Patient Portal Pre-Registration Instructions

1. Go to *PATIENT PORTAL on Penguin Pediatrics website.

2. Click on **Pre-Register** button, enter Patient Demographics & Authenticate (Patient information, Emergency Contact Details) and save to enroll with our practice.

3. Expect to receive an email from Penguin Pediatrics (no-reply@eclinicalmail.com) with user credentials from doctor's office to setup your account. Click on "Set up Portal Account" or Patient Portal URL, enter Username (provided in the email) and password.

4. Acknowledge the consent forms accepting to enroll into the practice policy agreement.
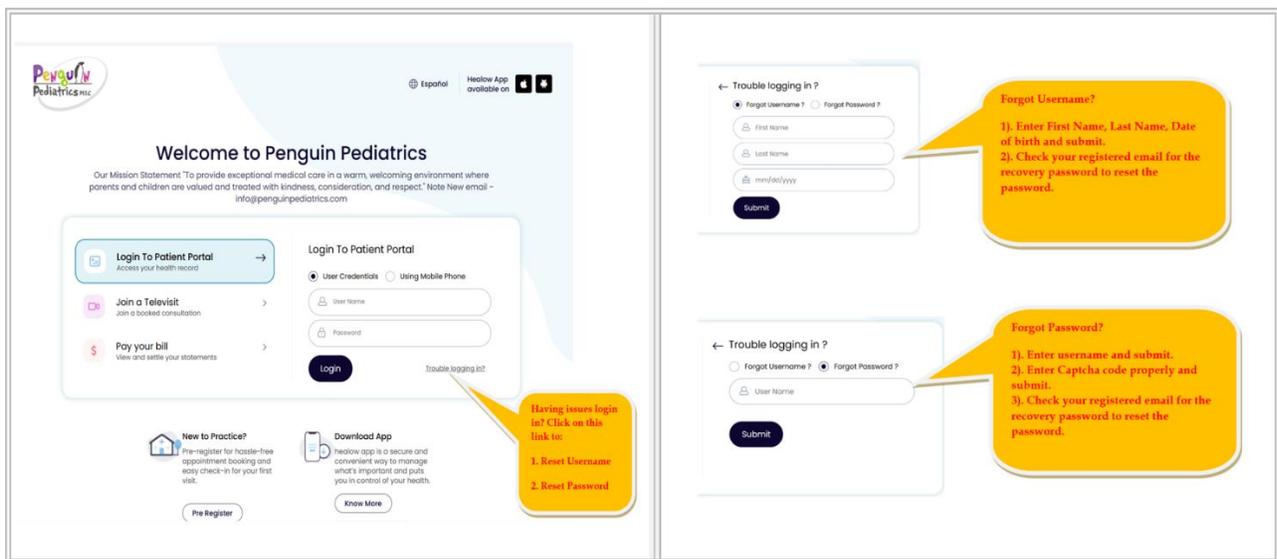
Login to Patient Portal Options

5. Two ways to login to Patient Portal, either entering username/password or patient First name/ Last name and Date of Birth and submit. When it prompts, enter the primary phone number associated with patient to get a code (via SMS Text message) to login.
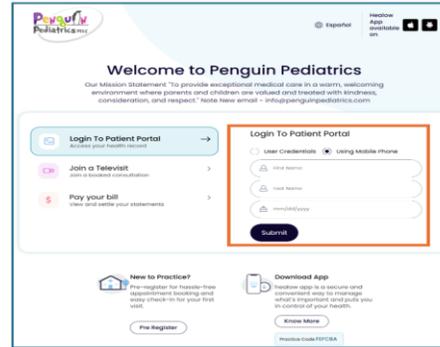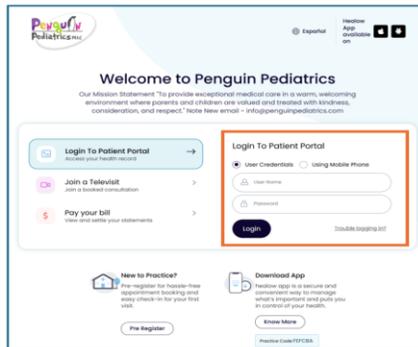
Trouble Logging in - Patient Portal

6. If you already have setup username and password to access patient portal, but experiencing issues login to Patient Portal Login Page, then can click on "*Trouble logging in?*" to reset the password.
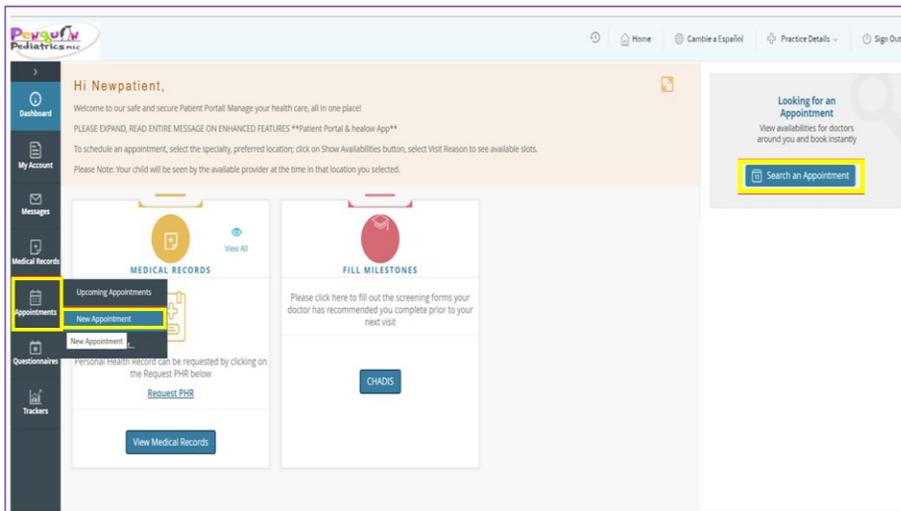
Patient Portal Appointment Booking

7. Login to Patient Portal

8. On Patient Portal Dashboard
   a. Click on "Search an Appointment" on right top corner
      or
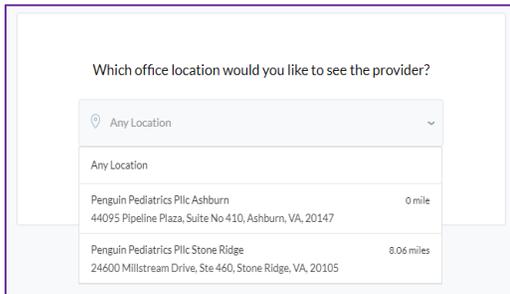   b. Hover over "Appointments" left menu
   c. Click on "New Appointment"

9. Select Specialty, click Next

10. Select Location, click Search

Note: you will be seen by whichever provider is available based on location

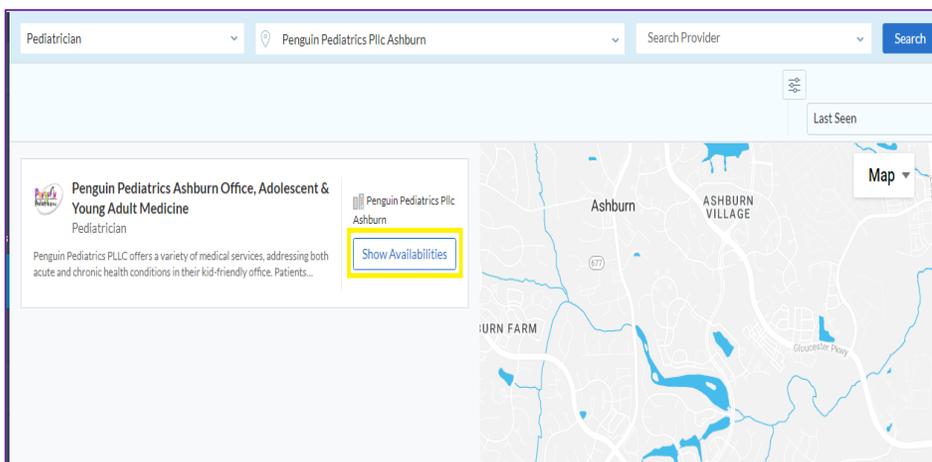Which office location would you like to see the provider?

📍 Any Location	⌄

Any Location

Penguin Pediatrics Pllc Ashburn   0 mile
44095 Pipeline Plaza, Suite No 410, Ashburn, VA, 20147

Penguin Pediatrics Pllc Stone Ridge   8.06 miles
24600 Millstream Drive, Ste 460, Stone Ridge, VA, 20105

11. Click on "Show Availabilities" Button

Pediatrician ⌄	📍 Penguin Pediatrics Pllc Ashburn ⌄	Search Provider ⌄	**Search**

Last Seen

Penguin Pediatrics Ashburn Office, Adolescent & Young Adult Medicine
Pediatrician

Penguin Pediatrics PLLC offers a variety of medical services, addressing both acute and chronic health conditions in their kid-friendly office. Patients…
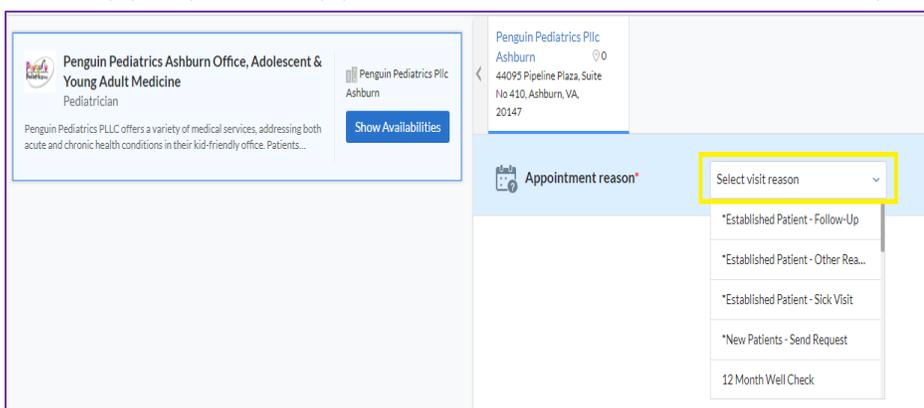
Penguin Pediatrics Pllc Ashburn

Show Availabilities

Map ▾

Ashburn   ASHBURN VILLAGE

12. On the right side of the screen, click on "Select visit reason" to choose appropriate appointment reason from the dropdown list.

Penguin Pediatrics Ashburn Office, Adolescent & Young Adult Medicine
Pediatrician

Penguin Pediatrics PLLC offers a variety of medical services, addressing both acute and chronic health conditions in their kid-friendly office. Patients…

Penguin Pediatrics Pllc Ashburn

Show Availabilities

Penguin Pediatrics Pllc Ashburn   📍0
44095 Pipeline Plaza, Suite No 410, Ashburn, VA, 20147

Appointment reason* | Select visit reason ⌄ |

*Established Patient - Follow-Up

*Established Patient - Other Rea…

*Established Patient - Sick Visit

*New Patients - Send Request

12 Month Well Check

13. Once a visit reason is selected, available time slots will appear. Select the suitable appointment time slot that fits your schedule.

14. To select a new date, click on the date in the left corner
    a. Select a new month/day
    b. Press Go

15. On clicking the suitable time and follow next step
    a. Confirm Patient Details, click next
    b. Enter Visit Details as applicable, click next

c. Click on either Voice or Text to receive code to verify the preferred phone number to complete booking appointment. You will receive an automated email confirmation.