

## QUALITY POLICY

Brown Steel will consistently provide products and services that meet or exceed the requirements and expectations of our customers. We aim to produce steel fabricated and assembled precisely to our customers' specifications, on time and on cost.

We will actively pursue continuous improvement of our quality management system and performance through programs that support each employee doing their job right the first time, every time.

In our key business processes, we will

- Set and review specific projects and overall company targets and objectives.
- Deliver drafting plans and drawings that correctly interpret engineers' requirements and clearly communicate customer specifications to all functions in the organisation;
- Ensure compliance and ongoing review of all Subcontractors and Suppliers for their conformance to ISO 9001: 2015 QA requirements through annual supplier and subcontractor assessments
- Purchase quality materials from reliable and company-approved suppliers.
- Ensure the Steel purchased is from ACRS, ISO 14001, WSA Climate Action Data Provider Certified Manufacturers.
- Fabricate steel to AS/NZS 4100 standards and to clients' precise specifications via approved diagrams/work instructions.
- Conduct Non-Destructive Testing (NDT) to AS1554 or clients specifications. Obtaining National Association of Testing Authorities (NATA) reports and record relevant details to ensure traceability.
- Provide timely galvanizing services to comply with AS 4680 and client specifications;
- Transport fabricated materials to assembly sites with all parts relevant to complete assembly. Packaging so as to eliminate transport damage and ensure 100% accuracy of Load lists and Delivery Dockets reflecting deliveries.
- Perform erection/assembly of fabricated steel to comply with contract specifications in accordance with program agreed Schedules.
- Provide comprehensive product identification and traceability for all fabricated materials.
- Provide standard MDRs (Material Data Record) to client within 14 days of reaching Practical Completion.
- Ensure all Welder Qualifications are current and renewed within 6 months of previous UT test or as per appropriate Welding Standard AS1554-1-SP-2011.
- Any and all NCRs to be closed out within 30 days of initiation (where possible)
- Any rework to be monitored and maximum percentage set by Top Management of acceptable rate per project per financial year.
- Monitor and capture 100% of scope creep through Variations and associated costs identification.

Owner/Principal: \_\_\_\_\_



Pat Brown

The Owner/Principal of Brown Steel has formulated the quality policy. The policy is explained and discussed at the general orientation training given to all new employees and has been reviewed with all current employees. All employees are expected to know what the quality policy means to them as it affects their job or position within the company. The policy is posted in prominent locations throughout the facility.