

Hammett Financial

Certified Public Accountants

DROP OFF SHEET

Please Fill Out and Include in Your Tax Information

Name (Please Print): _____ **Date:** _____

Is this your first drop off for the year?

Yes

No

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Have you already brought in some information?

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Do you have any more information to bring in?

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Do you need an appointment before we begin?

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Telephone: _____

Email: _____

Best time to reach you? _____

Are there any changes from last year? For example: Address, New Bank Account, Dependent Change, Occupation Change, etc.

If you have questions leave them in the space below.

Please Note: If we complete your return and you find more information, we may have to charge an additional fee for time and supplies to redo the return.

Thank you for your business!