

# Hammett Financial

*Certified Public Accountants*

## **DROP OFF SHEET**

*Please Fill Out and Include in Your Tax Information*

**Name (Please Print):** \_\_\_\_\_

**Date:** \_\_\_\_\_

Yes

No

Is this your first drop off for the year?

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Have you already brought in some information?

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Do you have any more information to bring in?

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Do you need an appointment befor we begin?

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Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

Best time to reach you? \_\_\_\_\_

Are there any changes from last year? For example: Address, New Bank Account, Dependent Change, Occupation Change, etc.


If you have questions leave them in the space below.


**Please Note:** If we complete your return and you find more information, we may have to charge an additional fee for time and supplies to redo the return.

**Thank your for your business!**