

# TonePay MFA Setup Guide

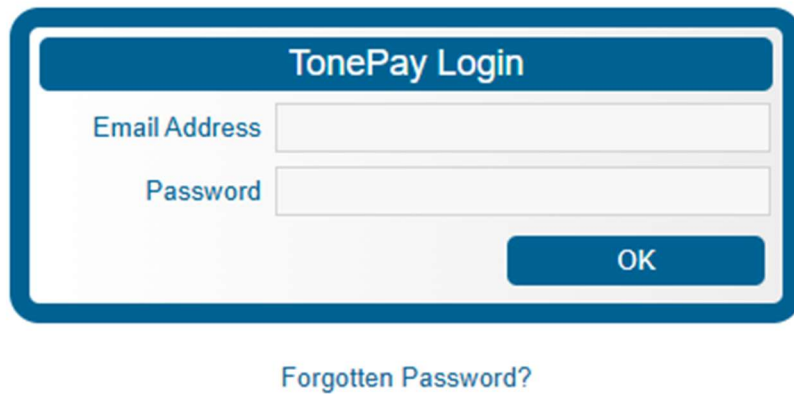
# TonePay MFA Setup Guide

To help keep your account secure, we're adding Multi-Factor Authentication (MFA) to the TonePay login process. Don't worry, its quick and easy to set up.

## Step 1: Log In as Usual

Head to the TonePay login screen and enter your **email address and password** as you normally would.

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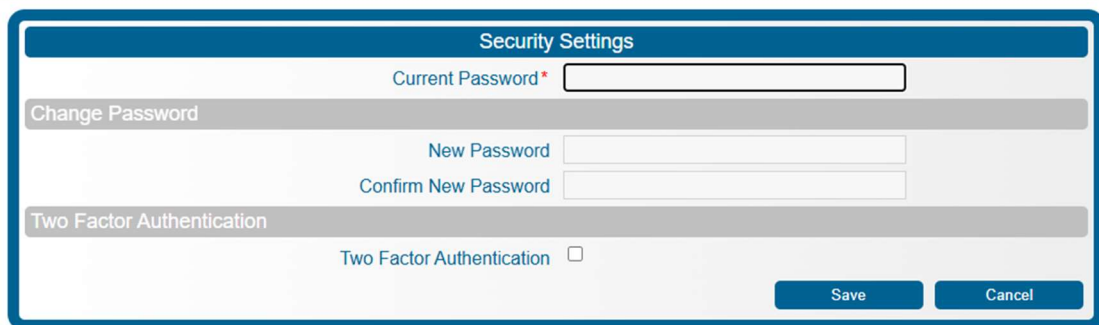
The image shows the TonePay Login screen. It has a blue header with the text "TonePay Login". Below the header, there are two input fields: "Email Address" and "Password". To the right of the "Password" field is a blue button with the text "OK". Below the input fields, there is a link that says "Forgotten Password?".

## Step 2: Set Up MFA

After logging in, you'll see a screen asking you to set up Multi-Factor Authentication.

1. Enter your **current password**.
2. Tick the box for **Two Factor Authentication**.
3. Click **Save**.

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The image shows the Security Settings screen. It has a blue header with the text "Security Settings". Below the header, there are three sections: "Change Password", "Two Factor Authentication", and "Two Factor Authentication". The "Change Password" section has a "Current Password" field with an asterisk. The "Two Factor Authentication" section has a "New Password" field, a "Confirm New Password" field, and a checkbox labeled "Two Factor Authentication". At the bottom right, there are two buttons: "Save" and "Cancel".

### Step 3: Choose an Authenticator App

Next, you'll be guided to connect an **Authenticator App**. You can use any app you like—such as:

- Google Authenticator
- Microsoft Authenticator
- Authy

Need help? Click **“Click here for help”** on the screen for extra guidance.

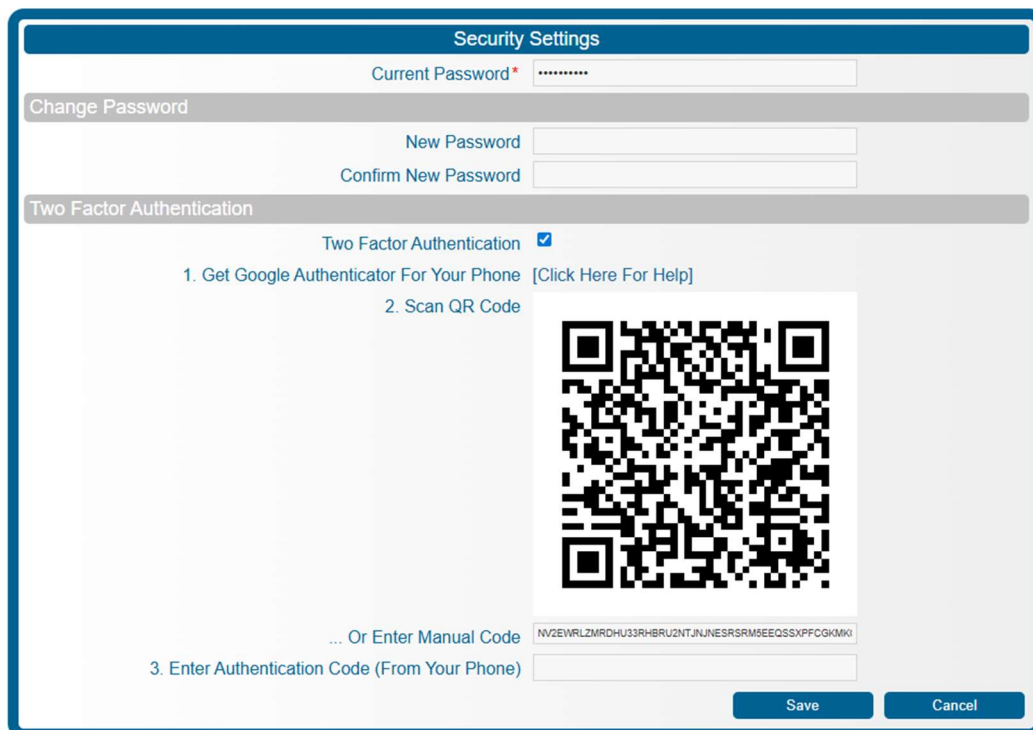
### Step 4: Link Your App

You have two easy options to link your app:

- **Scan the QR Code** using your authenticator app,  
OR
- Manually enter the code shown on the screen into your app.

This setup is **only needed once**. After that, your app will keep generating codes automatically for you.

Once your app shows a 6-digit code, enter it back on the setup screen and click **Save**.



The screenshot shows a 'Security Settings' dialog box. At the top, there's a 'Current Password' field with a masked password. Below that is a 'Change Password' section with 'New Password' and 'Confirm New Password' fields. The 'Two Factor Authentication' section is active, showing a checkbox that is checked. It lists two steps: '1. Get Google Authenticator For Your Phone' and '2. Scan QR Code'. A QR code is displayed for scanning. Below the QR code, there's a link to 'Click Here For Help' and a text field for a manual code. At the bottom, there's a 'Save' button and a 'Cancel' button.

Security Settings

Current Password \* [masked]

Change Password

New Password [ ]

Confirm New Password [ ]

Two Factor Authentication

Two Factor Authentication ☒

1. Get Google Authenticator For Your Phone [\[Click Here For Help\]](#)

2. Scan QR Code

... Or Enter Manual Code

3. Enter Authentication Code (From Your Phone) [ ]

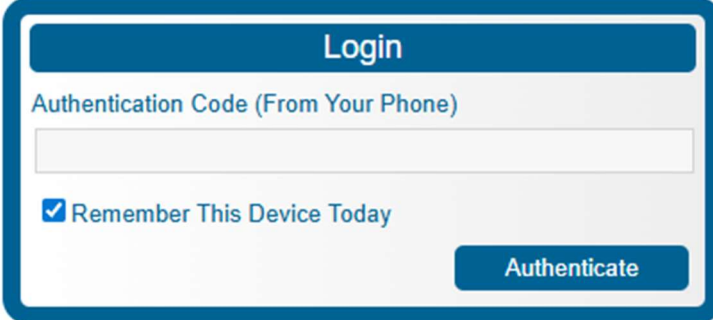
Save Cancel

## Step 5: Logging In from Now On

Each time you log in, you'll be asked to enter a code from your authenticator app.

✓ **Tip:** Tick the box **“Remember this device today”** so you only have to enter the code once per day on that device.

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The image shows a login form with a blue header bar containing the word "Login". Below the header, the text "Authentication Code (From Your Phone)" is displayed. Underneath this text is a white input field. Below the input field is a checkbox that is checked, with the label "Remember This Device Today". At the bottom right of the form is a blue button with the text "Authenticate".

That's it! You're all set up and your account is more secure. If you run into any issues, don't hesitate to reach out to our Support Team.