

Alpha Management Corporation

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Before You Begin:

Please be prepared to pay the application fee as outlined in the property listing. In addition to this rental application, you will also be required to provide a copy of a valid form of identification and proof of income.

To complete this rental application, you must be prepared to provide 3 years of residential history as well as contact information for your rental references. You will also be asked to provide information on your monthly income, and please note that most properties require that applicant combined gross income is at least three (3) times the monthly rent amount.

Each resident over the age of 18 must submit a separate rental application.

Application Fee: \$35.00

This is an application for housing at:

- | | |
|--|--|
| ☐ 15 Plaza | ☐ 2 Bedroom |
| ☐ Nottingham Woods | ☐ 1 Bedroom ☐ 2 Bedroom ☐ 3 Bedroom |
| ☐ Meadow Woods | ☐ 1 Bedroom ☐ 2 Bedroom ☐ 3 Bedroom |
| ☐ The Oaks | ☐ 1 Bedroom ☐ 2 Bedroom ☐ 3 Bedroom |
| ☐ West Oaks | ☐ 2 Bedroom ☐ 3 Bedroom |
| ☐ North Kelsey Street | ☐ 2 Bedroom ☐ 3 Bedroom |

Desired Move-In Date: _____

- ☐ I am applying as a tenant. (I will be living on the property.)
- ☐ I am applying as a guarantor/co-signer for another applicant. (I will not be living on the property.)

Personal Information

Legal First Name:	
Middle Name:	

☐ I certify I have no middle name

Last Name:	
Suffix (Optional):	
Date of Birth:	

Email Address:	
Confirm Email Address:	
Phone Number:	
Additional Phone Number:	

Driver's License or State-issued ID Number:	
State:	

Social Security Number (or ITIN):	
Confirm Social Security Number (or ITIN):	

Household Information

Will there be any co-applicants applying with you?

☐ Yes ☐ No

Co-Applicants are other individuals who are age 18 or older that will be residing in this unit/house. Each Co-Applicant must submit their own application and will sign the lease. This includes people living with you and/or co-signers/guarantors* applying on your behalf.

*If permitted by property manager.

Co-Applicant #1

First Name:	
Last Name:	
Phone Number:	
Email Address:	

Co -Applicant #2

First Name:	
Last Name:	
Phone Number:	
Email Address:	

Will there be anyone under the age of 18 living with you?

☐ Yes ☐ No

If applying as part of a group, only the first applicant needs to list minor occupants

Minor #1

First Name:	
Last Name:	
Date of Birth:	

Minor #2

First Name:	
Last Name:	
Date of Birth:	

Minor #3

First Name:	
Last Name:	
Date of Birth:	

Do you have any pets or animals?

Please check the listing for this property's pet policy, as pets may not be allowed in certain units

☐ Yes ☐ No

This includes any household pet, service animal, or support animal.

Pet/Animal #1

Name:	
Type/Breed:	
Weight (lbs):	
Age:	

Pet/Animal #2

Name:	
Type/Breed:	
Weight (lbs):	
Age:	

Do you have any vehicles?

☐ Yes ☐ No

Vehicle #1

Make:	
Model:	
Year:	
Color:	
License Plate Number:	

Vehicle #2

Make:	
Model:	
Year:	
Color:	
License Plate Number:	

Vehicle #3

Make:	
Model:	
Year:	
Color:	
License Plate Number:	

Addresses & References

Please provide previous **3 years** of residential history

Current Address

☐ Rent ☐ Own

Address 1:			
Address 2 (Optional):			
City:		State:	
Zip:		Country:	
Monthly Amount:	\$		
Moved In:	Month:	Year:	
Reason for Leaving:			
Landlord:			
Landlord Phone Number:			
Landlord Email Address:			

Address #2

☐ Rent ☐ Own

Address 1:			
Address 2 (Optional):			
City:		State:	
Zip:		Country:	
Monthly Amount:	\$		
Moved In:	Month:	Year:	
Reason for Leaving:			
Landlord:			
Landlord Phone Number:			
Landlord Email Address:			

Address #3

☐ Rent ☐ Own

Address 1:			
Address 2 (Optional):			
City:		State:	
Zip:		Country:	
Monthly Amount:	\$		
Moved In:	Month:	Year:	
Reason for Leaving:			
Landlord:			
Landlord Phone Number:			
Landlord Email Address:			

Personal Reference #1

Reference Name:	
Relationship:	
Phone Number:	
Full Address (including city, state, zip):	

Personal Reference #2

Reference Name:	
Relationship:	
Phone Number:	
Full Address (including city, state, zip):	

Personal Reference #3

Reference Name:	
Relationship:	
Phone Number:	
Full Address (including city, state, zip):	

IN CASE OF EMERGENCY

Please provide complete details of an emergency contact who will **not** be living with you.

Reference Name:	
Relationship:	
Phone Number:	
Email Address:	
Full Address (including city, state, zip):	

Income

Are you currently employed?

This includes full-time, part-time, and contract employment. Answer “Yes” if you have an offer letter.

☐ Yes ☐ No

Employer #1

Employer Name:	
Employer Phone Number:	
Address 1:	
Address 2 (Optional):	
City:	
State:	
Zip:	
Country:	
Position Held:	
Years Worked:	
Monthly Salary:	
Supervisor Name:	
Supervisor Email Address:	

Employer #2

Employer Name:	
Employer Phone Number:	
Address 1:	
Address 2 (Optional):	
City:	
State:	
Zip:	
Country:	
Position Held:	
Years Worked:	
Monthly Salary:	
Supervisor Name:	
Supervisor Email Address:	

Do you have any other sources of income?

This includes any income that you'd like to be considered by the property manager in your qualification.

Examples: Retirement, dividends, alimony, child support, etc.

☐ Yes ☐ No

Income Source #1

Income Source:	
Monthly Amount:	

Income Source #2

Income Source:	
Monthly Amount:	

Income Source #3

Income Source:	
Monthly Amount:	

Questionnaire

Have you ever been a defendant in an unlawful detainer (eviction) lawsuit or defaulted (failed to perform) any obligation of a rental agreement or lease?

☐ Yes ☐ No

Please Explain:

Have you ever been convicted of a crime?

☐ Yes ☐ No

Please Explain:

Have you ever filed suit against a landlord?

☐ Yes ☐ No

Please Explain:

Do you have a water bed, an aquarium or any other water filled furniture?

☐ Yes ☐ No

Please Explain:

Are you a smoker? Smoking of ANY kind is prohibited in, on, or around the property. Smoking is defined as anything that produces smoke, vapor or steam which includes, but is not limited to, tobacco, marijuana, vaping, and e-cigarettes.

☐ Yes ☐ No

Please Explain:

Attach Documents

Please attach all required documentation including:

- ☐ Photo ID (e.g. driver's license, ID card, passport)
- ☐ Proof of income (e.g. recent pay stubs, bank statements, or tax returns)
- ☐ Other

Certification

I hereby certify that this will be my permanent residence. I understand I must pay a security deposit for this apartment prior to occupancy. I understand that my eligibility for housing will be based on applicable income limits and by management's selection criteria. I certify that all information in this application is true to the best of my knowledge and I understand that false statements or information are punishable by law and will lead to cancellation of this application or termination of tenancy after occupancy. All adult applicants, 18 or older must sign application.

Signatures

Applicant Signature: _____ Date: _____

Printed Name: _____

Co-applicant Signature: _____ Date: _____

Printed Name: _____

Terms of Agreement

I (we) apply to lease the above described premises with the following understandings:

A \$35.00 application fee per applicant is required to process this application. This fee will not be refunded. If we do not process your application for acceptance, however, it will be returned. The deposit will not be refunded if applicant withdraws their application after investigation of acceptance, or if the applicant is not accepted. Once your application is accepted, security deposit must be paid in full within 48 hours. This deposit will be applied towards your amount due at move in and is not refundable. You may not take possession of the unit until rent and security deposit are paid in full, and the lease is signed by both parties.

No unusual decoration or alterations other than those specifically stated herein are required to be made by representatives who show apartments unless written on this form. Failure to make such decorations or alterations within a specified time will in no way affect the lease. The landlord will make the same expeditiously as circumstances permit.

The landlord assumes no responsibility to the applicant(s) for delay in giving possession due to failure of present occupant to vacate at the termination of lease, or if the unit is not ready for occupancy as expected, etc. except that the applicant(s) will be credited upon the rent to accrue, with an allowance equal to prorated amount of rent, multiplied by the actual number of days for which possession cannot be given, and the applicant agrees to accept the lease subject to such contingency and condition.

All leases will begin on the first of the month. A move-in at any other date will be prorated according to the date it is utilized.

Received \$ _____ application fee, which hereby acknowledged by the landlord.

The undersigned hereby acknowledge and agree that the landlord may make inquiries of the individuals noted by my/our signature, I/we hereby give permission for the landlord to investigate all claims, and I/we understand the landlord may look at my/our credit report and criminal and other background reports as a means of doing this.

I/We have read, fully understand, and approve of all the pages of the application.

Signatures

Applicant Signature: _____ Date: _____

Printed Name: _____

Co-applicant Signature: _____ Date: _____

Printed Name: _____

AUTHORIZATION

I/We do hereby authorize Alpha Management, and its staff to run a credit report and to contact any agencies, offices, credit bureaus, landlord or professional references for the purpose of verifying the information I/we provided on the application. The information provided will be used solely for the determination of my/our eligibility and admission to the housing I am/we are applying for and the information that is supplied will be kept confidential.

Signatures

Applicant Signature: _____ Date: _____

Printed Name: _____

Co-applicant Signature: _____ Date: _____

Printed Name: _____