## **Privacy Policy**

Effective Date: 9/8/2025

Last Updated: 9/8/2025

The Burkes Group ("Company," "we," "our," or "us") respects your privacy and is committed to protecting it. This Privacy Policy explains how we collect, use, and share your information when you use our website, services, or platforms.

#### 1. Information We Collect

We may collect the following information when you interact with us:

- Information: Name, phone number, email address, and other details you provide.
- Case or Transaction Information: Real estate or mortgage details when you engage our services.
- Technical Information: Browser type, IP address, and website usage data collected automatically.

#### 2. How We Use Your Information

We use your information to:

- Provide and improve our real estate and mortgage services.
- Connect you with attorneys, lenders, or other service providers when requested or consented.
- Communicate updates, offers, or information related to your engagement.
- Comply with legal and regulatory requirements.

## 3. Data Sharing and Disclosure

- No Selling or Bulk Sharing: We do not sell, rent, or transfer your personal information to unrelated third parties for marketing or registry purposes.
- Follow Up Boss Compliance: To comply with the requirements of Follow Up Boss (FUB), The Burkes Group confirms that we do not share user data with FUB or any other registry beyond what is necessary for our internal customer relationship management.
- Data will not be sold or shared with third parties for marketing or promotional purposes.

### • Service-Related Exceptions:

- Attorney Referrals: If you authorize us to connect you with an attorney in our registry, we may share the necessary information with that attorney solely for the purpose of fulfilling your request.
- Trusted Service Providers: We may share limited information with mortgage lenders, title companies, or other service providers as needed to complete your transaction.
- Legal Compliance: We may disclose information when required by law, regulation, or court order.

All such sharing is limited, necessary, and confidential. Our partner attorneys and service providers are required to protect your information and use it only for the agreed purpose.

#### 4. Consent to Share

By submitting your information through our website, forms, or services, you consent to The Burkes Group sharing your information with attorneys, mortgage lenders, title companies, and other trusted service providers as necessary to provide you with the services you have requested.

You may withdraw this consent at any time by contacting us at the details listed below. Please note that withdrawal of consent may limit our ability to deliver certain services.

#### 5. Data Security

We use administrative, technical, and physical safeguards to protect your personal information against unauthorized access, use, or disclosure.

### 6. Your Rights

You may request to:

- Access the personal information we hold about you.
- Correct or update inaccurate information.
- Request deletion of your information, subject to applicable laws and ongoing transactions.
- Opt out of marketing communications.

## 7. Third-Party Websites

Our website may link to third-party websites. We are not responsible for their privacy practices and encourage you to review their policies.

# 8. Updates to This Policy

We may update this Privacy Policy from time to time. Updates will be posted here with a new "Last Updated" date.

### 9. Contact Us

If you have questions about this Privacy Policy or how your data is handled, please contact us at:

The Burkes Group

2170 Buckthorne Pl, Suite 200

The Wooldands, Tx 77380

832-281-5542

admin@theburkesgrouptx.com