

Divine Savior Catholic School – PtA Meeting Agenda - Minutes

Thursday, January 12, 2023 - 6:30 p.m.

Attendance: Lynda Schmitt, Lindsey Chamley, Lisa Fellenz, Holly Masengarb, Anna Anhalt, Janine Morano, Suzanne Ramirez, Julie Schueller, Michele Steffen, Brenda Pawling, Lindsay Diederich, Jen Stern, Nicole Klinter, Melissa Doherty, Kim Knetter, Kim Buechler, Jodi Juhre, Samantha Conrad, Amanda Watry, Dawn Wilsnack

6:35 PM

- A. Call meeting to order/Opening Prayer/DSCS Mission Statement – Keri Koepke
 - a. Mission Statement: The mission of Divine Savior Catholic School is to provide an environment for children to excel personally, academically, and spiritually. Together we share in the mission of Divine Savior Parish to foster a faith-filled community where Catholic values are learned through prayer, service, and love. Our goal is to use these values to develop lifelong learners and compassionate leaders.
- B. Additions to Agenda
- C. Approval of September 13, 2022 Meeting Minutes
 - a. Motion made by: Nicole Klinter, 2nd: Suzanne Ramirez
- D. Principal's Report – Lynn Sauer
 - a. We received the Catholic Community Grant for \$10,600 for the remainder of books for our reading program.
 - b. Catholic Schools Week is coming up – so keep an eye on your emails – we are excited to bring in-person events back
 - c. AIMS testing is happening now and Iowa Basic Testing will be in March
- E. Treasurer's Report – Cathy Cuppan
 - a. Balance in Checkbook \$49,191.38
 - i. Some calendar of Cash winner checks have been written since this number; they will be added to the checkbook. This will continue through the end of the Calendar of Cash event.
 - ii. Planned Expenses
 1. Staff Appreciation
 2. Grandparent's Day
 3. Parish Commitment - \$5,000 every month
 - b. YTD Raised: \$39,753.94 Motion to approve; Sarah Jante, 2nd Michele Steffen
- F. President's Report – Keri Koepke
 - a. Welcome
 - b. Elections are up for Secretary/VP in June of 2023. Sarah does have one term if she wants to run again. Open nominations will be taken in April and will vote at the May meeting or by email. If there is anyone is interested in the position, please see a PTA board member
 - c. Nominations email will come out the week after Easter

G. Volunteer Commitments – Reminder that each family is to fill at least one volunteer position for the school year (Sign-up Genius went out from school office at beginning of year). These positions are in addition to the one Fall Festival and 3-4 Fish Fry fundraiser family commitments.

H. Fundraiser / Committee Reports

a. **Fall Fundraiser:** Lynn Sauer & Jodi Juhre

i. Raised \$11,043.31, does not include Calendar of Cash

b. **Fish Fry:** Lisa Fellenz and Andy Paulus

i. Dates for 2023 will be: February 24th, March 10th, March 24th

ii. Back to in-person this year, dine in and curbside

iii. Each family will need to fulfill 3 slots

iv. It is no longer all you can eat

v. Fish prices went up \$20 per case

vi. 2-pc dinner for \$13, 3-pc dinner for \$15 and extra fish for \$2

vii. The one thing we ask for those volunteering that day is to bring in a dessert for you shift. Please be sure to make it, people prefer homemade desserts.

viii. The first one is sponsored by the Catholic Foresters and they will be helping with 15 people on the volunteer positions

ix. We are anticipating about \$13,000-\$14,000 in profit this year

c. **Scrip:** Jessi Eischen

i. We have raised \$6,414.83

ii. get your family and friends to sign up and use SCRIP

d. **Beer and Wine Tasting:** Lynn Sauer / R&R Committee

i. April 29th will be the evening of the Beer and Wine Tasting

ii. We are competing with Belgium of Brew & Chew

e. **Flower Sale:** Julie Schueller & Meghan Buechler

i. Some suggestions to reach out to different Greenhouses, but we will be sticking with Bemis

ii. Bemis is available for the Thursday dropoff and Friday sale.

iii. Looking at May 19

iv. Only one combo pot is going up \$1, so prices will remain the same

f. **Grandparent's Day:** Jen Stern

i. Friday May 5th

ii. Do we want to do a full meal or just muffins?

iii. Easier to manage muffins and fruit – based on teacher feedback and those in attendance

I. Old Business:

a. Parish Commitment – paid \$35,000 toward commitment

- b. Fundraisers for the year:
 - i. Fall Event/Raffle \$22,295.80 on the Calendar of Cash; one person has donated back so far. Looking at rewording the letter for the beginning of the Calendar of Cash to let people know at the beginning that there is an option to donate the winning back to the school.
 - ii. Fish Fries
 - iii. Flower Sale
- c. How do we get more people at meetings? Keep having food and drinks
- d. What can we do for no-shows for volunteer positions? We want people to want to come and part of our mission is service, which is the volunteer portion of the family commitments.
 - i. Having mentor groups and mentor families to help bring families into the DSCS flock

J. New Business:

- a. 4th-8th grade Madison Field Trip – we take the students once every 4 years. We estimated a bus price of \$1000 based on previous years. The contract came in \$1780 which is over budget, based on less bus companies and drivers. We will have a full day in Madison. There is no wiggle room in the fieldtrip budget, we used to get Kohls Cares field trip money, but they no longer have that. Fieldtrip is April 17, bus will leave school at 6:30 AM. Looking for the group in attendance to approve PtA funds for the overage. We do not charge for any fieldtrips, so we do not want to ask for this one. The pumpkin farm for the younger students price was higher this year as well for inflation.
 - i. Those in attendance approved for \$880 for additional bus and tip for field trip to Madison

K. Ideas/discussions/concern/questions/reminders

L. Adjournment/closing prayer

- a. Motion by Julie Schueller, 2nd by Suzanne Ramirez
- b. 7:19