

Privacy Policy : Jersey Island Singers

Jersey Island Singers is referred to in this Policy as 'JIS' and 'we'.

This Privacy Policy details the manner in which we will manage the collection, use, maintenance and disclosure of information that we collect from individuals with whom we have contact. Individuals are defined as singers, JIS Committee members, concert attendees, those who access our website, social media sites or any other online presence we may have and any other persons with whom contact is established in pursuit of JIS's aims and objectives.

Individuals may also be referred to in this Policy as 'you'.

Personal identification information

We may collect your identification information when you make contact with us, when you book concert tickets and also via data on users of our website, social media sites or any other online presence.

The personal data we may collect will depend on the type of usage and may include:

- your name, title
- address, telephone number and email address
- your date and place of birth
- your citizenship(s)
- location information
- type of relationship to JIS.

Legal basis for using an Individual's personal information

The use of your personal information is necessary to perform the relationship between us. We must be able to utilise your information to respond to your requests and provide the services for which you have engaged with us.

We may use your personal information for various legitimate interests, including the improvement of our services. When processing personal information to meet these legitimate interests, we will balance these interests against your fundamental rights and freedoms as data subjects and put in place robust safeguards to ensure that your privacy is protected.

An Individual's rights over personal information

Subject to law, you have rights regarding your personal information, including: access, rectification, deletion, restriction of use, objection to use, retrieval and the lodgement of a claim to the Jersey Data Protection Authority or other relevant local authority.

We encourage you to contact us to update your information in the event that it changes or is inaccurate. If you would like to discuss or exercise this or any of the other rights referred to in the paragraph above, please contact us using the details set out at the end of this policy.

Website cookies and tracking technologies

Our website may use "cookies" to enhance the user experience. Cookies are small pieces of information which are placed in your computer's memory when you visit a website.

You may choose to set your personal web browser to refuse cookies or to alert you when cookies are being sent. However, this may affect your use of our website.

Analytics

If you access our website or Facebook page we may use your data to help us analyse how users utilise these. This provision will apply to any additional social media sites we may subscribe to in future which have analytical facilities similar to Facebook.

Information storage and retention

We take appropriate data collection, storage, processing, practices and security measures to protect against unauthorised access, alteration, disclosure or destruction of your personal information.

All personal information shall be dealt with in accordance with the Data Protection (Jersey) Law 2005, the Data Protection (Jersey) Law 2018 and any future applicable law relating to data protection when it comes into effect.

We will retain your personal information for a period of time which enables us to:

- maintain records for analysis and audit purposes;
- comply with record retention requirements under applicable law;
- defend or bring any existing or potential legal claims;
- deal with any complaints regarding our services.

We will delete your personal information when it is no longer needed for these purposes. If we cannot delete it entirely from our systems for technical reasons, we will put in place appropriate measures to prevent any further processing or use of the data.

Sharing an Individual's personal information

We may disclose personal information without notice to you if a law, regulation, search warrant, subpoena, court order or regulatory notice permits or requires us to do so. We may also disclose personal information without notice to you to prevent a fraud or abuse or to protect the rights, property or personal safety of one of our Committee members, singers, service providers or the public.

We may share your personal information with third party service providers to fulfil or enhance the service provided to you. We will use all reasonable efforts to ensure that the entity to which we transfer your personal information uses it in a manner consistent with this Privacy Policy.

We may disclose otherwise confidential personal data or information if compelled to do so by laws and regulations applicable to us or our agents.

We shall not sell, trade or rent your personal information to other people or organisations.

Minors

It is possible that personal information will be held on minors. Minors are defined as Individuals below the age of 16. Where data is to be stored on a minor, consent will be obtained from a person holding "parental responsibility" or the legal equivalent for that minor.

Changes to this policy

It may become necessary to change the terms of this Privacy Policy from time to time to comply with new legislation or for legitimate purposes relating to the provision of our services.

You acknowledge and agree that it is your responsibility to periodically check for any changes to this Policy either by logging onto www.jerseyislandsingers.co.uk or contacting us using the details below.

Contact

If you have any questions about the Privacy Policy or our processing of your personal data, please email info@jerseyislandsingers.co.uk.

You can also complain to the Information Commissioner about the way your information is being used. The Office of the Information Commissioner can be contacted in the following ways:

Telephone: +44 (0)1534 716530

Email: enquiries@dataci.org

Post: Office of the Information Commissioner One Liberty Place, Liberty Wharf, St Helier, Jersey, JE2 3NY

Your agreement

By continuing to use our services, you agree to remain bound by the Privacy Policy.

Dated: 25 April 2023