

DSCS Advisory Commission Meeting Minutes

May 14, 2024 – 6:30 p.m.

Opening Prayer read by all at 6:33pm

Mission Statement read together

Accounting of Members Present Committee: Lynn Sauer, Tim Dubey, Jannine Morano, Hannah Shiningler, Lora Schroeder, Vicki Malueg

Principal Report – Lynn – Intruder drill results and report was shared with the committee.

Principal Report-May 14th, 2024

WCSA Goals Update

- Domain A- 2.5 – Faculty uses the lenses of Scripture and the Catholic intellectual tradition in all subjects to help students think critically and ethically about the world around them.
- Domain B- 5.6-The governing body engages in formation and on-going training and self-evaluation for itself and the leadership team to ensure the faithful execution of their respective responsibilities.
- Domain C-7.3 (Grounded in Gospel values,) Curriculum and instruction for 21st century learning provide students with the knowledge, understanding and skills to become creative, reflective, literate, critical, and moral evaluators, problem solvers, decision makers, and socially responsible global citizens. 9.2 Guidance services, wellness programs, behavior management programs, and ancillary services provide the necessary support for students to successfully complete the school program.
- Domain D- 12.1-The school's facilities, equipment, and technology management plan includes objectives to support the delivery of the educational program of the school and accessibility for all students.

Academics

- We applied for a Love One Another Grant to help us purchase new music and Spanish textbooks and teaching materials. We are waiting to hear soon!
- AIMS, writing assessments, reading level assessments & final mobymax scores are all being collected this month.

Staff Professional Learning Community (PLC):

- Our teachers who teach reading will be reviewing the principles of the Science of Reading. Carla Schommer and Vicki Malueg will be taking a course this summer and they will be training the rest of the reading teachers.
- We have completed our video training on Conscious Discipline. Conscious Discipline is a leader in classroom management and provides a transformational, whole-school solution for social-emotional learning, discipline and self-regulation. We will continue to work with the material in the book we are reading and we will use some of the techniques as we begin next school year.

Building & Grounds

- Tim Dubey has been managing the small projects around the building and keeping things in good order. There are no major projects right now.
- This summer the floor in the art room will be painted.
- We have applied for a grant from the Bruce Krier Foundation to help update our playground. We should hear back soon. We do have \$20,000 that we have already raised to use on the project. We will be removing equipment this summer.

Personnel

- Lynda Schmitt will be teaching upper middle school social studies, computer keyboarding, health and gym
- We are looking to hire a 4th grade teacher

School Safety

- By the end of May we will be up to date on our fire drills.



CATHOLIC SCHOOL

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- We had an Intruder Drill on April 8th. The Ozaukee County Sheriff's Office was here to practice barricading with our 4th -7th graders. They also visited all classrooms to review the Sheep, Shepherd and Wolf on May 8th.
- Eric Masengarb will be installing more cameras on the exterior of the building. We already had the cameras, so it will be no additional cost to the school. This will allow us to have better coverage of the entire property.

Marketing

- **Birthday Cards:** 6 cards- \$3.60
- **Baptism Folders:** 6 folders \$15.60

Mission & Catholic Identity

- This year we are focused on our theme: *God Fills Our Hearts*. Each month we will highlight a new way that God does this for us. During the month of September we focused on the LOVE that God fills our hearts with. During October we focused on KINDNESS & in November our focus was on GRATITUDE. In December JOY was our focus. In January we were HOPEFUL. In February we were allowing God to fill our hearts with FORGIVENESS. In March we filled our hearts with FAITHFULNESS. In April we filled our hearts with COMPASSION. This month we are filling our hearts with PATIENCE.
- We participated in Adoration on April 24th. Our students were very prayerful as they spent some special time with Jesus.
- On April 10th the Ozaukee County Sheriff's Department was here to do *Protect & Serve Lunch*. It is always a fun time connecting with area law enforcement officers. Mrs. Pierson made the officers a special treat of cake pops.
- We had a Rosary Club meeting on April 11th. Mrs. Riesselmann did a wonderful job as always! We finished the fun Rosary review game from last month.
- We had a very successful food collection in April! We were able to collect over 200 boxes of Mac & Cheese for the Port Washington Food Pantry. We set them up and knocked them down like dominoes to remind us to always "knock-down" hunger.
- Our middle schoolers helped to collect items for area nurses in honor of our classroom saint, St. Catherine of Siena. We had some great donations and made special cards to go along with all the goodies.
- Our 2nd grade class made their First Communion on April 28th. They also crowned Mary at Mass on May 2nd. This is always one of my favorite traditions at DSCS!
- We had a great turn-out for Grandparents Day! Our PtA hosted a wonderful lunch. Father Don provided us with a faith-filled mass and both concerts were well done.
- Our Spring Concert helped to share the story of Noah and his faithfulness and inspired our audience with songs about our faith.

Enrollment for 2024-2025 School Year:

Returning/New Student Aug. - 108 Oct. - 109 Nov. - 110 Jan. - 111	111
Not Returning	19
New Families	8
Undecided/ No Response	7
Families	71



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Committee Reports:

Committee: Scrip
Date: May 13
Summary of Events/Subcommittee Meetings: OLL closed their Scrip program. Hopefully we gain more customers because of it.
Topics Needing to be Discussed at Advisory Commission Meeting: <i>Question about family rebates. Random Lake no longer running a Scrip program - looking for a way to offer scrip sales from our program.</i>
Financial Report: April On Hand: \$11,414 PO: \$11,700 Sales: \$10,490 Profit: \$305.10 Checkbook: \$7,132
Upcoming Plans/Committee focus: Branching out

Committee: R & R
Date: May 6th, 2024
Summary of Events/Subcommittee Meetings: R & R has not met
Topics Needing to be Discussed at Advisory Commission Meeting: We will need to revamp our R & R Committee - I will be working on this during the summer.
Financial Report: 6 Baptism Folders for April: \$15.06 6 Birthday Cards for May: \$3.60
Upcoming Plans/Committee focus: <ul style="list-style-type: none"> • Summer Advertising • Boosting our Facebook followers and postings



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Committee: Fall Event
Date:
Summary of Events/Subcommittee Meetings:
Topics Needing to be Discussed at Advisory Commission Meeting: <i>Michele Stephan and Sara Jante are chairing the event for next year.</i>
Financial Report:
Upcoming Plans/Committee focus:

Committee: Fish Fry
Date:
Summary of Events/Subcommittee Meetings:
Topics Needing to be Discussed at Advisory Commission Meeting: <i>Kim and Steve Knetter shadowed as chairs and will be doing it for this year. Discussion about maybe revamp of co-chair assignments and credits for commitment. Look into the 'Fish fry bible' and looking at making clear the responsibilities and updating the 'bible'.</i>
Financial Report:
Upcoming Plans/Committee focus:

Committee: Mandatory Fundraiser- Calendar of Cash
Date: 5/7/24
Summary of Events/Subcommittee Meetings: -
Topics Needing to be Discussed at Advisory Commission Meeting: -
Financial Report: -
Upcoming Plans/Committee focus: <i>Keep required amount at 15 tickets (\$300) per family? The last few years we began drawing when students returned to school from Christmas break and ended right before spring break. Next year would be 1/2 -3/21 (54 chances to win). Could expand to Easter break 1/2 -4/17 (67 chances to win) with smaller prize amounts for more opportunities to win. Last year's prize amounts ranged from \$50-\$150.</i>



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Committee: **DS Parish Council**

Date: 5/7/24

Summary of Events/Subcommittee Meetings:

Outreach at DSCS is doing a potluck following the Saturday evening mass on May 18. Ham, Cheese and buns and water will be provided. We have a sign up genius started for those who would like to bring something such as a side dish or dessert.

Discernment for new parish council members is underway. We will meet on May 15 with those who were nominated and still interested in hearing more. There were about 8 or 9 people nominated.

The Parish picnic planning is underway. Picnic is scheduled for June 15 with mass in the park in Belgium, food, games, and music to follow. Watch the bulletin for more information. If you would like to help out there will be a signup genius again this year for helping set up or take down, serve food, games, raffles, and beverages/beer.

Topics Needing to be Discussed at Advisory Commission Meeting:

Financial Report:

Upcoming Plans/Committee focus:

Next Parish council meeting is May 20, one week early due to Memorial Day.

Committee: **OLL Finance Committee Representative**

Date: 4/25/24

Summary of Events/Subcommittee Meetings: I was unable to attend the meeting, but the 24/25 budget was approved and as part of that: 2024-2025 tuition will be increased \$300 (from \$2600 to \$2900). OLL currently has 38 students attending DSCS. The 3yr average calculates to 36 students. 2023-24 cost per student-\$2,635, 2024-25 cost per student-\$2,137.

Topics Needing to be Discussed at Advisory Commission Meeting:

Financial Report:

Upcoming Plans/Committee focus:



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Committee: PtA
Date: 5/8/24
Summary of Events/Subcommittee Meetings: Final meeting for the year on 5/16.
Topics Needing to be Discussed at Advisory Commission Meeting: looking ahead to next year, do we know what our commitment to the parish will be? Staying at \$60,000? Yes, the commitment is staying at \$60,000 for next year. Looking at volunteer slots to determine how many families will need to sign up for and changing volunteer slots/adding more description of what's expected. The bowl-a-thon brought in \$10,000 which boosted the fund-raising totals. Discussion about dates of events (bowl-a-thon) and making sure that we watch other area events. Flower sales went well, online was a plus, poster at craft fair was good.
Financial Report:
Upcoming Plans/Committee focus: Confirming chairs for fundraisers for next year. Preliminary planning of Trivia Night.

Committee: Technology
Date:
Summary of Events/Subcommittee Meetings: Things worked on this month <ul style="list-style-type: none">• Stacked and sorted computers and monitors to be taken to recycling center• Weekly powerpoint• AIMS testing - final session• IOWA score reports gathered (from online system) and printed• Working on renewals for software and Apps that have a yearly renewal• Continue working on the teacher resource online portion of our software/Apps -Mystery Science is working- getting weekly updates, Generation Genius (science) is working, Foss Science -Think Link, ESGI-preschool online assessment tool.• Printing issue on K5 computer• Future projects - update inventories, new Chromebooks-adopted/labeled , Computer lab with changes, getting rid of old computers/monitors.

New Business

- Budgeting for 2024-2025 – The budget was reviewed. Projected numbers decided for 2024-25 events. All events are required to fill out a P&L



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- Determining the need for new members for the advisory commission. Discussion about committee heads coming to the meetings when their event is active, Need OLL rep. Jessi will reup for another term and scrip. 3 spots needs to be replaced – Tim Dubey may reup, new PTA treasurer will replace current.
- 2024-2025 Fundraising – Discussed during the budgeting and during committee reports
- Review school safety drill – drill reviewed in Principal report

Motions to Adjourn: Lora Schroeder^{1st} Kurt Schueller^{2nd}

Closing prayer said together at 8:14

Current Terms for 2023-2024 year:

Lynn Sauer – Principal

Vicki Malueg – Staff

Jessica Eischen – OLL & School Representative – Term 2018-2021 (1st term) –
2nd term July 2021 - 2024

Tim Dubey – School Representative- Advisory President – Term 2018-2021 (1st
term) – 2nd term July 2021 - 2024

Brady Bemis – OLL Finance Representative – Term 2021-2024 (1st term)

Kent Schueller – School Representative – Term 2019-2022 (1st term), 2nd term 2022-2025

Hal Steffen – School Representative – Term 2020-2023 (1st term), 2nd term July 2023-2026

Andy Paulus – Fish Fry Chair

Lisa Fellenz – Advisory Secretary/Fish Fry (1st term 2022-2025) – last year

Cathy Cuppan – PtA Treasurer 2019-2022 (1st term) 2nd Term PtA Treasurer 2022-2025 – last year

Janine Morano- PtA President 2023-2025 (1st term)

Katie Dimmer(took over for Nicole Kliner 2024) – PtA Secretary Term 2023-2025 (1st term)

Lora Schroeder- Divine Savior Pastoral Council - Term 2022-2025