



305 Fredonia Ave
P.O. Box 250
Fredonia, WI 53021
(262) 692-2141

Email: dscs.schooloffice@gmail.com
Website: www.divinesavior.weconnect.com

DSCS Advisory Commission Meeting Minutes

January 14th, 2025 – 6:30 PM

Opening Prayer read by all at 6:32 PM.

Mission Statement read together.

In attendance: Vicki Malueg, Kent Schueller, Hal Steffen, Kim Knetter, Kati Dimmer, Janine Morano, Lora Schroeder, Hannah Shining, Tim Dubey, Amanda Watry, Lynn Sauer, Carla Schommer

Absent: Jessie Eischen

Principal Report- Advisory Commission, January 14th, 2025

WCSA Goals Update

- Domain A- 2.5 – Faculty uses the lenses of Scripture and the Catholic intellectual tradition in all subjects to help students think critically and ethically about the world around them.
- Domain B- 5.6-The governing body engages in formation and on-going training and self-evaluation for itself and the leadership team to ensure the faithful execution of their respective responsibilities.
- Domain C-7.3 (Grounded in Gospel values,) Curriculum and instruction for 21st century learning provide students with the knowledge, understanding and skills to become creative, reflective, literate, critical, and moral evaluators, problem solvers, decision makers, and socially responsible global citizens. 9.2 Guidance services, wellness programs, behavior management programs, and ancillary services provide the necessary support for students to successfully complete the school program.
- Domain D- 12.1-The school's facilities, equipment, and technology management plan includes objectives to support the delivery of the educational program of the school and accessibility for all students.

Academics

- We will be starting AIMS this week. We will also be doing our second writing prompt of the school year.

Staff Professional Learning Community (PLC):

- Our staff continues to work with the Clifton Strengths and we have been working on sharing more about our strengths as a group.

Building & Grounds

- Tim Dubey has been managing the small projects around the building and keeping things in good order.
- We are still waiting for the 2nd grade window to be repaired.

Personnel

- Ms. Buser has been out on an extended medical leave.
- Jenna Schueller has changed her schedule to accommodate her other job. She is working four afternoons a week now. Jeff Sauer has taken over some of her duties.

School Safety

- We will be scheduling three fire drills to cover November & December & January shortly. We are looking for good weather days. We will also be practicing from the lunchroom and from the church.
- School Resource Officer Santino continues to visit classrooms and talk on important topics.
- Officer Santino and I will be doing our annual school walkthrough this month.
- We have great news! We received a \$10,000 Love One Another grant to replace doors in our office area. These doors will make the school more secure!

Marketing

- **Birthday Cards:** 13 Cards- Postage \$9.49
- **Baptism Folders:** 1- Postage \$2.87
- Facebook posting

Mission & Catholic Identity

- This year we are focused on our theme: *We Are Called, We are Chosen*. Each month we will be reviewing how God calls us. During September we were called to be **HOPEFUL**. In October we were called to be **FAITHFUL**. During November we are called to be **KIND & GENTLE**. In December we were called to be **PEACEFUL**. This month we are called to **SERVICE**.
- We participated in Adoration on December 18th . Our students are always very prayerful when they spend some special time with Jesus.
- Our Rosary Club meeting was on January 9th. Mrs. Riesselmann does an amazing job teaching us all about the Rosary! We learned about the MANY different names for Mary. We also started to discuss the many different ways that Mary has appeared to us.
- DSCS sent out 25 college care packages this year. We had some great items that were donated this year. All 25 college students got a FULL box!
- Our Advent collection this year was creating Birthday Parties in a Box for the Port Washington Food Pantry. Our change war raised over \$400.00. We were able to put together some amazing birthday parties to donate to the Port Washington Food Pantry.

Enrollment for 2024-2025 School Year:

Students Enrolled	DS Parish Students	OLL Parish Students	Non-Parish Students
As of 1/2/24 110 Students - 69 Families (with all late	34	34	42

enrollments)			
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DSCS Advisory Council Subcommittee Report
Month: January 2025

Committee: Scrip
Date: 1/10/25
Summary of Events/Subcommittee Meetings: Jen Stern added on as co-chair; successful sales during the Christmas season; running a promotion for Catholic Schools Week 2025 to boost sales; took on OLL scrip sales at end of 2024-added a couple more local businesses
Topics Needing to be Discussed at Advisory Commission Meeting: n/a
Financial Report: December Inventory on Hand: \$19,157 Sales: \$22,033 Rebate: \$1,235 approximate \$5,118.38 profit for 2024
Upcoming Plans/Committee focus: Branching out: going to send "scrip update emails" to help boost sales; continuing to search for local businesses that are willing to be part of the Scrip program; educate school families on the RaiseRight mobile app with reloadable cards

Committee: Marketing & Recruitment
Date: January 9th, 2025

Summary of Events/Subcommittee Meetings:

Discussed doing a raffle/drawing after Catholic Schools Week
25 copies of the State of the School report will be printed

We will meet January 14th - prior to the Advisory Commission meeting- I will report on that next month.

Our last meeting was November 12th - These are some of the things we discussed

- Suggestion to post on the following pages: Fredonia/Waubeka Speaks, Random lake Gab, Belgium/Cedar Grove Communities, Port Washington Voice - Make advertising posts
- Connect our facebook to instagram (10 photo limit)
- Discussed Snapchat & Tik Tok
- Suggested to highlight our affordability
- Utilize ChatGPT to write posts
- We discussed ways to get more likes and more followers on our facebook. Utilize our families and parishioners to boots followers - perhaps have a raffle/drawing with names of people who follow our page - spiritwear gift certificate
- Add alumni testimonials- create a simple form for them to fill out and request a picture
- Start a Flashback Friday- Reach out to Susan for OLL pictures

Topics Needing to be Discussed at Advisory Commission Meeting:

None at this time

Financial Report:

Birthday Cards- 4 - \$2.92

Baptism Folders- 1 - \$2.87

Hard copies of the State of the School Report- 25 - \$49.79

Upcoming Plans/Committee focus:

- Completing a monthly marketing plan for the school

Committee: **Fall Event**

Date:

Summary of Events/Subcommittee Meetings:
Topics Needing to be Discussed at Advisory Commission Meeting:
Financial Report:
Upcoming Plans/Committee focus:

Committee: Fish Fry
Date: Dates are Feb 28th, Mar 21st (sponsored by Foresters), Apr 4th.
Summary of Events/Subcommittee Meetings: committee meeting Jan 15th
Topics Needing to be Discussed at Advisory Commission Meeting:
Financial Report:
Upcoming Plans/Committee focus:

Committee: Mandatory Fundraiser- Calendar of Cash
Date: 1/12/25
Summary of Events/Subcommittee Meetings: -
Topics Needing to be Discussed at Advisory Commission Meeting: -
Financial Report: Revenue: \$31,355.25 Expenses: \$4,970.00 Total Income: \$26,385.25
Upcoming Plans/Committee focus: Drawing names through 3/21

Committee: **Bowling Event**

Date: 1/12

Summary of Events/Subcommittee Meetings:

Donations for raffles. How many shifts each day and times. (Discussing with Globe Lanes)

Topics Needing to be Discussed at Advisory Commission Meeting:

Financial Report:

Upcoming Plans/Committee focus: Donation forms going out this week.

Committee: **DS Parish Council**

Date: 1/11/25

Summary of Events/Subcommittee Meetings:

Last Parish Council meeting was November 25, 2024

Topics Needing to be Discussed at Advisory Commission Meeting:

- Still need an OLL representative for the School advisory commission
- January 26 after 10:00 mass is the Annual Meeting- 5 minute reports from each committee chair **annual meeting being moved to another day**
- Parish working on replacing sound systems in OLL and Holy Cross; prioritizing priest mics and sanctuary speakers. Waiting for an itemized bid from new company, Lisbon Creek.

Financial Report:

Upcoming Plans/Committee focus:
Next Parish Council meeting is January 27, 2025 at OLL

Committee: **OLL Finance Committee Representative**

Date:

Summary of Events/Subcommittee Meetings:

Topics Needing to be Discussed at Advisory Commission Meeting:

Financial Report:

Upcoming Plans/Committee focus:

Committee: **PtA**

Date: 1/12/25

Summary of Events/Subcommittee Meetings: meeting this week Thursday. Will be reviewing upcoming fish fries and remaining fundraisers for this school year.

Topics Needing to be Discussed at Advisory Commission Meeting:

Financial Report: Current balance is \$47,880.46

Upcoming Plans/Committee focus: Fish fries, bowl a thon, flower sale and music in the park.

Committee: **Technology**

Date:

Summary of Events/Subcommittee Meetings:

- Weekly powerpoint
- Ran reports cards
- K5 student iPad issue fixed
- Spanish classroom iPad issue fixed
- Looking into new online assessment
- AIMS winter session
- K5/1st changes in AIMS testing materials
- New students added to Option C, data collection graphs, All online programs

Financial Report:

Upcoming Plans/Committee focus

- Aims and IOWA data - finding ways to use the collected data and new/available reports to help better use the data for the improvement of our students
- 3-5 year plan

Old Business

Tabled goal setting for 2024-2025 to March meeting

Trying to get a speaker for April for leadership committees

New Business

Gift Grant - Gardening Grant - Carla Schommer

Will begin ordering items in February. \$10,000 grant

Love One Another Grant - office security doors - Lynn Sauer

\$17,000 grant

We will be applying for Bruce Krier Grant - staff is still discussing the plan

May use for Science of reading as it requires certain materials

Day of Giving and matching funds from fall event will go towards the school's field trip fund.

Meeting adjourned at 7:29 PM.

Submitted by:

Amanda Watry