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### **DSCS Advisory Commission Meeting Minutes**

April 8th, 2025 – 6:00 PM

In attendance: Vicki Malueg, Hal Steffen, Kent Schueller, Kim Knetter, Kati Dimmer, Janine Morano, Lora Schroeder, Hannah Shining, Tim Dubey, Amanda Watry, Lynn Sauer  
Absent: Jessie Eischen

Opening Prayer read by all at 6:02 PM.

Mission Statement read together.

### **Principal Report- Advisory Commission, April 8th, 2025**

#### **WCSA Goals Update**

- Domain A- 2.5 – Faculty uses the lenses of Scripture and the Catholic intellectual tradition in all subjects to help students think critically and ethically about the world around them.
- Domain B- 5.6-The governing body engages in formation and on-going training and self-evaluation for itself and the leadership team to ensure the faithful execution of their respective responsibilities.
  - Domain C-7.3 (Grounded in Gospel values,) Curriculum and instruction for 21st century learning provide students with the knowledge, understanding and skills to become creative, reflective, literate, critical, and moral evaluators, problem solvers, decision makers, and socially responsible global citizens. 9.2 Guidance services, wellness programs, behavior management programs, and ancillary services provide the necessary support for students to successfully complete the school program.
- Domain D- 12.1-The school's facilities, equipment, and technology management plan includes objectives to support the delivery of the educational program of the school and accessibility for all students.

#### **Academics**

- Iowa Basic Testing is complete and we are waiting on the results.
- Our leadership team is continuing to investigate the assessment program i-Ready. This would be a change from our AIMS. We are in the process of comparing the two right now. We are interested in the extra support elements of the i-Ready program.
- Jennifer Thill is working on a GIFTS Grant to purchase more reading support materials from Wilson. These readers are 95% or more decodable and aligned with the Foundations scope and sequence. These will help our struggling readers, as well as our emergent readers.

#### **Staff Professional Learning Community (PLC):**

- During our staff team meeting on March 19th we discussed the following: Vocabulary instruction. We looked at the following: What does it look like in your room? Are they posted? How long do you work on it? How many words do you work on a week? Do you assess their knowledge?

How?

## Building & Grounds

- Tim Dubey has been managing the small projects around the building and keeping things in good order. ● The 2nd grade window has been repaired.
- We received a \$10,000 Love One Another grant to replace doors in our office area. These doors will make the school more secure. We are waiting for the project to get started soon.
- Carla Schommer is in the process of working on her gardening grant. Plans include raised garden beds, a greenhouse and more.

## Personnel

- We have posted information for the 4th grade teaching position on WeCan. It will also be on indeed and it will be in the bulletin, on Facebook & our website.
- Letters of Intent have been turned in.
- We are looking for summer cleaners.

## School Safety

- We will be conducting two fire drills during the month of April. We will also participate in the statewide tornado drill on April 10th.
- School Resource Officer Santino continues to visit classrooms and talk on important topics. ● Safe Environment Week is March 30th - April 6th. Child Abuse Awareness Month is April. ● Crossing Fredonia Ave. has been getting increasingly more dangerous for our students, staff and parishioners. I have requested crossing signs that light up. These were just installed by Dollar General. The village is looking into this for us.
- Mrs. Pierson and I submitted a Bruce Krier Grant for a Health & Safety Grant. This grant will cover stop the bleed kits, an AED for the 3rd floor, new flooring in our rooms with old tile and new lunch tables in the cafeteria. The focus of the grant is on the pillars of health and school safety. We will not hear about the grant until May.

## Marketing

- **Birthday Cards:** 10 Cards- Postage \$7.30
- **Baptism Folders:** 0
- 8 Updated Banners for Church -Vistaprint- \$146.40 (30% off)
- Hometown Guide-Full Page Ad split with Parish \$300 total
- Belgium Easter Egg Hunt Candy-Amazon- \$222.99
- We had a marketing table, a video playing & table tent frames on the tables during the fish fry

## Mission & Catholic Identity

- This year we are focused on our theme: *We Are Called, We are Chosen*. Each month we will be reviewing how God calls us. During September we were called to be **HOPEFUL**. In October we were called to be **FAITHFUL**. During November we are called to be **KIND & GENTLE**. In December we were called to be **PEACEFUL**. Last month we were called to **SERVICE**. In February we were called by God to be **LOVING**. TIn March we were called to be **HUMBLE**. This month we are called to act with **JUSTICE**.
- On March 8th our 2nd grade students participated in Bread Day in preparation for First Communion. The religious education students and our DSCS students enjoyed the day!
- On March 9th DSCS hosted Donut Sunday at Holy Cross. Our 4k students showed off their Teddy Bear Floats, our 1st graders shared some clues about their pictures and our 3k students displayed their *Oh the Places We Will Go* projects.
- On March 12th DSCS hosted our first Playdate of the year. It was great to meet some of our new students. ● On March 13th Mrs. Pierson hosted a Book Bingo for her class. This was a great way to connect with parents and promote the importance of early literacy.
- We participated in an all school Adoration on March 19th. Our students are always very

prayerful when they spend some special time with Jesus.

- Our Rosary Club meeting was on April 3rd. We brainstormed an all-school activity for May and we also started to plan a small party for the members of the Rosary Club. We have been presenting a scriptural Rosary during Lent. Each Monday the Rosary Club members are leading the Rosary during morning prayer.
- This year our Lenten theme is *Stepping Stones Through Lent*. We continue on our Lenten journey at DSCS! • On March 19th the 5th graders led the school in the Stations of the Cross.

**Enrollment for 2025-2026 School Year:**

<b>Returning/New Student</b>	102
Aug. - 100 Dec- 101 Jan- 102	
<b>Not Returning</b>	7
<b>New Families</b>	7
<b>Undecided/ No Response</b>	14
<b>New Siblings</b>	9
<b>Families</b>	61

**DSCS Advisory Council Subcommittee Report**

**Month: April 2025**

Committee: <b>Scrip</b>
Date: 4/4/25
Summary of Events/Subcommittee Meetings: N/a
Topics Needing to be Discussed at Advisory Commission Meeting: N/a
Financial Report: \$5,625.04 balance as of today
Upcoming Plans/Committee focus: past due balances are due this month; sending out total rebates by end of month-families have the option to utilize to next year's tuition or give back to the pta

<b>Committee: Marketing &amp; Recruitment</b>
Date: April 3rd, 2025
Summary of Events/Subcommittee Meetings: We will not be having our next weeking until April 9th
Topics Needing to be Discussed at Advisory Commission Meeting: None at this time

**Financial Report:**

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**Upcoming Plans/Committee focus:**

Planning summer marketing
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<b>Committee: Fall Event</b>
Date:
Summary of Events/Subcommittee Meetings:
Topics Needing to be Discussed at Advisory Commission Meeting:
Financial Report:

Upcoming Plans/Committee focus:

Committee: <b>Fish Fry</b>
Date: 4/7/25
Summary of Events/Subcommittee Meetings: 3 total fish fries this year are complete. We sold 527 dinners on 2/28, 500 dinners on 3/21, and 550 dinners on 4/4.
Topics Needing to be Discussed at Advisory Commission Meeting:
Financial Report: not complete, will have available at next meeting.

Upcoming Plans/Committee focus: planning a wrap-up meeting with the committee to review volunteer scheduling issues, changes for next year, and discuss how this year went. Planning to send out a survey to the school families to see how we can improve.

Committee: <b>Mandatory Fundraiser- Calendar of Cash</b>
Date: 4/2/25
Summary of Events/Subcommittee Meetings: Drawing ended 3/21/25
Topics Needing to be Discussed at Advisory Commission Meeting: -
Financial Report: Raised \$26,785.25
Upcoming Plans/Committee focus: Keeping the ask of 20 tickets a family? Keeping the prize amount of \$4,500.00?

Committee: <b>Bowling Event</b>
Date: 4/2/25

Summary of Events/Subcommittee Meetings:

Successful even again this year. Roughly \$600 less than last year. We had 2 less teams this year.

Topics Needing to be Discussed at Advisory Commission Meeting:

Financial Report: Raised \$10,000.80

Upcoming Plans/Committee focus: Keeping the same weekend? Saturday and Sunday again?

Committee: **DS Parish Council**

Date: 4/4/25

Summary of Events/Subcommittee Meetings:

\*Deanery- 4/7 next meeting then no meetings until fall

\*Outreach- tabling the potluck due to all the other events for Lent going on

\*Palm Sunday Easter Egg Hunt on Holy Cross grounds, basement if bad weather

\*Parish Picnic- moved date to June 14 due to the park being booked on June 21. Bill Johannes is chairperson, JoAnn Karpin is co-chair. Meetings start in April for planning

\*DS Annual meeting- completed on February 23, no one attended really. 1st one in over three years, hoping as it becomes a regular annual thing more will attend \*OLL (Parish) Outreach Coordinator position officially open, start date 07/01. \*DS Parish Council members up in May 2025=Bill, Lora, and Hannah. Hannah can re-up for 3 more years. We will be nominating new members in April and doing discernment on May 14.

Topics Needing to be Discussed at Advisory Commission Meeting:

**Financial Report:**

-Audio Visual bids-\$20,000 was the bid taken as it came in significantly lower than others and they are more adept at helping smaller parishes without elaborate sound system needs; willing to work with us in stages to complete projects. First priority is OLL sanctuary and priest mics

**Upcoming Plans/Committee focus:**

-Beginning stages of planning liturgical ministers' training for those currently serving in ministries and invitation for anyone at all interested—this would include servers! Deb thinking sometime during the Easter season. -Next parish council meeting is scheduled for May 27, a Tuesday due to Memorial Day.

**Committee: OLL Finance Committee Representative**

**Date:**

**Summary of Events/Subcommittee Meetings:**

**Topics Needing to be Discussed at Advisory Commission Meeting:**

**Financial Report:**

**Upcoming Plans/Committee focus:**

Committee: **PtA**

Date: 4/5/25

Summary of Events/Subcommittee Meetings: Flower sale going on now, final Fish Fry was past Friday, and Bowl A Thon last week.

Topics Needing to be Discussed at Advisory Commission Meeting: losing a few committee chairs next year; Flower Sale, will need new Fish Fry Chair. Lack of volunteers-harder to do fundraisers. Do we send out another survey regarding fundraising versus raising tuition? How to make up amount owed to parish if not able to raise the \$60,000 commitment?

Financial Report:

Upcoming Plans/Committee focus: Final meeting this year is 5/20/25. Will need to elect a new VP/Secretary and finalize fundraisers for next year and find committee chairs. We were able to get a week at Random Lake's Music in the Park Concessions; Thursday, August 14th. This will be a nice new way to kick off fundraising for next year.

Committee: **Technology**

Date:

#### Summary of Events/Subcommittee Meetings:

- Weekly powerpoint
- Run report cards
- Add new student in AIMS, other software and data reports
- Replace second grader headphones
- Clear a website for a teacher that was blocked
- Fixed hallway camera issue- cameras not recording
- Replace the clip end for the copier to allow building printing- was broken when they came and replaced the upper feeding.-new clip working well
- Run report cards
- Looking into a bluetooth adapter that would allow staff to use the church sound system through bluetooth
- Working on reviewing information on iReady after zoom meeting with rep from the company

#### Financial Report

- Sold another chromebook..total sold 18
- Total to tech budget \$450.00

#### Upcoming Plans/Committee focus

- Aims and IOWA data - finding ways to use the collected data and new/available reports to help better use the data for the improvement of our students
- 3-5 year plan

Bruce Vavrick from the Milwaukee Archdiocese spoke on the role of the Advisory Commission and church governance.

The May 13th meeting will be held in person to discuss fundraisers for next year and new committee members.

Prayers were offered for several of the school staff's family members.

Meeting adjourned at 7:15 PM.

Submitted by Amanda Watry