DSCS Advisory Commission

Meeting Minutes – October 13, 2026

Attendance

All 11 standing members were present: Lynn Sauer, Vicki Malueg, Tim Dubey, Amanda Watry (left after the PtA updates), Jacob Birenbaum, Angie Leider, Shawna Lawmann, Janine Morano, Carli Reuteler, Hannah Shininger and Bobby Slocum.

Also present (PTA guests): John (for Jodi) Juhre, Nicole Bishop, Tara Biever, Carla Schommer

Approval of Prior Minutes

- Minutes from the September 8, 2026 meeting were approved

Agenda Item 1: Principal Report

Presented by: Lynn Sauer, Principal

- Report provided via email; items below are in addition
- **Student Information System (SIS):** Moving from OptionC to FACTS before January enrollment. Will save Holly time on manual work for lunch and extended day.
- **Substitute teachers:** School is looking for more substitutes, please spread the word
- **Divine Dispatch:** New format; members asked to give Holly feedback

Agenda Item 2: PTA Fundraising Reports, Committee Needs, and Role Transitions

Presented by: PTA

- Verbal updates matched the slides except as noted below
- **Fish Fry:** February 12 and February 26
- **9-Pin Bowling Tournament:** March 6–7; includes raffle, bingo, and baskets; profited $12K last year
- **Flower Sale:** Instead of preorders, the school receives a percentage of proceeds for one day of sales
- **Pretzel Sale:** Around Christmas
- **Fall Event (Trivia):** October seems busy and we struggle to fill all volunteer spots and trivia team spots.
    - Originally held in October because of matching funds; the Archdiocese stopped the match, so the event could move to a new date next year. Potentially first or second week of Nov
    - Cost of Platinum sponsorship was lowered to $1,000 this year, and seemed to generate more interest. The challenge with moving to November is the Platinum sponsors are printed on Calendar of Cash tickets.

Agenda Item 3: Survey Question Discussion

Presented by: Angie Leider

- Collecting feedback on draft survey questions, with follow-up to come
- Members should email or text feedback to Angie; photos of handwritten notes are fine
- When a question shows [multi] as the answer type it would be multiple choice; if you have suggestions include in feedback
- Will figure out how to incorporate different feedback on multiple kids, without having to submit multiple surveys

Agenda Item 4: Long-Range Planning Update

Presented by: Lynn Sauer, Principal

- **Top 3 priorities** (Commission vote, 9 responses):
    a. Student and family retention (7 votes)
    b. Staffing and leadership (5 votes, tie)
    c. Academic excellence (5 votes, tie)
- Advisory Commission calendar:
    - **November:** As planned (building and grounds, facilities, technology, safety)
    - **December:** Strategic plan discussion
- Lynn will review any prep needed for the December strategic plan discussion and make suggestions
- Advisory calendar to be updated to reflect the December change

Action Items

Action	Owner	Due Date	Status
Share all slides from the meeting (Principal Report and PtA)	Lynn	10/20/26	Open
Send survey question feedback to Angie by email or text (photos of handwritten notes are fine)	All	10/27/26	Open
Give Holly feedback on the new Divine Dispatch format	All	10/27/26	Open
Review prep needed for the December strategic plan	Lynn	11/10/26	Open

Action	Owner	Due Date	Status
discussion and share suggestions			
Update the Advisory Commission calendar (December = strategic plan), time on website shows 6:00 pm	Lynn	11/10/26	Open

Adjournment

Meeting adjourned at: 7:22 PM

Next meeting: Tuesday, November 10, 2026 at 6:30 PM

Next meeting topics: Building and grounds walk-through, long-range facilities plans, technology report, safety and EOP reporting

Minutes taken by: Angie Leider