

Town of Westmore

54 Hinton Hill Road

Municipal Building

DATE: 6/30/25

6 PM Select Board Meeting

## **DRAFT**

### Select Board Meeting Minutes

Anyone wishing to speak must be signed in and acknowledged by the chair before speaking. You must also identify yourself before speaking. We want to hear from you, but need the understanding that time during meetings is limited thus very important to us as a board making decisions for the town. Please keep comments or statements concise and to the point. Time limits may be set if public comments dominate large portions of time.

***In attendance:*** David Stevens(Board Chair), Bill Perkins, Miriam Simonds, Isaiah Casey, Elaine Cashin, Daniel Sicard, Kathy Holmes, Bruce Moffat, Robert Patton, Jason Petrakis, Britta Milks, Ellie Majchrzak, Bruce Tanner, Ed Barber, Bob Kennedy, John Zimmer, Donna Dzugas, Linda Michniewicz.

***In attendance by zoom:*** Joanna Burgess, Linda Michiewicz, Diane Lehder, Dave Anderson

David called the meeting to order at 6:02 pm.

#### ***Notices:***

- Westmore Farmers Market began 6/30/25. It is held on Mondays from 3pm to 6 pm.
- Green Mountain Passport Available to those over 62 years of age for a fee of \$2.00 allowing entry into state parks for no charge.
- **Municipal Building/Town Offices will be closed the week of July 14th for construction.**
- Select board meeting on July 14th will be held at the Westmore town garage.

#### ***Additions to the agenda:***

Transfer station door. Bill made a motion to add to the agenda. Miriam seconded, motion passed.

Bill made a motion to add recycling chat to the agenda. Miriam seconded, motion passed.

Isaiah made a motion to add a 2 new requests for catering approvals to the agenda. Bill seconded, motion passed.

Next Selectboard meeting will be held at the town garage due to the municipal office closed for construction.

***Curb cut permits:*** Laurie Lakin 1100 coles road, Rowen Gorman Lakeveiw road. Isaiah made a motion to approve both curb cuts. Miriam seconded. Motion passed

***Swampguana:*** Bill made a motion to sign. Miriam seconded. Motion passed.

**Subcontractor agreement between Memphremagog Watershed Association and Town of Westmore for milfoil eradication:** Bill made a motion to sign. Miriam seconded. Motion passed.

**Lyndon electric:** INFO ONLY: Rate increase of 11.744%.

**Lister RFP:** Bill motioned to send out an RFP for Townwide appraisal. Miriam seconded. Motion Passed.

**Notice of change in appraisal of real estate:** INFO ONLY: North Beach Appraisal Increase of \$100

**Request to purchase 800 stamps and envelopes for tax bills:** Isaiah motioned to purchase the 800 stamps and envelopes for tax bills. Miriam seconded. Motion passed.

**Shooting firearms on public beach:** Discussion of if problems then contact Fish and Game.

**Request to cater:** Miriam motioned to approve the following liquor permits to cater:

The Sugared Rim at the Notch House: August 16th 2pm to 9pm

Three Ponds, LLC at the Notch House: July 19th 12pm to 4 pm

Willy's Food Service, LLC at the Notch House: August 2nd 3pm to 9pm

Isaiah seconded. Motion passed.

**Town forest update:** Isaiah made a motion to have Dan and town road crew coordinate with Linda and Northwoods to make an entrance ramp with town equipment and materials and also expand the parking lot by a few parking spots. Bill seconded. Motion passed.

**Bob Kennedy Request approval to change the number of planning and zoning members from 7 to 5:** Miriam made a motion to reduce the Planning and Zoning Board members from 7 down to 5. Isaiah seconded. Motion passed.

**Town health officer:** Bill made a motion to recommend to the state to make Bruce Tanner a deputy health officer to oversee the recreational water testing. Isaiah seconded. Motion passed.

**Conference table:** David and Isaiah and Elaine to go look and figure out what to do with Table.

**Response from Muttley Cru:** Turned down the landscaping job.

**Nominate community leader for VCRD leadership summit:** Merriam nominated Pam Kennedy to go to the summit in Randolph on Aug 11 at no cost to the town. Bill seconded. Motion passed.

**Set date for special Recycle meeting:** August 5th at 6pm at Fellowship Hall.

**Recycle is full:** As of this meeting the recycle at the transfer station is full. All zero sort bins are full. The gaylords for NEKWMD are full. We have no place to recycle on Wednesday. Dan called Casella as they changed pick up dates and cannot tip zero sort before Friday. Also cannot deliver dumpsters till Friday as they are delivering 2 Friday anyway. The NEKWMD gaylords have not been picked up as the facility in Lyndonville was full and backed up due to broken equipment. Then when they came to pick up the door wouldn't open. Dan to call Paul Tomasi at NEKWMD Tuesday.

**Big Valley Lane project:** Eric Pope wants to engineer now then put RFP to go out to bid for fall and do work in the spring. The culvert currently is 4' . They are looking at a 13' box culvert. Miriam made a motion to approve engineering costs for the big valley culvert project. Isaiah seconded. Motion passed.

***Transfer station door:***

Dan will call to get ideas on fix or replace and cost on the garage door with the entry door built in.

**Goodwin Mountain lane from 5:30 meeting:** Road crew To put concrete blocks in to prevent water going over bank into driveway at Donna Dzugas property.

**Offset flail Mower for dump and road sides:** Isaiah made a motion to purchase a used flail mower for \$3500 Dan found, if it is in fact in good working order and as expected. If not, go with the new mower for \$4500. Miriam seconded. Motion passed.

**Welding quote for Mack gate:** Bill made a motion to approve and accept the quote for \$912.50 from Brandon Schauer. Isaiah seconded. Motion passed.

**Trash cans at the Beach:** Board looking into having a beach attendant who may park cars and help keep eyes on the property. Bill made a motion to send an ad out for Beach attendant for \$20/ hr part time as needed. Miriam seconded. Motion passed.

**MERP change order #2 garage roof bracing:** Miriam motioned to approved change order #2. Isaiah seconded. Motion passed.

***Discussion sagging roof and drip rail.***

**Municipal hall sub floor bracing:** Bill to contact Pierce to see if they can come up with a reasonable number based on what it needs.

**MVP health insurance payment to ACH payment:** Isaiah made a motion to approve switching th mvp health insurance payment to ACH payments. Miriam seconded. Motion passed.

***NEMRC change check date:***

Isaiah made a motion to approve changing check dates from Monday to Wednesday the weeks of the Selectboard meetings. Bill seconded. Motion passed.

***Local citizens and public comments:***

Donna Dugas mentioned requesting a public hearing with PUC, adding a link to the website.

***Correspondence: (all correspondence available for review at town clerk's office)***

- Diane Lehder Vermont DEC: Announcing pre rulemaking process for use of public waters Notice of webinar July 1st. Public hearings July 30th and July 31st
- Donna Dzugas/ PUC :Intervenor's post hearing brief re ITW tower project
- Donna Dzugas/ PUC: Brief of the dept public service re ITW tower project
- Donna Dzugas/ MSK /PUC: Post hearing memorandum of law re ITW tower project
- MSK/ PUC Post hearing reply ITW re tower project

**Approval of minutes:** Miriam motioned to approve July 16th minutes with corrections. Isaiah seconded. Motion approved.

**Review bills sign select orders and payroll #13**

David made a motion that bills have been reviewed, and select orders to be signed and approved payroll # 13. Miriam seconded, motion passed.

**Executive session: NONE**

**Bill made a motion to Adjourn at 9:05 pm**

David Stevens X \_\_\_\_\_

*(Board Chair)*

Bill perkins X \_\_\_\_\_

Isaiah Casey X \_\_\_\_\_

Peter Hyslop X \_\_\_\_\_

*(Vice Chair)*

Miriam Simmons X \_\_\_\_\_