

MOVE OUT CHECKLIST

- Turn off your autopay in your tenant portal.**
- Carpets must be professionally cleaned and receipt turned in at time of move-out. If you do not present the receipt, we will have the carpets cleaned at your expense.
- All other flooring should be cleaned appropriately (vinyl, tile, hardwoods, concrete, etc.)
- Blinds should be wiped clean and pulled down.
- All Baseboards should be dust free.
- All light bulbs should be working - interior and exterior.
- Walls - should be free of marks and touched up with matching paint on premises. If you do not have touch-up paint, please contact the office. Please do not attempt to match the paint.
- Kitchen - All drawers, cabinets, pantry, etc. should be empty and cleaned, as well as all countertops wiped clean. All appliances (Oven, Stove, Refrigerator, and Dishwasher) should be scrubbed clean and free of any food remnants.
- Bedrooms - All closets should be empty and vacuumed out, with shelves wiped clean. All ceiling fans should be free of dust. All light bulbs should be working.
- Bathrooms - All cabinets shall be empty and wiped clean. Toilets and bathtubs should be scrubbed clean. All flooring should be washed. Mirrors should be cleaned with glass cleaner. All light bulbs shall be working.
- Living room - Fireplace should be cleaned and free of debris; mantle should be dust free. Ceiling fans should be dust free and any light bulbs in working order.
- Utility room - Shelves wiped clean, and floor clean. If washer and dryer are present, they should be wiped clean and free of clothes.
- Garage door openers should be stored in kitchen drawer. Garage should be empty and swept clean. Any spills (oil, gas, etc.) should be properly cleaned.
- All exterior doors and windows shall be locked. **DO NOT LOCK KEYLESS DEADBOLT LOCK.**
- Utilities need to remain on and in your name until the end of the lease.
- Yard must be mowed, weeded, and edged and there are to be NO weeds in the flowerbeds through the END of your lease.
- Any pet feces must be removed from yard, and any damaged sod/grass MUST be replaced.
- Replace a/c filter with a new filter.
- Place community swimming pool key in kitchen drawer with garage door opener.

This list is a guide including but not limited to the items listed above. If any of these items are NOT complete upon the time of move-out inspection, Chris Warren Realty will have said items completed at your expense per your residential lease agreement.