

# **Schoenberger Drywall, Inc.**

## **Entry Level Service Technician**

### **Job Description**

**Title** Entry Level Service Technician

**Department(s)** Warranty/Repair Division

**Reports to** Service Manager

#### **Job summary**

Performs maintenance of drywall, including warranty work and repairs after modifications. Also includes application and finishing of drywall in remodels, basements, and houses. Cleans and maintains vehicle and tools. Prepares paperwork for billing purposes.

#### **Job Responsibilities that you will be trained in the field**

- Drywall installation projects such as bathrooms and small remodels
- Maintenance of drywall after initial installation is complete
- General repairs to drywall after modifications have been completed by other contractors
- Completing ceiling repairs through blending of ceiling texture
- Installs and finishes drywall for projects and remodels
- Communication skill used with job supervisors
- Learning building code and regulations
- Cleans and maintains vehicle and all tools kept in the vehicle.
- Learning how to complete paperwork to be used for billing purposes

#### **Minimum requirements**

Must have a valid driver's license, good driving record and a reliable vehicle. Must be detail-oriented and have the ability to solve problems. Must be able to adapt to a rapidly changing environment. If you do not have a good work ethic, please do not apply.

#### **Abilities required**

Requires the ability to sustain repetitive motion. Majority of work is completed while standing. Must have the ability to safely lift a minimum of 50 lbs without assistance and to push and pull up to 100 lbs with appropriate equipment. Requires substantial demands on these physical requirements throughout the work shift.

#### **Disclaimer**

The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified. All personnel may be required to perform duties outside of their normal responsibilities from time to time, as needed.