



Municipality of Bethel Park

Request for Proposals (RFP) Summer Spectacular Fireworks

RFP Issue Date: September 24,2026

Application Due Date: October 19, 2026

Introduction

The Municipality of Bethel Park is seeking proposals for a Summer Spectacular firework. The show will launch from Millennium Park, with public viewing available at Hamilton Presbyterian Church (4500 Hamilton Road), Cool Springs (1300 Hamilton Road), Lowe's (5775 Baptist Road), and St. Germaine Church (7003 Baptist Road). Public viewing will not be permitted at Millennium Park. This Request for Proposals (RFP) provides the information bidders need to prepare a complete, responsive submission. Bidders should also clearly describe any additional products or services that could enhance the partnership or improve current processes.

Submission Requirements:

Due Date: Monday, October 19, 2026, at 4:00 p.m. ET

Delivery Method: All proposals can be submitted via email to jmentel@bethelparkpa.gov or via mail to:

Jason Mentel Recreation Director
5151 Park Ave.
Bethel Park, PA 15102

Organizational and Project Background

As part of its summer events, the Municipality of Bethel Park hosts the Summer Spectacular, a firework display at Millennium Park. The event also includes public viewing opportunities at partner businesses and churches throughout the community.

Project Scope of Services

The Municipality seeks a three-year proposal for a fireworks display. Pricing should be provided for holding the event either on the last Saturday in June or on July 4. Applicants must provide pre- and post-event safety evaluations. The inclement weather date is typically scheduled for the following day. Bidders should provide a detailed event plan for at least one of the three options outlined below.

Fireworks Show:

Show Display Duration: 22 to 25 minutes long

Show Details: The display must include at least 2,446 shots; Fireworks must reach sufficient height to be visible from the surrounding designated viewing locations.

Insurance

- Commercial General Liability insurance
- Umbrella/Excess Liability coverage
- Workers' Compensation insurance
- Automobile Liability insurance (for transport of fireworks)
- Proof that the municipality is named as an **Additional Insured**
- A Certificate of Insurance (COI) before the event
- Indemnification/hold harmless language in the contract

- General Liability: **\$1M per occurrence / \$2M aggregate**
- Excess/Umbrella: **\$9M**

Timelines of Activities

Activity	Date
RFP Issued	September 24, 2026
RFP Closed	October 19, 2026
Application Review Period	One Month
Award Announcements	October 28, 2026
Contract Start Date	June 26, 2027
Contract End Date	June 20, 2029

Applicant Qualifications

Applicants must maintain all certifications and licenses required to handle, transport, and conduct fireworks displays, including credentials for licensed pyrotechnicians and registered assistants.

Submission Requirements

Applicants must submit the following in their proposals:

1. Organizational Information
2. Organizational Qualifications and Experience
3. Proposed Plan to Meet Demands of Scope
4. Proposed Budget and Cost Breakdown
5. Additional Value Organization Can Provide
6. Ability to Meet All Insurance Requirements
7. Proof of Necessary Permits

Selection Criteria

The Municipality will evaluate proposals based on the following criteria:

1. Relevant qualifications and required certifications
2. Proposed cost of services
3. Ability to provide the services requested
4. Relevant industry experience
5. Completeness and responsiveness of the proposal
6. Any additional criteria the Municipality deems appropriate, at its sole discretion

Review of Qualifications

Applications will be reviewed by municipal administrative staff, Municipal Council, and the Mayor.

Inquiries

All inquiries related to this Request for Proposals (RFP) should be directly emailed to Jason Mentel at jmentel@bethelparkpa.gov.

Legal Notices and Information

1. The respondent, including the organization and other team members, must have no conflict of interest regarding any other work performed by the respondent for the Municipality of Bethel Park or related entities. Respondents and team members must disclose any conflicts of interest, or potential conflicts of interest, regarding any employee or staff of the Municipality of Bethel Park, and/or any work performed by the respondent for the Municipality of Bethel Park or other related entities.
2. Respondents will be selected based upon information submitted within their proposal, performance on previous projects and undertakings, and any other relevant factors. The selected applicant will be chosen based on the selection criteria outlined in this document. The Municipality of Bethel Park reserves the right, in its sole discretion, to reject any or all of the responses received, waive any submission requirements contained within this RFP, and waive any irregularities in any submitted response.
3. The Municipality of Bethel Park shall have the right to verify the accuracy of all information provided in the submitted proposals and to make investigations as it deems necessary to determine the ability of each respondent to fulfil the obligations outlined in their proposal. The Municipality of Bethel Park in its discretion reserves the right to reject any response when the available evidence of information does not satisfy the Municipality of Bethel Park that the respondent is qualified to carry out properly the obligations outlined in this RFP.
4. All responses, including attachments, supplementary materials, addenda, etc. shall become the property of the Municipality of Bethel Park and will not be returned.
5. If selected, each respondent agrees to not discriminate, whether in employment, contracting or otherwise, in violation of any federal, state, or local law.
6. The Municipality will not be liable for any costs incurred by any Bidder in connection with this RFP or any proposal by any bidder. The expenses incurred by bidders in preparation, submission, or presentation are the sole responsibility of the bidder.