

The Regular Meeting of the City of Hornell Industrial Development Agency was held June 26, 2025 at 3:30 pm, at 40 Main Street, Hornell, NY.

PRESENT: Dave Parmley, Chairman
John Buckley, Vice Chairman
John Carbone, Secretary
Richard Andolina Jr., Assistant Treasurer

ABSENT: Ed Flaitz, Treasurer, CFO

ALSO

PRESENT: Michael Nisbet, CEO, Executive Director
John Dagon, Agency Counsel
Michelle Burch, Administrative Assistant

MINUTES

Chairman Parmley called the meeting to order at 3:33 pm. Chairman Parmley reported that there was a quorum for the meeting as required by the by-laws.

Secretary Carbone presented the minutes of the May 22, 2025 meeting. A motion was made by John Buckley, seconded by Dave Parmley to approve the minutes of the 5/22/25 meeting. Carried All.

John Buckley, Vice Chairman, presented the financial statements for May that had been e-mailed to the Board prior to the meeting. A motion was made by Rick Andolina, seconded by John Carbone to approve the financial report as presented. Carried All.

COMMITTEE REPORTS

Audit Committee – Audit Committee Chairman, John Carbone, reported that the Audit Committee had paid bills in May from the operating account in the amount of \$53,671.97. A motion was made by John Buckley, seconded by Rick Andolina to approve the audit committee report as presented. Carried All.

Personnel Committee – No report

Governance Committee- Governance Committee Chairman Rick Andolina stated that the Governance committee had met with three companies regarding submitting proposals for development of the West Street Housing Project. He further stated that the proposals will be reviewed and presented to the board when the three bids

are received. Executive Director Nisbet reported that the proposal with the best price and that fits the perimeters of the project will be the one chosen.

Vice Chairman Buckley requested an Executive Session for matters pertaining to real estate and legal matters. A motion was made by John Carbone, seconded by John Buckley to go out of regular session and enter into Executive Session under Public Officers Law, Article 7, Open Meeting LAW, Section 105, paragraph D at 3:39 pm. Carried All.

The Executive Session terminated at 4:40 pm and a motion was made by John Buckley, seconded by John Carbone to reconvene the meeting at 4:41pm. Carried All.

Executive Director Report-

Intermunicipal Sewer Improvement Project - Vice Chairman Buckley stated the quote that has been received to repair the sewer line for the City of Hornell, Town of Hornellsville and Village of North Hornell is \$107,900.00. He further stated that Steuben County IDA has agreed to pay \$21,400.00 over two years towards the project. Buckley requested a motion for a match of the amount SCIDA is providing for the project from the City of Hornell IDA. A motion was made by John Carbone, seconded by Rick Andolina to approve the request for CHIDA to match the \$21,400.00 provided by SCIDA. Carried All.

Old Business-NR

New Business- NR

There being no further business, the meeting was adjourned at 4:56 pm upon motion from John Carbone, seconded by Rick Andolina. Carried All.

Respectfully Submitted, John Carbone, Secretary