate via measurable results. If this is true of your project, please share with us a story that illustrates the impact. We also welcome photos or video submissions. Please attach or send them electronically to admin@oxfordfdn.org and indicate if they cannot be shared publicly.

When granting funds for a project the Foundation asks the recipient to thank the donor funds that have supported it. How did you thank the donor(s)? Please provide a copy of the thank you.

Please attach a copy of your original project budget and identify both income and expenditures to date. Please do not send a copy of your budget in a different format. Please print all documents two-sided, if possible.

<i>Signature / Title of Person Completing This Form</i>	
<i>Date Form Completed</i>	

**You may email this form and the budget attachment to admin@oxfordfdn.org
Or Mail to Oxford Community Foundation—22 East High Street, Oxford OH 45056**