

TOP 5 INTERVIEW TIPS

1

Prepare

- Read your CV and know it front to back
- Look up location of your interview and plan your trip
- Ensure you are at least 5 minutes early

2

Research

- Understand the company you're interviewing for
- Look at their company website, blog, LI, Facebook, Glassdoor
- Ask your recruitment consultant about the company!

3

Achievements

- Have examples of quantifiable achievements from your previous roles
- Eg, Implemented [x] policy, which led to a profit margin increase of [x] percent.

4

Body Language

- Non verbal communication is just as important as verbal
- Stand upright, shoulders back, arms unfolded, and make regular eye contact

5

Ask Questions

- If you're seriously considering the role, you should be asking questions that reflect that interest
- Think: company culture, challenges, training, development etc.

TOP 8 INTERVIEW QUESTIONS

1

What's the history of this position?

2

What about this position is most important?
How does it support management and serve
direct reports?

3

What are the day to day responsibilities of this
position?

4

What is the most challenging part of this
position?

5

How would you measure my success, and what
could I do to exceed expectations?

6

How is the feedback process structured?

7

What opportunities are there for learning and
growth?

8

Is there anything I have said that makes you
doubt I would be a good fit for this position?