# Our Lady of the Hills Catholic Church Finance Council Notes

Ana Garcia

Monday, June 9, 2025

1. Attendees:

Fr. Edward, Guillermo Ramis, Cesar Parra, Tim Eades, William Shriner, Ana Garcia, Tom, Fred Miller

1. Minutes
	* No notes from last meeting
2. Review of Parish Finances
	* Cash Balance Report provided to members of the council
	* Bank accounts have been reconciled through May 2025
	* Balance Sheet Overview
		+ Covered different accounts that the parish has
		+ Largest factor to decrease was the Columbarium project
		+ Profit and Loss Budget Performance Report (previous year comparison through May 2025) provided to council members
			- Covered offertory, designated collections and other income
			- Also covered operating expenditures and other administrative and church-related expenditures
	* Tuition assistance was provided to 11 students to attend St. Peter’s Catholic school
3. Review of Proposed Budget Amounts for FY2026
	* Proposed Budget Amounts provided to members of the council
	* Administrative expenditures included priests’ salaries and compensation (increase), rectory expenditures (increase), administrative salaries and compensation (decrease), music salaries (increase), administrative staff development (same), and other administration expenses (increase)
	* Church expenditures included church equipment and furnishings (increase), church equipment repairs and maintenance (increase), utilities (decrease), flowers (same), religious supplies (decrease), missalettes (increase), literature (decrease, getting rid of old subscriptions, etc.), other church expenditures (increase)
	* Operation and maintenance expenditures-
		+ Columbarium was included for the first time and funds will be used for maintenance and has been agreed by Marsha
		+ Landscaping is less as enhancements were completed last year and no longer need to be done at that scale
		+ Other operating and maintenance costs- heavy amount goes to Diocesan tax assessment and parish property insurance
			- We are a nonprofit, but don’t get sales tax benefits. Parish does get income tax benefits. Property tax is taken care of by Diocese.
		+ Ministry/Organization
			- No major changes to Religious Education
			- Youth group- many recurring items were not included in previous budgets (such as food, beverages, retreats and activities)
				1. Group is doing fundraisers and are looking at other ways to raise funds
			- Young adult ministry (new ministry)’s budget includes bible study, food and beverages, events and some funds to send 10 young adults to Diocesan retreats
				1. May do some fundraising
			- RCIA- no change
			- Scripture study- little change (includes new study guide with web-based videos)
			- Marriage formation have a higher budget
			- Camp Awesome- will include food and beverages, transportation
				1. Will do some fundraising
			- Music ministry- includes music programs (summer program), instruments (replacements), license renewal, and piano tuning
			- Crisis fund- increased to $550/month
				1. Cap will be determined per family
				2. Administered by pastor
			- Sociedad Mano Amiga (new ministry)- Will give some funds quarterly
			- Weekly Mission Tithes have been adjusted to $300 per week
				1. Additional funds raised will be put in a different account
			- Tuition assistance- difficult to measure, but there are new rules for families. There may be new cap included into by laws
			- Sr. Christina’s mileage- women’s prison ministry and homebound visits (includes missals, pocket books, and new literature)
			- Rosary makers- remaining the same
			- Threads of love- new budget item
			- Hispanic- includes marriage, Our Lady of Guadalupe, Evangelization, mission to Mexico
			- Boy Scouts- new budget item covering charter fee
	* OLOH’s Maintenance and Projects list provided with priority projects
		+ Fred updated council that there were a lot of repairs and maintenance that had been put off, which included sidewalks, A/C, asphalt and neglected rectory
		+ The prioritized projects would ideally be completed in the next 12 to 18 months and would cost about $250,000
		+ Renovation of the church needed, hopefully soon- including the bathrooms, tiles, curbs, sidewalks
		+ Property access control (card readers and rekeying) will be brought to a future meeting
		+ Fred has gone over the priority list with Father and will come back to future meetings to continue addressing them
4. New audio system
	* ACS Sound and Lighting Job Contract provided to members of council with cost breakdown
	* This company did the sound system for the gym and come recommended
	* The choir and Randy have gone through this quote
	* Includes the lectern, cantor stand, and the mics for the priests
	* Tower speakers will be added at the front of the church
	* Church has received a lot of requests for assisted listening tools. Four sets would be included, but this system can also be accessed through cell phones. There is capability for up to 12 devices, but wanted to see how it goes and can buy more if there is interest. Concern was brought up about ways to safe guard the devices so they don’t get lost.
	* Previous quote included livestreaming (Guillermo assisted in finding a cheaper alternative) and was in the amount $60,000 so the current quote has been economized
	* Includes mics, and covers narthex, cry room and will cover dead spots
	* Motion moved for sound system by a member of the council and was seconded. No opposition from the council.
		+ The majority of the council was present
		+ 5 votes were provided to Guillermo to share with the Diocese to show approval of the committee
	* Hopefully would be completed by Labor Day

**Next Meeting**: August 11, 2025

* Budget will be approved at this meeting
* Income breakdown by month will be provided