



MUNICIPALITY OF BETHEL PARK

Municipal Building • 5100 West Library Avenue • Bethel Park, PA 15102 • 412-831-6800 • FAX 412-831-8675 • www.bethelparkpa.gov

Application # _____

Street Vacation Fee - \$150 plus cost of Public Hearing (if applicable)

Street Name: _____

The following information is required to be completed and submitted along with this application:

- A Stamped Legal Description of the Property Being Vacated
- A Survey of the Street Being Vacated

Applicant Information (List ALL Landowners Abutting the Requested Street Vacation):

Name: _____

Address: _____

Email: _____ Phone: _____

Signature: _____

Name: _____

Address: _____

Email: _____ Phone: _____

Signature: _____

Name: _____

Address: _____

Email: _____ Phone: _____

Signature: _____

Name: _____

Address: _____

Email: _____ Phone: _____

Signature: _____

Name: _____

Address: _____

Email: _____ Phone: _____

Signature: _____



Municipality of Bethel Park

Street Vacation

Application Handout and Checklist

Chapter 59: Streets, Sidewalks, and Public Places

Article XI: Procedures Relating to Streets and Easements

59.76 Authority of municipality to vacate streets.

59.76.1. The Municipality of Bethel Park may by ordinance vacate or close any street or portion thereof previously opened or laid out except where the street or portion thereof provides the sole means of access to any lot or tract of land. Ordinances prepared pursuant to this section shall be in accordance with Article II of the Home Rule Charter of Bethel Park. Prior to the adoption of such ordinance, the Council shall hold at least one public hearing following at least 15 days' notice in a newspaper of general circulation and following at least 15 days' personal notice to all property owners abutting the street or portion thereof to be vacated.

59.77 Petition for vacating street.

59.77.1. Any person or persons constituting at least 50% of the frontage of real estate abutting upon any street or portion thereof may petition the Council to vacate such street or portion thereof. Such petition shall include a legal description and survey of said street or portion thereof and an application fee. All petitions to vacate streets must be forwarded to the Municipal Planning Commission for its review and recommendation. The Planning Commission shall have 30 days in which to report its findings and make its recommendations to the Council. The Council shall, within 90 days, hold a public hearing on such petition, following at least 15 days' personal notice to all owners of abutting real estate on said street or portion thereof and following at least 15 days' notice thereof in a newspaper of general circulation in Bethel Park. Following such hearing, the Council shall either by motion deny such petition or by ordinance vacate such street or portion thereof. The fee shall be set in accordance with a schedule of fees, charges, or expenses as determined by Municipal Council.

59.78 Effect of street vacation.

59.78.1. When a street or portion thereof shall have been vacated, all public right in or to such street or portion thereof shall cease, but such vacation shall not affect the private rights acquired by any of the owners of abutting property.

STREET VACATION:

The following is a checklist of information required for submission of a Street Vacation application. The Planning and Zoning Department reserves the right to reject any incomplete application.

- Application
- Application Fee (plus cost associated with public hearing)*– make checks payable to the Municipality of Bethel Park
- Legal Description
- List of Names and Addresses of Abutting Property Owners of Property Proposed to be Vacated
- Boundary Surveys or Sketch Plans (18 copies = 5 Large or 24x36 and 13 Small or 11x17)**

*Cost of public hearing includes the Court Recorder, Transcript, and Advertising.

** An additional 18 folded copies of plans must be submitted for Council's review after the Planning Commission has made their recommendations.