



117 So. Kent St.  
Winchester, VA 22601  
Owner: Mary Donnellan  
[www.valleydrivered.com](http://www.valleydrivered.com)  
[valleydrivered@gmail.com](mailto:valleydrivered@gmail.com)  
540 398-6059

**DRIVER EDUCATION ADULT BEHIND THE WHEEL AGREEMENT: (18 years old and older)**

Please print all required information.

**Re-Certification (Failed 3 attempts at DMV)**    **First Time (Never Tested at DMV)**

This agreement is entered into this \_\_\_\_ day of \_\_\_\_ , 20\_\_\_\_ between Valley Driving School and

Full Name: AS IS APPEARS ON YOUR PERMIT

First \_\_\_\_\_ Middle \_\_\_\_\_ Last \_\_\_\_\_

Birth Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ Male \_\_\_\_ Female \_\_\_\_

Student email address: \_\_\_\_\_ High School Attending \_\_\_\_\_ Graduated \_\_\_\_\_

Permit/Customer No: \_\_\_\_\_ Issue Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ Exp. Date \_\_\_\_/\_\_\_\_/\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone No: \_\_\_\_\_ Cell Phone No: \_\_\_\_\_

Emergency Contact Name: \_\_\_\_\_ Emergency Contact No: \_\_\_\_\_

Are you taking any medications: Yes \_\_\_\_ No \_\_\_\_ If so, please describe : \_\_\_\_\_

**The following conditions need to be understood before enrolling.**

1. Course consists of Behind-The-Wheel instruction sessions for drivers 18 years and over.  
The fee per fifty minute session must be paid in cash or paid by credit card.
2. Student will be notified by phone, e-mail and/or via website in the event the Valley Driving School cancels classes.  
Cancelled classes will be made up at the end of the course or on an alternate day.
3. Students are required to give the instructor a minimum of 24 hours notice for cancellation of Behind-The-Wheel lessons. Failure to comply will result in a charge of \$30. When canceling, the student must speak to the instructor or send notice via text or E-Mail ([valleydrivered@gmail.com](mailto:valleydrivered@gmail.com)) one hour prior to the cancellation. Sorry no Exceptions.
4. Sleeping or cell phone usage is not allowed during driving.
5. Any student suspected of being under the influence of alcohol or drugs while attending class or during road instruction will be immediately expelled from the program. Also, **NO refund and DMV will be notified.**
6. **ATTITUDE and MATURITY** are an important part of this course. Any student who is found to be DISRUPTIVE or DISRESPECTFUL to the instructor, other students or anyone associated with Valley Driving School, shall be dismissed by the instructor at the instructor's discretion. **NO refund** from the program will be given. **No food, drink, cell phones, smoking or sleeping in car is allowed.**
7. **Traffic Violations during drive time** -Student drivers must obey all traffic regulations and speed limits.  
Any violations that occur during their drive time that result in a ticket or summons, the driver is responsible for the payment of the fine.

**Refund Policy is as follows:**

For notice of withdrawal received prior to the first day of the Drivers Education classroom course and Behind the Wheel lessons, a refund of one hundred percent of the total tuition, minus a **\$25.00** processing fee will be granted.

**No refund** will be granted for either Drivers Education classroom course and/or Behind the Wheel students once the course has started. A request for a refund must be submitted in writing. You can email request to [valleydrivered@gmail.com](mailto:valleydrivered@gmail.com).

For purposes of the refund policy outlined above, an individual is considered a student when he or she has registered and paid, in part or full, either by cash or by obligation.



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The driving instruction provided does not guarantee that a student will pass the state license examination, that the student can secure a license, or that the student will be guaranteed employment upon completion of this course. The Department of Motor Vehicles is committed to promoting transportation safety through the certification of quality driver training programs. If you have comments or concerns about this course, call our **toll free number: 1-877-885-5790**.

I have read this contract and agree to abide by the conditions:

Students Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Valley Driving School Rep Signature: \_\_\_\_\_ Date: \_\_\_\_\_

VDS OFFICE USE ONLY

Date Fee Paid \_\_\_\_\_

Valley Driving School Rep:  
\_\_\_\_\_  
\_\_\_\_\_