

Town of Westmore VT
Select Board Meeting
54 Hinton Hill Road
September 22, 2025
6 pm.

DRAFT

Select Board Meeting Minutes

Attendance in person: Peter Hyslop (vice chair), Bill Perkins, Miriam Simonds, Isaiah Casey, Elaine Cashin, Dan Sicard, Ellie Majchryak, Bob Kennedy, Carmen Anderson, Carol Casey, Ed Barber, John Zimmer, Carole Davis.

Attendance on zoom: No Participants

Call to order: Peter called meeting to order at 6:00pm

Additions to Agenda: None

DLL Request to Cater:

Chefwerks, LLC Notch House Sept 26 & Sept 27 6-9pm

Saddleback Bar service Oct 11 2025 3-9pm

Bill made a motion to approve both requests to cater with conditions that no alcohol be served after 10pm. Isaiah seconded. Motion passed.

FY 26 Municipal Resolution for Municipal Planning Grant:

Bob Kennedy will need help from Selectboard to complete the town plan. Westmore Association is a lake association. They can help too. The ramp group may be involved some too. NVDA will help write a plan. This grant pays NVDA for the help they give us. Bill made a motion to sign the grant application, Miriam seconded. Motion passed.

Template application form for Right of Way permit to combine any work in right of way:

Peter recommends using the current Roadway Improvement document labeled for Class 4 but add Class 2,3,4 to the document. Bill and Isaiah agreed.

Rabid Raccoon detected in Westmore:

Rabid raccoon was found in Westmore, as well as in surrounding towns.. Be mindful to watch your pets and for wild animals not acting normal. Reach out to Fish and Game with any suspected rabid animals. Keep your animals up to date on vaccines.

VNA request for appropriation to be on town meeting warning.

Bill made a motion to allow Elaine to sign requests of appropriation to be on warned town meeting for returning requests with no changes from last year. New ones must come to board. Isaiah seconded. Motion passed.

Town Live Stock Ordinance :

Tabled

ADA Compliance for Town Cottage estimate for new walkway:

Peter made a motion to approve the quote from Richard McAllister concrete upon fixed quote with ADA compliance and must be finished in 2025, and be for the \$7000 quoted. Bill seconded. Motion passed.

Pierce contractor estimate for beach shed power:

Tabled

Long Pond Road berm:

Tabled. Letter from Liz was read at the meeting.

Pierce construction estimate Transfer Station overhang

Tabled

Contract for 802Masonry LLC:

Contract includes tear down, removal of old chimney, installing new block chimney, with stainless steel liner and cap - total labor and materials \$9800. 50%(\$4900) down due upon signing contract . The other 50% is due when the job is completed.

Bill made a motion to sign contract and cut a \$4900.00 check for the 50%down. Isaiah seconded. Motion passed.

Town Cottage lead test results and Town Cottage rental policies:

Exterior Lead tests were negative.

Rental Policies tabled.

Town Garage Fire Department water hookups:

Cannot add washer and dryer due to capacity of waste water permits.

Trash- Illegal Dumping Fines- Response from Sheriff:

Proof needed -names on trash or video surveillance-ordinance with fine is enforceable.

Review current Trash Ordinance and amend or update. Information Only

Pace and Hawley Audit FY24 Management Letter

Isaiah made a motion to sign the Pace and Hawley Audit FY24, and place a sign at the transfer station as recommended if a person does not receive a receipt from the attendant.

Bill seconded. Motion passed

FEMA final funding Certificate of Information and Dept Public Safety Cert of Information:

We received 82.5%. If we update watershed plans and get flood insurance we could be up in the 92% range next time.

Bill motion to sign FEMA documents. Isaiah seconded. Motion passed.

MERP proposed amendments to existing scope

John explained that the Town was allowed \$458,000. We bid out \$360,000. As of a week ago we had spent \$225,000. John and the MERP Committee had been working hard spending money to get the most bang for the buck and be lasting. With few items getting cancelled or not needed there is extra money on the table. John is working with MERP to

see about new garage door seals on Town Garage, mini splits for Municipal Building and for two bays (old state garage) and Dan's office, insulations, or more solar panels.

Correspondence: All correspondence at Town Clerk's office for review:

- Forest, Parks and Rec. Urge caution with camp fires/open burning. Contact Fire Warden. Fire Ban in effect throughout the State.
- Resident email about Transfer Station trash and recycle pickup.
- SBA: Disaster recovery eligibility for private roads and bridges
- Info from PUC: Final order and Certificate of Public Good issued for ITW tower
- ANR :Vermonters asked to report dry wells. State urges voluntary water conservation

Local citizens:

Ed Barber mentioned in the Select Board meetings that he has been to when dealing with Liquor Permit Licensing , other town boards will say we are now entering a Liquor Control Board hearing, talk about what they are, then motion to exit hearing and vote on it. Same thing with cannabis. He asked why we do not. We weren't sure. We would look into it.

Approval of minutes:

Isaiah made the motion to approve Sept 8th meeting minutes. Miriam seconded. Motion passed.

Review and sign Select Orders and Payroll #19

Bill made a motion to review select orders and payroll and sign Select Orders and payroll#19. Peter seconded. Motion passed.

Executive session: none

Adjourn:

Peter motioned to adjourn at 750pm Miriam seconded.

Minutes prepared by Isaiah Casey :

X David Stevens. _____ (Board chair)

X Peter Hyslop. _____ (vice chair)

X Bill Perkins. _____

X Miriam Simmonds. _____

X Isaiah Casey. _____