

**CLEAR CREEK FIRE AUTHORITY**  
**MINUTES**  
**6:00 February 18, 2026**  
**Station 1 - Dumont**

**I. Call to Order**

The Meeting was called to order by Jon Jennings at 6:10 p.m.

**Attending:**

Board of Directors:

Jon Jennings	Chairman
John Curtis	Idaho Springs Representative
Mike Anderson	Idaho Springs Representative
George Marlin	ESD Representative
Mark Reynolds	Georgetown Representative
Wendy Koch	Empire Representative
Chris Frey	Silver Plume Representative

Absent:

Others in attendance:	Jeremy Jones	Fire Chief
	Daniel Babeon	Asst. Chief
	Dan Noell	Captain
	Maria Flecksing	Administrative Assistant
	Rich Barrows	Georgetown Selectman
	Randy Horning	Empire Alternate Board Member

**II. Approval of Agenda**

Jon Jennings made a motion to approve the agenda, and Chris Frey seconded. The agenda was approved via a unanimous vote.

**III. Public Comment**

Rich Barrows wanted to thank the department members for working hard to keep the public safe. He further expressed appreciation for the efforts to measure the thickness of the ice of Georgetown Lake.

**IV. Approval of Minutes**

George Marlin moved to approve the January 21, 2026, minutes. Wendy Koch seconded the Motion, and the Motion was approved unanimously.

**V. Approval of Bills & Financial Report**

The January 2026 Check Detail and Financial Report were reviewed by Chief Jones. Wendy Koch moved to approve the January Check Detail as presented. Chris Frey seconded the Motion, and the Motion was approved unanimously. Wendy Koch moved to approve the January Financial Report as presented. Chris Frey seconded the Motion, and the Motion was approved unanimously.

**VI. Old Business**

- a. **Resolution 2026-03:** Resolution repealing and adopting a fee schedule for the 2024 edition of the International Fire Code. (Second Read). The public hearing was opened at 6:10 by Jon Jennings. There was no public comment, and the hearing closed at 6:15. George Marlin moved to approve resolution 2026-03 without change. Chris Frey seconded the motion, and it was passed unanimously.
- b. Kelly Babeon's request for PTO payout beyond 400 hours was formally considered by the board. The request did not comply with the 2017 PTO policy and was declined by the board. A letter of decision was drafted and signed by Jon Jennings.
- c. **Personnel Manual Update** – The development committee has completed its first meeting and is working on the new personnel manual template provided by legal counsel. The drug policy, along with the PTO policy, is also being reviewed for updates as part of this process.
- d. **2026 Procurement Policy:** The revised policy was presented to the board for discussion. Chris Frey made a motion to approve the policy as presented. John Curtis seconded the motion, and it passed in a unanimous vote.
- e. **Verizon Cell Tower:** The latest monthly rate offer was countered, and there should be a final rate determined by the March meeting.

**VII. New Business**

- a. **New Board Member Appointment Process:** The board decided to request that Nancy Santagata be invited to the March board meeting for Formal appointment as one of the county's three at-large board members.
- b. Executive Session pursuant to Section 24-6-402(e) (I) C.R.S Determining positions relative to matters that may be subject to negotiations; developing a strategy for negotiations; and instructing negotiators. This session was deemed unnecessary by the board and the Chief.
- c. Consideration of the employment contract between Jeremy Jones and Clear Creek Fire Authority. The employment contract was discussed, and no amendments were proposed. Mark Reynolds made a motion to accept the Contract between Jeremy Jones and the Clear Creek Fire Authority Board of Directors as presented. The motion was seconded by Chris Frey, and it was passed unanimously.

**VIII. Report from Fire Chief**


**IX. Report from the Board Chairman**

**X. Announcements.**

**XI. Adjournment.**

The meeting of the Fire Authority Board of Directors was adjourned at 7:13 p.m.

**The next regular scheduled meeting is March 18, 2026, at 6:00 pm at Station 1 in Dumont.**

  
Chairman