

Town of Westmore
54 Hinton Hill Road
Municipal Building
June 2, 2025
6 PM Select Board Meeting

Select Board Meeting Minutes

Anyone wishing to speak must be signed in and acknowledged by the chair before speaking. You must also identify yourself before speaking. We want to hear from you but need the understanding that time during meetings is limited thus very important to us as a board making decisions for the town. Please keep comments or statements concise and to the point. Time limits may be set if public comments dominate large portions of time.

In attendance in person: David Stevens, Bill Perkins, Miriam Simmonds, Isaiah Casey, Daniel Sicard, Elaine Cashin, Ellie Majchizak, Pam Kennedy, Kathy Holmes, Ryan Cole, Carol Davis

By zoom: Carol Casey, Donna Dzugas, Maree Bushey

David opened meeting @ 6pm

- **Additions to the Agenda**
- **Reminder: Recycle curbside pickup will be on Wednesday only.**
- **Curb cut permit(s) for Ronald and Kathy Holmes** 1 curb cut for driveway to subdivide 3 acre lot, and 1 separate curb cut to right side for agricultural access to current house lot. 18" culverts for each 30 feet long. Bill motioned to approve and sign. Miriam seconded. Motion passes.
- **Fred's energy informational notice of price charges effective Aug 1st 2025.**
- **Request for approval to have Town Clerk be authorized to request DMV records for road crew.**
Bill motioned to authorize Elaine Cashin to obtain records. Isaiah seconded. Motion passes
- **Overweight permit:** Warren Hill Trucking, Bill motioned to approve. Miriam seconded. Motion passes
- **Town Health Officer appointment:** Glen Harter's term has expired and did not seek reappointment. David being Selectboard Chair is automatically the Health Officer for a minimum of 30 days or until one is appointed.
- **Notice information only: VT Electric Coop will be doing an aerial survey of lines with drones near Charleston and Newark town borders near Westmore.**

- **VLCT Pacif Insurance** to do 2025 building appraisals visits at their request. Maree Bushey will be with them.

- ***Request to Cater liquor permits for:***

Love of food catering at The Notch House

(6/12/25, 5 to 7:30 pm)

(6/13/25, 3 to 10 pm)

(6/14/25, 9 to 11am)

Three ponds LLC at The Notch House

(6/27/25, 5 to 9 pm)

(6/28/25 4pm to 9 pm)

For the love of food catering LLC at Little Farm

(8/9/25 2 pm till 11 pm.)

The Sugared Rim LLC at The Little Farm

(10/4/25 4 pm to 9 pm)

Isaiah made a motion to approve all the above catered events with conditions of no alcohol sales after 10pm. Miriam seconded. Motion Passed.

- ***Ryan Cole Limited liquor Event permits:*** The permit needs extensions as need to be before the party as Ryan must have a current permit to receive liquor. Or else they won't deliver.

Isaiah made a motion to expand the permit Ryan has received for June 14th to go from June 11th through 14th and July 12th to expand from July 19th through 12th, for sole purpose of being able to legally accept delivery of alcohol for the serving on the June 14th and July 12th. Bill seconded. Motion passed.

Donna Dzugas asked if the town had any liability if Ryan was to serve alcohol to an individual and they drove down Hinton Hill and hit a vehicle coming off Goodwin Mountain Lane. We assured her we would check with a lawyer but should be on driver of vehicle and depending on if had been served way too much. Elaine to check on.

- ***Alan Poirier updated contract for services:*** Isaiah motioned to sign updated contract. David seconded. Motion passed
- ***Westmore Lister request for 30 day extension on Grand List:*** David made motion to extend the grand list request 30 days. Miriam seconded. Motion passes
- ***Tabled the table***
 - ***Nominate a local leader for community leadership summit:*** Pam Kennedy was nominated by Miriam, but Pam said she wants to confirm a couple things before accepting nomination.

- **Cemetery:** Isaiah mentioned not knowing how the Cemetery Commission runs, and he has gotten calls and agrees the cemetery looks horrible, and a 76 year old lady should not have to walk equipment up to take care of own plot. Miriam says first she's heard of it. Isaiah mentioned open meeting law, how Selectboards and Zoning boards have pages and nothing on Westmore's page from Cemetery Commissions, that those meetings should be open to public record and warned. Bill responded with well they are normally just him and Miriam looking at plots very fast. Miriam said if the public has problems, have them call her.
- **Local Emergency Management Plan** – Primary shelter - Elli to replace Chris Evans. Russel Curtis to remain in place.
- **Muttley crew:** Tabled
- **Transfer station:** Tabled
- **Transfer Station Hours:** Summer July and August will add Wed 8am till 1pm. Bill motioned to approve. Isaiah seconded. Motion passed.
- **State opening road salt contracts to towns:** Isaiah motioned to express interest in road salt contract. Bill seconded. Motion passed.
- **Warranty info on freightliner:** Tabled to next meeting for breakdown of what it covers
- **Intersection discussion and approvals:** There was discussion with Peene Hill and Rte 16 and then lead to other intersections like Peene Hill and Cook Road where an accident has been seen this winter there.

Isaiah made a motion to put up at right intersection at Peene Hill and 16 a yield sign; left intersection of Peene Hill and 16 toward Barton stop sign. Cook Road to Peene Hill Road stop sign, Lakeview to Cook Road Barton end stop sign, Cole and Hinton Hill Road - Cole gets yield sign. Also contact Doug Mortin from NVDA to do a free traffic study to see if need to change or add any others. Bill seconded. Motion passed.

- **MERP Amended Agreement:** Isaiah Motioned to sign. Miriam seconded. Motion passed
- **Vermont Emergency Management Sub Grant for FEMA funding:** Tabled till next meeting.
- **Request ATT to move to ACH electronic payments:** Isaiah motioned to authorize First Net ATT to move to ACH payments. Miriam seconded. Motion passed.
- **Local citizens and visitor discussion/ questions.**
 - **Donna Dzugas-** complaint of the edge of her driveway and mailbox holds water and washes out by mailbox. This issue was looked at by Dan Sicard, and 2 people from VTrans, Isaiah and others. We all agree it is the water coming from her property that is running down into her driveway, Donna insists it is not that we are wrong. So the town Selectboard will meet with Donna to open the Selectboard meeting at her driveway next board meeting at 5: 30 pm at Donna's then resume at Municipal Building by 6pm.

- **Executive Session :** David motioned to enter into Executive Session for milfoil mitigation contracts at 8:25pm. Isaiah seconded. Motion passed.
- David motioned to come out of executive session at 8:36 pm. Bill seconded. Motion passed.
- No Action Taken

● **Correspondence on agenda:**

Northeast Kingdom Human Services: Notice of availability of suicide crisis
training Vermont Wetlands program public meeting June 5th 5 pm.

● **Approval of April 30th minutes tabled**

● **Approval of May 19th minutes:** Isaiah motioned to approve. Bill seconded. Motion passed. ●
Review bills, sign select orders and payroll #11: David motioned to approve, Miriam seconded.
Motion passed

● **David motioned to adjourn at 9:08 Pm**

Prepared by Isaiah Casey

David Stevens Bill Perkins



Peter Hyslop. Miriam Simonds



Isaiah Casey 